

**COLUMBUS STATE**  

---

**COMMUNITY COLLEGE**

**BOARD OF TRUSTEES**

R. Anthony Joseph, Esq., Chairperson  
Corrine M. Burger, Vice-Chairperson  
Robert P. Restrepo, Immediate-Past Chairperson  
James R. Fowler  
Stephanie Green  
Terri Meldrum, Esq.  
Jerome Revish  
Rick Ritzler  
Dr. Richard D. Rosen

**BOARD EX-OFFICIOS**

Jason Love, Ex-Officio Staff Member  
Tenisha McKay, Ex-Officio Student Member  
Thomas Shanahan, Ex-Officio Faculty Member

**A G E N D A**  
**BOARD OF TRUSTEES MEETING**  
**Thursday, September 23, 2021**  
**WD 4<sup>th</sup> Floor Ballroom**  
**6:00 PM**

1. Call to Order
2. Roll Call
3. Certification of Conformity with Section §121.22(F) of the Ohio Revised Code
4. Opening Remarks from Vice-Chair Burger
5. Opening Remarks from President Harrison
6. Awarding of Emeritus Status (*for Board approval*).....1
7. Naming of Facilities in the School of Hospitality Management and Culinary Arts (*for Board approval*)...6
8. Revision to College Policy No. 1-06 – Meetings of the Board of Trustees (*for Board approval*).....9
9. Tuition Waiver for College Credit Plus Students Attending Nonpublic High Schools (*for Board approval*).....14
10. Financial Statements as of and for the Two Months Ended August 31, 2021 (*information only*).....16
11. Personnel Information Items (*information only*).....30
12. President’s Report
13. Old Business
14. New Business

Appointment of Nominating Committee

15. Public Participation
16. Executive Session (*if needed*)
17. Adjournment



# COLUMBUS STATE COMMUNITY COLLEGE BOARD ACTION

**DATE:** \_\_\_\_\_

## **SUBJECT:**

Awarding of Emeritus Status: Dr. Rick Bartlett, Business Management  
Treschelle J. Costa, Human Resources  
Professor Debra Dyer, Information Systems Technology  
Professor Dianne Fidelibus, Human Services  
Patty Gabrenya, Conference and Events Services  
James Hamberg, Office of Institutional Effectiveness  
Professor Rita Krummen, Nursing  
Professor Susannah Longenbaker, Biological and Physical Sciences

## **BACKGROUND INFORMATION:**

Board of Trustees Policy 3-23 enables the conferral of emeritus status upon the retirement of an employee in recognition of outstanding service to the college. Requirements for consideration of emeritus status include at least fifteen years' employment by the college and favorable recommendations by the administrators in the employee's line of authority.

## **RECOMMENDATION:**

That the Board of Trustees grant emeritus status to Dr. Rick Bartlett, Professor Debra Dyer, Professor Dianne Fidelibus, Patty Gabrenya, James Hamburg, Treschelle J. Costa, Professor Rita Krummen and Professor Susannah Longenbaker.

### **Emeritus Status: Dr. Rick Bartlett**

Rick Bartlett established himself as a leader in education well before he came to Columbus State in 1987. After starting as an adjunct instructor, he became full-time faculty in 2003 and rose to the rank of Professor. Rick taught a variety of business courses. He was a popular instructor who created interesting presentations and activities for his students. In recognition of his abilities and engaging classroom presence, Rick was a recipient of the Distinguished Teacher Award in 2012 and was nominated for the Distinguished Full Professor Award.

As one of the founding faculty members of the Delaware Campus, Rick worked with the Dean of the Delaware Campus, and Ohio State Marion faculty. He was a member of the Starfish program, and FOCUS Group Advisory. He was also involved in community activities such as the People in Need program and Toys for Tots.

Rick was a mentor and friend to his colleagues. To his students, he was a wise and compassionate guide.

### **Emeritus Status: Treschelle J. Costa**

Treschelle has always gone above and beyond to serve the employees. She has received multiple recognitions of positive feedback. She was employee of the month at least twice in the last 12 years and this is due to her infectious personality and deep passion to help her colleagues. She has served over 12 years in the HR Department managing leaves. She helped the College move from fully insured to self-funded, saving the College hundreds of thousands of dollars per year. She also managed BWC claims and passed multiple audits. She is a great leader, coworker, and friend to all. She has served the public for over 30 years.

### **Emeritus Status: Professor Debra Dyer**

Before joining Columbus State, Deb Started working full-time, certifying water and wastewater treatment operations while attending night school at Franklin University for her bachelor's degree. During this time, Deb worked as a grant coordinator, moved into IT, and became a network administrator. Deb attended Ashland University at night to obtain her master's in Education. A year after receiving her master's, she began her career with Columbus State.

During her tenure, Deb served as Co-Chair on the OAA Curriculum Committee (five years), served as Co-Lead Faculty on the COLS 1100 Committee (three years), was program lead within the department (13 years). Deb has participated in numerous initiatives, including mentoring junior faculty members, being a peer reviewer, working with various high schools in several capacities, including summer camps, and participating in Women in Tech initiatives. Deb started, hosted, and managed CougarGeeks (six years), which took donated PC's, rehabbed them to give to students, and contributed to local charities.

