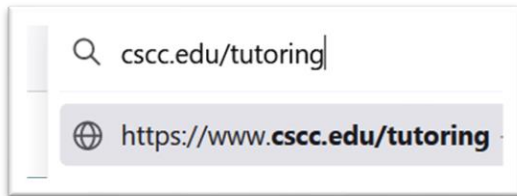
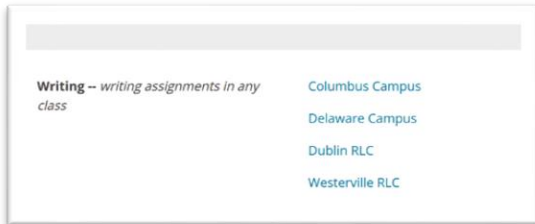


# Scheduling a Writing Center Appointment

**Step 1:** Go to <https://www.csc.edu/tutoring> or scan the QR code below.



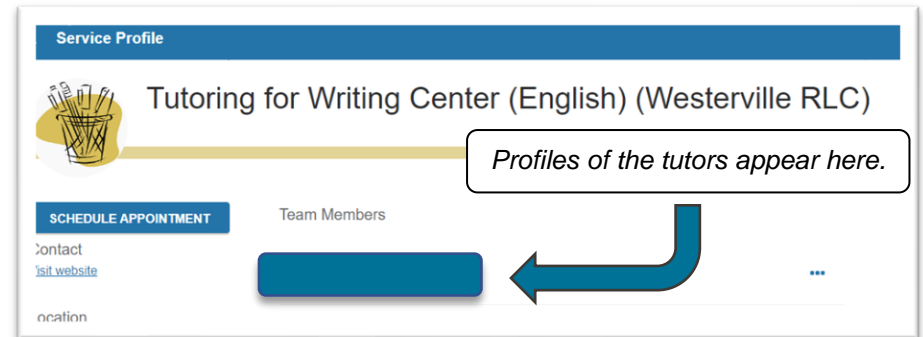
**Step 2:** Scroll down to “Writing” and pick the location where you want to meet with a tutor (Columbus, Delaware, Dublin, or Westerville).



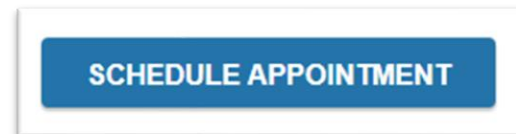
**Step 3:** Log in with your Columbus State username/email and password.



**Step 4:** On the next page, “Tutoring for Writing Center (English)” and your selected location should be listed at the top, and a list of tutors, or “Team Members,” at that location will be listed below.



**Step 5:** Click or touch “Schedule Appointment” on the left.



**Step 6:** Select what you need help with and click or touch “Continue.”



**Step 7:** Select a date on the calendar for a list of available times for a session on that day.

What day and time works for you?

The appointment times you see do not overlap with your already scheduled appointments.

We are offering tutoring for English (Writing) at the Westerville Campus. If you have accommodations, you may see you will receive an email confirmation regarding your tutoring session.

08-30-2023 → 09-20-2023 Filter: All session types

← August 2023 →

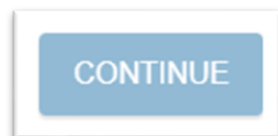
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Wednesday, September 06

9:00 am - 9:30 am  
Westerville RLC

9:30 am - 10:00 am  
Westerville RLC

**Step 8:** Select a time and click or touch “Continue” at the bottom.



**Step 9:** The next page will ask you to confirm the day and time you selected and the reason for your visit. You can also write additional details you would like your tutor to know in the textbox. If everything is correct, click or touch “Confirm.” If you need to make changes, click or touch “Back.”

Tutoring for Writing Center (English) (Westerville RLC)

Does this look correct?

Date and Time  
Wednesday, September 06  
9:00 am - 9:30 am

Reason for Visit  
I am looking for help preparing for a midterm or final [change](#)

Course  
[Add a course](#)

Team Member

If you want, tell us a little bit about what's going on so we can help

Location  
Westerville RLC  
Art and Communication Building at Otterbein

[BACK](#) [CONFIRM](#)

**Step 10:** Check your Columbus State email at <https://www.csc.edu/services/student-email.shtml#Email> for a confirmation of your appointment.

For more information about the Writing Center, please visit: <https://www.csc.edu/academics/departments/english/writing-center.shtml>