

COLUMBUS STATE COMMUNITY COLLEGE  
POLICY & PROCEDURES MANUAL

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BOOKSTORE & TEXTBOOK ADOPTION

Effective September 22, 2022

Policy 9-05

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- (A) The College bookstore shall provide for the sale of items and services including, but not limited to, text and reference books, course materials, student supplies, and other products for students and employees.
- (B) Textbook and course material requirements for each semester shall be known to students no later than the first day of student registration for the upcoming semester.
- (C) Faculty are responsible for selecting course textbooks and other instructional materials.
- (D) The President may establish procedure(s) to administer this policy.