Under Professor Dyer's leadership, the ITST plan of study is the department's third most enrolled plan. She has taken great pride in the work she has done, the classes she has built, and the students she has served in her fifteen years at Columbus State.

### **Emeritus Status: Professor Dianne Fidelibus**

During her 26 years at CSCC, Dianne has supported the SAHS program, the Human Services Department, and the college in many ways. Examples of this service include, but are not limited to, serving as the SAHS Program Coordinator for five years. Dianne acted as the HHS team lead when the college made the switch to semesters. She worked as an HHS Representative for Advising System review and creation of embedded advisors. She was a member of the Student Support Core Team for four years, served as the Pathways Fellow for HHS for the past four years, a member of the Student Planning Tool committee and Academic Council Pathways Committee Co-chairperson.

Dianne is also passionate about the Human Services and addiction profession. She has been responsible for overseeing both the Addiction Studies Certificate and the Advanced Addiction Studies Certificate, allowing students to advance their work in the field. Her advocacy for the program and students entering into the field is unmistakable. She was appointed by Governors Taft and Strickland to the Ohio Chemical Dependency Professionals Board (OCDP), serving as Board Secretary, Board Treasurer, and Board Chair during the six years of her appointment. She was also a member of the Ethics, Treatment, and Education Committees and continues to serve on the Education Committee as a member at large. Dianne is an active member of the Ohio Coalition of Associate Degree Human Service Educators (OCADHSE), a coalition president for three years.

Dianne was a fixture in the Human Services Department and the human services industry. Her students make a real and lasting difference every day in Central Ohio.

### **Emeritus Status: Patty Gabrenya**

Patty Gabrenya worked tirelessly and diligently over her 24 years of service here at Columbus State before retiring on June 30, 2021. She is known for her dedication to promoting the mission of the college and her special brand of warmth and kindness, which she shared with everyone around her. Although she worked in other areas, including Business & Industry Training, her talents truly shined in her role as Event Coordinator with Conference and Event Services. If you have ever been to the Conference Center in the WD building or the Event Center in Mitchell Hall, then you were probably greeted by Patty Gabrenya. She was always there to welcome visitors to the floor, ask if they needed assistance, and so often just to give a welcoming hug and a smile.

Patty brought professionalism, care, and devotion to her job, and leaves a legacy of hard work and a kind heart here at CSCC.

### **Emeritus Status: James Hamberg**

James began his career at Columbus State Community College when there were only a few buildings making up the Columbus campus. Throughout the years, Jim worked in various departments. For many years, he was a strong contributor on numerous project teams working on enrollment management, systems, and student success. He also served as an adjunct instructor in the Mathematics Department. smile.

Throughout his long career, Jim was always ready to lend a hand to support any department that reached out to him. Jim retired after 30 plus years of service. Wherever his career took him at the college, he always showed compassion, professionalism, and a go-the-extra mile attitude.

## **Emeritus Status: Professor Rita Krummen**

Rita Krummen has been serving patients, health care workers, and students as a practicing nurse for over 54 years. She began her career after earning a diploma in nursing from Good Samaritan Hospital School of Nursing in Cincinnati and worked in Cincinnati hospitals for 10 years in pediatrics, medical-surgical, and coronary care units. While in Cincinnati, she started her educator journey in staff development in coronary care practice and teaching for a Practical Nursing Program. After moving to Columbus, Rita earned her bachelor's degree in Nursing from the Ohio State University followed by her Master's of Science Degree in Nursing from Capital University where she was awarded membership in Sigma Theta Tau, International Honor Society of Nursing. She began caring for older adults and then continued her path in education as the Director of Staff Development for Whetstone Rehabilitation, Skilled Nursing, and Assisted Living Center. While at Whetstone, Rita and her assistant developed a six-hour training program titled WITT, an acronym for "We're In This Together." The program was designed to strengthen staff members' interpersonal skills and courteous customer service. A core concept was to recognize everyone they encounter as a customer and use live filming for education. The WITT program reflected Rita's ongoing belief in the need to recognize the value of every individual and the educator's responsibility to engage, allow, and motivate others so they have the chance to blossom.

In October 1993, Rita began teaching in the Columbus State Nurse Aide Program, then MULT 120, as adjunct and became full-time faculty in September 1998. She accepted the position of Nursing Certificate Program Coordinator and continued to carry out her philosophy of service to promote others. She was instrumental in growing the Nurse Aide Training Programs at the College as state recognized programs and served the college, community, and state as a member of the Ohio Department of Health Nurse Aide Training Program Education Team. Rita was engaged in the development and offering of a variety of Nurse Aide Training Programs for underserved groups through collaborations with Nationwide Children's Hospital, FASTPATH, Goodwill Columbus, and others. She developed a workable model pathway for enticing potential students to enter healthcare through the nurse aide route with a variety of strategies such as various locations, times, and schedules. Ever open-minded, Rita would meet, listen, and brainstorm with different Columbus stakeholders to develop potential educational pathways and supports for underserved groups. Rita offered educational workshops regarding long term care in facilities and on campus, and presented jointly with the Simulation Coordinator, Tom Doyle, at a national simulator conference in Florida.

Importantly, long before the term HERstory was coined, Rita empathized with her students and colleagues who usually had numerous important responsibilities beyond education. Rita herself was juggling and prioritizing a myriad of responsibilities and managed to raise four children as a working mom who followed her service in healthcare as physicians, an attorney, and a physical therapist. In healthcare professions where females comprise approximately 90% of the workforce, Rita's ability and desire to design and offer a variety of course schedules and locations was a gift to many hard-working students.

Rita's well-deserved Summer 2021 retirement will bring the first occasion of stopping work since June 1968, and she proudly states, "I have worked longer than my sisters, the nuns." Rita embodies the genuine and visionary qualities for promoting underserved populations via healthcare pathways, and we are grateful her immense amount of work has paved the way for many students to become healthcare professionals.

### **Emeritus Status: Professor Sue Longenbaker**

Sue began as an adjunct faculty member in September of 1982. She was later hired on full-time and has served as full professor since September 2008. Throughout her entire career at CSCC, Sue dedicated herself to improving the student experience. Sue designed and taught every course in the anatomy and physiology curriculum. Under her leadership, this program grew from a very small number of course sections to now serving approximately 2,000 students every semester. She participated in course updates and taught many other courses (e.g. microbiology) in the biology curriculum, benefitting thousands of students, along with nurturing hundreds of her colleagues. Her efforts were noticed by the college as well as her students, as she received the CSCC distinguished teacher award in 2003 and the CSCC distinguished full professor award in 2018.

Sue has given tirelessly to not just the students of Columbus State, but to countless youth in the entire community at large through her STEM outreach work with the *Fantastic Fridays* Program. She created *Fantastic Fridays* hands-on science labs, benefitting thousands of sixth through twelfth grade students for the past several decades. She is a huge proponent of STEM education at every level, and has made an impact on Elementary, Middle and High School students throughout Central Ohio. Sue made sure that STEM opportunities were given to students in disadvantaged areas and helped to spark a new generation of STEM professionals.

Sue has always been a champion to every faculty member of our department and in particular took the junior anatomy and physiology faculty under her wing. She made sure they always felt supported, and their voices heard in an often-intimidating environment for a new hire. She went out of her way to mentor faculty at every level and was always willing to assist with projects. Sue also helped junior faculty find opportunities for Professional Development outside of Columbus State.

Sue stepped up to lead the department in a time of need and took on large tasks others couldn't imagine tackling. She created an atmosphere of collaboration and collegiality. Although she was only in the position of department chair for one year, she accomplished multiple tasks, including the hiring of several staff and full-time faculty members, forming a cohesive bond among the 8 lab staff members, improving classroom and lab experiences for students and faculty in biological and physical sciences.

Additionally, Sue was author of a major textbook used in one term anatomy and physiology courses. She wrote several editions of the Mader's Anatomy and Physiology text, published by McGraw Hill and used by colleges across the nation.



# COLUMBUS STATE COMMUNITY COLLEGE BOARD ACTION

**DATE:** \_\_\_\_\_

## **SUBJECT:**

Naming of Facilities in the School of Hospitality Management and Culinary Arts.

## **BACKGROUND INFORMATION:**

Policy No. 1-14 was established to bestow the honor of naming College facilities and units to recognize financial contributions to support the physical space named, to recognize exceptional service, and to recognize long-term and significant financial contributions to the College. The responsibility and authority for naming a unit or facility shall be that of the Board of Trustees, acting after receiving a recommendation from the Naming Advisory Committee.

Beginning with the lead gift of \$2.5 million from Cameron Mitchell, fundraising for the new School of Hospitality Management and Culinary Arts building now exceeds \$7 million. In accordance with policy, the Naming Advisory Committee recommends naming designations in recognition of contributions to the School of Hospitality Management and Culinary Arts as indicated on Exhibit A.

## **RECOMMENDATION:**

That the Board of Trustees accepts the recommendations of the Naming Advisory Committee for facilities in the School of Hospitality Management and Culinary Arts.



**RECOMMENDATIONS OF NAMING ADVISORY COMMITTEE  
SCHOOL OF HOSPITALITY MANAGEMENT AND CULINARY ARTS BUILDING**

<b>SPACE</b>	<b>LOCATION</b>	<b>PROPOSED NAME</b>	<b>DONOR</b>	<b>GIFT AMT</b>
<b>APPROVED MARCH 2019</b>				
Building	250 Cleveland Avenue	Cameron Mitchell Hall <b>PROPOSED EXTERIOR SIGNAGE: Mitchell Hall</b>	Cameron Mitchell; Cameron Mitchell Restaurants	\$2,500,000
Beverage & Mixology Lab	3 <sup>rd</sup> Floor, corner	Heidelberg Distributing Company Beverage Lab	Heidelberg Distributing Co. (Miller Family)	\$500,000
Culinary Theatre	1 <sup>st</sup> Floor	Wasserstrom Foundation Culinary Theatre	Wasserstrom Company	\$500,000
Bakery Production Lab	1 <sup>st</sup> Floor, next to Bakery Café	Bundy Baking Solutions Lab	Bundy Baking Solutions (Bundy Family)	\$250,000
Production Kitchen	1 <sup>st</sup> Floor serving restaurant & catering	Ingram-White Castle Foundation Production Kitchen	Ingram-White Castle Foundation	\$250,000
Board Room	1 <sup>st</sup> Floor	American Electric Power Foundation Board Room	American Electric Power Foundation	\$250,000
Conference Center Breakout #1	2 <sup>nd</sup> Floor, corner section with balcony	Crane Group Breakout Room	Crane Group (Crane Family)	\$200,000
Large Classroom & Conference Room	3 <sup>rd</sup> Floor above entrance	Columbus Hospitality Management Classroom	Columbus Hospitality Management (Charles Lagarce)	\$100,000
Distinguished Alumni Wall	1 <sup>st</sup> Floor	American Culinary Federation & Renee & Ziggy Allespach Distinguished Alumni	American Culinary Federation & Renee & Ziggy Allespach Fund of the Foundation	\$100,000
Outdoor Amphitheater	Outdoor amphitheater	Keith & Donica Key Outdoor Amphitheater	Keith & Donica Key	\$100,000
Student Gallery	2 <sup>nd</sup> floor top of staircase	Tracy & David Harrison Student Gallery	Dave & Tracy Harrison	\$50,000
Monumental Staircase	Culinary Hub	Elford Staircase	Elford Construction Company	\$50,000
Classroom	3 <sup>rd</sup> Floor NE Classroom	Rich & Karen Rosen Classroom	Rich & Karen Rosen	\$50,000
Student Collaboration Room #2	3 <sup>rd</sup> Floor near teaching kitchens	Zink Foodservice Collaboration Room	Zink Foodservice	\$50,000
Bakery Patio	Outdoor patio adjacent to bakery	Budros Family Bakery Patio	Jim & Susan Budros	\$50,000
Chef's Table #1 in Culinary Theatre	Moveable table at front of theatre	Bob & Mary Frances Restrepo Chef's Table	Bob & Mary Frances Restrepo	\$25,000
Chef's Table #2 in Culinary Theatre	Moveable table at front of theatre	Jeff & Cathy Lyttle Chef's Table	Jeff & Cathy Lyttle	\$25,000
Elevator #1	Elevator	Marcellus A. Upshaw Elevator	Marcellus Upshaw	\$15,000

<b>2021 NEW NAMED SPACES FOR APPROVAL</b>				
Center Collabridge	Collabridge at top of staircase	Radigan Alaimo Family Collabridge	Dianne Radigan & Family	\$25,000
Outdoor Learning Space	East side of building	Cynthia Walker Outdoor Learning Lab	Kirt & Cynthia Walker	\$50,000
Degrees Patio	Restaurant patio on Cleveland Avenue	The Columbus Foundation Patio	The Columbus Foundation	\$200,000
Classroom/2 <sup>nd</sup> floor	NW Corner Classroom, 2 <sup>nd</sup> floor	Thomas R. Gross Family Foundation Classroom	Thomas R. Gross Family Foundation	\$100,000
Innovation Kitchen	1 <sup>st</sup> Floor	Nationwide Foundation Innovation Kitchen	Nationwide Foundation	\$250,000
West Collabridge	Collabridge overlooking Cleveland Avenue	Huntington Collabridge	Huntington Bank	\$50,000
3 <sup>rd</sup> floor classroom across from mixology lab	Across from Beverage – Mixology lab	Lana & Ed Hillebrand Classroom	Lana & Ed Hillebrand	\$50,000
East Collabridge	Collabridge overlooking east campus	Rick & Nicole Ritzler Collabridge	Rick & Nicole Ritzler	\$25,000
3 <sup>rd</sup> floor study space	Open study space outside faculty offices	Crawford Hoying Study Space	Crawford Hoying	\$50,000
2 <sup>nd</sup> floor student collaboration space #1	2 <sup>nd</sup> floor enclosed rooms above staircase	Creative Mobile Interiors Student Collaboration Room	Creative Mobile Interiors	\$25,000
2 <sup>nd</sup> floor student collaboration space #2	2 <sup>nd</sup> floor enclosed room above staircase	Gilbane Building Company Student Collaboration Room	Gilbane Building Company	\$25,000
3 <sup>rd</sup> Floor Teaching Kitchen	Room 320	Ecolab Teaching Kitchens	Ecolab	\$400,000
3 <sup>rd</sup> Floor Teaching Kitchen	Room 324	Ecolab Teaching Kitchens	Ecolab	
3 <sup>rd</sup> Floor Student Collaboration Room #1	Between the Ecolab Kitchens	Premier Produce One Student Collaboration Room	Premier Produce One	\$50,000



# COLUMBUS STATE COMMUNITY COLLEGE BOARD ACTION

DATE: \_\_\_\_\_

## **SUBJECT:**

Revision to College Policy No. 1-06 – Meetings of the Board of Trustees.

## **BACKGROUND INFORMATION:**

Pursuant to Ohio Revised Code (“RC”) §121.22 governing public meetings, College Trustees are required to attend meetings in-person to be considered present, to vote, and to be included in the quorum determination.

On March 25, 2020, Ohio’s General Assembly authorized emergency measure to the state’s Open Meetings Act via Substitute House Bill 197. This measure permitted public bodies to meet virtually, suspending the in-person requirement required by RC §121.22.

On November 19, 2020, Ohio’s General Assembly extended the emergency measure suspending in-person attendance for public meetings via Amended House Bill 404, effective through July 1, 2021.

On June 30, 2020, Ohio’s General Assembly authorized the use of electronic means to conduct public meetings via House Bill 110, codified in RC §3345.82, effective September 30, 2021.

Pursuant to RC §3345.82, a board of trustees of a state institution of higher education, as defined in RC §3345.011, may establish a policy that allows trustees to attend a meeting of the board of trustees via means of electronic communication.

## **RECOMMENDATION:**

That the Board of Trustees adopt the proposed revisions to College Policy No. 1-06 – Meetings of the Board of Trustees, replacing Chairman with Chairperson, and providing the Board with the option to conduct its meetings via electronic communication as appropriate.

COLUMBUS STATE COMMUNITY COLLEGE  
POLICY AND PROCEDURES MANUAL

---

MEETINGS OF THE BOARD OF TRUSTEES

Effective

Policy No. 1-06

Page 1 of 4

- (A) The Board of Trustees may convene for specific types of meetings:
- (1) Regular meetings will be convened by the ~~Chairman~~ CHAIRPERSON at a time and place established by the Board of Trustees during its annual organization meeting held during January of each year. During regular meetings, the Board of Trustees may consider action on items duly presented before the Board of Trustees. During the regular meeting in January, the Board of Trustees will elect its officers and consider action of an organizational nature.
  - (2) Special meetings may be convened by the ~~Chairman~~ CHAIRPERSON or by a majority vote of the members of the Board of Trustees to consider action on specific items for which the meeting was called. A notice of the meeting, including a list of items to be considered, shall be conveyed to the members of the Board of Trustees at least three working days in advance of the meeting.
  - (3) Special emergency meetings may be convened by the ~~Chairman~~ CHAIRPERSON or by a majority of the members of the Board of Trustees to consider action on specific items for which the meeting was called. Items to be considered must be of an emergency nature. A notice of the meeting, including a list of items to be considered, shall be conveyed to the members of the Board of Trustees as far in advance of the meeting as practicable.
- (B) The Board of Trustees may hold an executive session only at a regular or special meeting, in accordance with Section 121.22 of the Ohio Revised Code, for the sole purpose of any of the following matters:
- (1) To consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of an employee(s) or any official(s) or the investigation of charges or complaints against an employee(s), licensee(s), or regulated individual(s) except as otherwise provided by law unless said employee(s), official(s), licensee(s), or regulated individual(s) request a public hearing.
  - (2) To consider the purchase of property for public purposes, or for the sale of property at a competitive bidding if premature disclosure of information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is adverse to the general public. No member shall use this section as a subterfuge for providing covert information to prospective buyers or sellers. A purchase or sale of public property is void if the seller or buyer of the public property has received covert information from a Trustee that has not been disclosed to the general public in sufficient time for other prospective buyers and sellers to prepare and submit offers.
  - (3) To have conferences with an attorney for the Board of Trustees concerning disputes involving the Board of Trustees that are subject to pending or imminent court action.

- (4) To prepare for, conduct, or review negotiations or bargaining sessions with employees concerning their compensation or other terms and conditions of their employment.
  - (5) To discuss matters required to be kept confidential by federal law or rules or state statutes.
  - (6) To review specialized details of security arrangements where disclosure of the matters discussed might reveal information that could be used for the purpose of committing or avoiding prosecution for violation of the law.
  - (7) Any other matters that may be provided for in future amendments to the Ohio Revised Code.
- (C) Any regular or special meeting or executive session may be adjourned for the purpose of considering specific items or issues at a later date(s) established by the Board of Trustees. The reconvened, adjourned session shall be open to the public unless the adjourned meeting was an adjourned executive session which was closed to the public since the items being considered were those specifically permitted to be discussed at a meeting closed to the public.
- (D) By a majority vote of Board of Trustees membership present at a regular or special meeting, the Board of Trustees may decide to hold a public hearing or a discussion session at which time the public may be invited to participate in the discussions of specific programs, proposals, issues, or problems. The purpose, time, and place of such hearings or sessions shall be given to the various agencies of public information.
- (E) Meetings of the Board of Trustees shall be held in an appropriate location designated by the Board of Trustees.
- (F) PURSUANT TO R.C. 3345.82, THE BOARD OF TRUSTEES CAN CONDUCT A MEETING AS DEFINED IN SECTION (A) ABOVE (“MEETING”) USING ELECTRONIC COMMUNICATION SO LONG AS THE FOLLOWING CRITERIA IN SECTIONS (2) AND (3) BELOW ARE MET:
- (1) ELECTRONIC COMMUNICATION IS DEFINED AS LIVE, AUDIO-ENABLED COMMUNICATION THAT PERMITS THE TRUSTEES ATTENDING A MEETING, THE TRUSTEES PRESENT IN PERSON AT THE PLACE WHERE THE MEETING IS CONDUCTED, AND ALL MEMBERS OF THE PUBLIC PRESENT IN PERSON AT THE PLACE WHERE THE MEETING IS CONDUCTED TO SIMULTANEOUSLY COMMUNICATE WITH EACH OTHER DURING THE MEETING.
  - (2) TRUSTEE’S RESPONSIBILITY:
    - (a) EACH TRUSTEE MUST BE PRESENT ANNUALLY FOR ONE-HALF OF THE REGULAR MEETINGS OF THE BOARD. TRUSTEES SHOULD PROVIDE AT THE ANNUAL ORGANIZATION MEETING, THE MEETINGS THEY INTEND TO ATTEND IN-PERSON FOR THE YEAR TO THE EXTENT PRACTICAL.
    - (b) IF A TRUSTEE INTENDS TO ATTEND A BOARD MEETING THROUGH ELECTRONIC COMMUNICATION, THE TRUSTEE MUST NOTIFY THE CHAIRPERSON OF THE BOARD WITHIN 48 HOURS OF INTENT TO ATTEND. IN THE EVENT OF A DECLARED EMERGENCY, THE TRUSTEE MUST NOTIFY THE CHAIRPERSON OF THE BOARD AS SOON AS PRACTICAL. IF THE CHAIRPERSON INTENDS TO ATTEND ELECTRONICALLY, THEY SHALL NOTIFY THE VICE-CHAIRPERSON.

- (3) MEETING CONDUCT:
- (a) DURING A MEETING CONDUCTED BY ELECTRONIC COMMUNICATION, ONE-THIRD (1/3) OF THE TRUSTEES MUST BE PRESENT IN-PERSON. IF THE CHAIRPERSON DETERMINES WITHIN 48 HOURS OF A SCHEDULED MEETING THIS CRITERION WILL NOT BE MET, THEY SHALL EITHER:
    - (i) WORK WITH TRUSTEES PREVIOUSLY INTENDING TO ATTEND BY ELECTRONIC MEANS TO ATTEND IN-PERSON TO MEET WITH ONE-THIRD (1/3) REQUIREMENT.
    - (ii) RESCHEDULE THE MEETING.
  - (b) DURING A MEETING CONDUCTED BY ELECTRONIC COMMUNICATION, VOTES OF THE BOARD OF TRUSTEES ARE CONDUCTED USING A ROLL CALL.
  - (c) THE BOARD OF TRUSTEES WILL FOLLOW ALL OTHER ESTABLISHED PROCEDURES DURING A MEETING CONDUCTED BY ELECTRONIC COMMUNICATIONS.
- (G) The President of the college shall prepare and deliver to each member of the Board of Trustees, at least three working days prior to each regular and special meeting, a written agenda of business to be considered during the meeting. The President of the college shall deliver, at least three working days prior to each regular meeting, unapproved minutes of previous meetings.
- (H) Unless in conflict with these rules of procedure or the laws of the state of Ohio, "Roberts Rules of Order" as revised shall govern the procedure of all Board of Trustees meetings.
- (I) A resolution, rule, or formal action of any kind by the Board of Trustees is valid only when adopted in a regular or special meeting of the Board of Trustees. A resolution, rule, or formal action adopted in an open meeting of the Board of Trustees that results from deliberations in meetings of the Board of Trustees not open to the public is invalid unless the deliberations were for the purpose specifically authorized above and were conducted at an executive session of the Board of Trustees held in compliance with these regulations.
- (J) All regular and special meetings of the Board of Trustees shall be open to the public.
- (K) A majority of the Board of Trustees shall constitute a quorum. Less than a quorum may adjourn any meeting to a future date.
- (L) The following matters shall be considered non-administrative and require a majority vote of the whole membership of the Board of Trustees: election of officers; approval of contracts, bonds, notes, and agreements; approval of fiscal operating budget and revisions thereof; appointment of a President; amendment or repeal of college policy; approval of student fee schedules; approval of salary programs; approval to propose operating levy to citizens; and suspension of rules during a meeting.
- (M) All matters not listed in paragraph (L) above will be considered administrative and require a majority vote of those present when a quorum is in session.

- (N) The order of business of regular meetings of the Board of Trustees shall be determined by the ~~Chairman~~ CHAIRPERSON of the Board of Trustees.
- (O) Any policy or procedure related to conducting regular or special meetings of the Board of Trustees not required by law may be suspended by a majority vote of the Board of Trustees, but such suspension shall be in effect only during the meeting at which such suspension was voted.
- (P) The minutes of regular or special meetings of the Board of Trustees of the Columbus State Community College District shall be recorded and open to public inspection after adoption by the Board of Trustees. The minutes of executive sessions need only reflect the general subject matter of discussion. If the minutes of the Board of Trustees show that all meetings and deliberations of the Board of Trustees have been conducted in compliance with the above regulations, any instrument executed by the Board of Trustees purporting to convey, lease, or otherwise dispose of any right, title, or interest in any public property shall be conclusively presumed to have been executed in compliance with the Ohio Revised Code insofar as title or other interests of any bona fide purchasers, lessees, or transferees of the property are concerned.
- (Q) Individuals or groups who wish to be heard relative to an item not appearing on the agenda of a meeting of the Board of Trustees shall file such a request, in writing, with the President of the college at least three working days prior to the meeting. The request must state the purpose and topic which the individual or group wishes to present. The hearing will be held at a time of the meeting deemed appropriate by the ~~Chairman~~ CHAIRPERSON. Individuals or groups who wish to be heard relative to an item appearing on the agenda must make such a request, in writing, to the President of the college prior to the call to order of the meeting. The ~~Chairman~~ CHAIRPERSON of the Board of Trustees may, on certain occasions within his/her authority, ask for and grant public participation on issue(s) being considered by the Board of Trustees without prior written request having been made.



## COLUMBUS STATE COMMUNITY COLLEGE BOARD ACTION

**DATE:** \_\_\_\_\_

**SUBJECT:**

Tuition Waiver for College Credit Plus Nonpublic Students.

**BACKGROUND INFORMATION:**

There are some nonpublic students who would otherwise be eligible to participate in College Credit Plus (CCP) but, due to State budget restraints, are not awarded State funds to subsidize all or some of the college course tuition costs under the program. The College’s costs for courses being offered, particularly at high schools, are less than the standard rate charged by the College. Additionally, the Ohio Department of Higher Education Directive 2009-011 allows for tuition rates to be waived by an institution to keep college affordable and enhance the quality of the educational experience.

As a measure that advances Columbus State’s commitment to making college more affordable, the College seeks to provide the same rates of tuition for all courses taken by nonpublic school students not subsidized through CCP, as those who are. The amount of the waiver is equal to the difference between the College’s in-state tuition rate per credit and the CCP tuition rates outlined in statute, as outlined below:

	2021-2022 and 2022-2023 academic years
Students taking courses at Columbus State Community College either on campus or online that are taught by the College’s faculty (Ceiling CCP rate scenario)	Ceiling CCP amount defined in statute \$166.55  (Waiver amount = Columbus State’s in-state rate minus Ceiling CCP amount defined in statute)  FY22: \$1.38 FY23: \$6.38
Students taking courses on their high school campus that are taught by Columbus State Community College faculty (Mid CCP rate scenario)	Mid CCP amount defined in statute \$83.28  (Waiver amount = Columbus State’s in-state rate minus Mid CCP amount defined in statute)  FY22: \$84.65 FY23: \$89.65
Students taking courses on their high school campus that are taught by a qualified teacher-adjunct (Floor CCP rate scenario)	CCP Floor amount defined in statute \$41.64  (Waiver amount = Columbus State’s in-state rate minus Floor CCP amount defined in statute)  FY22: \$126.29 FY23: \$131.29



**RECOMMENDATION:**

That the Board of Trustees approves for academic years 2021-2022 and 2022-2023 tuition rates as outlined above for all College Credit Plus students, and authorizes a tuition waiver necessary to implement this rate schedule for nonpublic school students, pending approval by the Chancellor of the Ohio Department of Higher Education per authority granted to the Chancellor in the State's FY22-FY23 budget bill.



## COLUMBUS STATE COMMUNITY COLLEGE BOARD ACTION

**DATE:** \_\_\_\_\_

**SUBJECT:**

Financial Statements as of and for the Two Months Ended August 31, 2021

**BACKGROUND INFORMATION:**

Columbus State Community College policy requires that monthly the President provide each Board of Trustees member a copy of the college's financial statements.

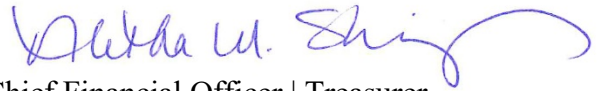
**FOR INFORMATION ONLY**

# COLUMBUS STATE

## COMMUNITY COLLEGE

September 13, 2021

**TO:** Dr. David T. Harrison, President



**FROM:** Aletha M. Shipley, Senior Vice President | Chief Financial Officer | Treasurer

**SUBJECT:** Financial Statements as of August 31, 2021

Attached are the financial statements of the Columbus State Community College District, the Foundation, and the President's Discretionary Fund for the period ended August 31, 2021.

### 1. General Fund (Exhibit B)

**Revenues.** Total revenues reported through August are up 1.2% (\$227K) to last year. FY22 tuition is down 18.0% (\$1.2M) primarily because year-to-date is only recognizing Summer term at this point and the exceptionally high enrollment of Summer 2020 created a higher than normal tuition base in FY21. In FY22, there will be an increased tuition rate of \$5 (or 3.1%) per credit hour for in-state tuition and 3.1% for non-in-state tuition categories. This tuition increase will take effect in Autumn 2021.

Enrollment for Autumn 2021 was budgeted up 5.0%. Currently, enrollment is trending down 8.5%, however, revenue shortfalls against budgeted amounts can be supported with federal funds for pandemic recovery. See the COVID-19 Federal Support section for a more detailed analysis. While a sense of projected revenues is emerging, expenditure trends are currently still quite variable. As a result, year-end revenue projections still reflect what the Board approved in June and will be updated once a fuller picture develops.

The budget for state subsidy (State Share of Instruction or SSI) is 3.8% higher than what was received in FY21, which is based on ODHE's preliminary FY22 calculation for Columbus State as well as estimated bridge funding for a change made to the Success Points portion of the SSI formula. SSI to date is 7.7% (\$903K) higher than last year, offsetting much of the overall decrease in total revenues.

Term	Budgeted Credit Hours	Actual Credit Hours*	Budget to Actual Increase/ Decrease	Prior Year FTEs	Current Year FTEs*	% Variance
Summer 2021**	35,773	35,577	-0.5%	5,946	5,156	-13.3%
Autumn 2021	227,374					
Spring 2022	207,623					
Summer 2022**	44,075					

\* Summer 2021 credit hours and FTEs are estimates provided by the Office of Institutional Effectiveness (IE).

\*\* Summer semester 2021 straddles both FY21 and FY22, with 46% of the revenue attributed to FY22. Likewise, Summer semester 2022 straddles both FY22 and FY23, with 54% of the revenue attributed to FY22.

**Expenses and Transfers.** For the month of August, total expenditures are 3.7% (\$911K) higher than the same period last year, which is largely the result of lower than normal spending at the start of FY21. Overall, spending patterns will be different in FY22 due to the evolving nature of the pandemic and as a result of more operations returning to campus.

Year-end expense projections reflect what the Board approved in June. Resource Planning & Analysis (RPA) will continue to closely monitor spending trends and provide an updated year-end projection once a better trend for spending patterns is established.

**COVID-19 Federal Support.** The College has been awarded a number of federal grants to address needs related to the pandemic. Following is a table that shows the total awarded for each grant as well as the estimated amount still available at the start of FY22. HEERF Institutional funding is being used for health and safety purposes, on-line instructional and student supports, and to fund a number of programs to help Central Ohio recover from the pandemic. These funds will also be used to support the operating budget for any revenue shortfalls.

	<b>Total Awarded</b>	<b>Available for FY22</b>	<b>Notes</b>
HEERF I, II, III - Institutional	\$53.6M	\$43.8M	Support for operating budget revenue shortfalls; Possible 1-year extension available
HEERF I, II, III - Students	\$38.4M	\$30.2M	On pace to entirely spend in FY22
Title III (3 allocations)	\$4.1M	\$3.1M	Will be used in conjunction with HEERF Institutional funding
CRF from State	\$4.7M	--	Entirely used in FY21
Mental Health CRF	\$134K	--	Entirely used in FY21
Mental Health GEER	\$227K	\$173K	On pace to entirely spend in FY22
GEER SSI	\$706K	\$706K	Amount assumed within SSI estimated for FY22 operating budget

## 2. **Auxiliary Fund** (Exhibit D)

Bookstore revenues are down 13.7% (\$315K), compared to the same period last year, and gross margin is down \$27K, or 6.2%. While textbook sales were up \$28K in July, they are down \$437K through August, but General Merchandise had an increase of \$95K. Bookstore operating expense is flat to last year, with increases in payroll and temporary employment expense offsetting the decrease in Sales and Supplies expense. Food Service revenues are down 64.9%, primarily the result of the timing of vending commission received in July 2020 for FY20 vending while FY21 vending decreased significantly; expenses are flat. Overall operating results are \$87K higher than last year as a result of \$87K in Other Revenues that were not previously part of Auxiliary activities and \$29K (52.8%) less in Auxiliary Administration expenses.

3. **President's Discretionary Fund** (Exhibit F)

To-date disbursements of \$436 left a balance of \$16,786 for August in this fund.

4. **Foundation** (Exhibits G and H)

Total Foundation revenues are down \$484K, or 50.8%. Contributions to date (\$186K), are up \$15K, or 8.6%, from the prior year. Taste the Future had nearly \$68K in contributions through August this year compared to just \$22K last year due to Taste being rescheduled until October 2020. Net investment activity, which is \$279K through August, was down \$502K from activity through the same period in FY21. Unrestricted expenses are up 317.6% from the previous year, primarily due to timing of investment fees that were not paid until September of FY21 as well as timing of Fundraising expenses.

5. **Investments**

The College's portfolio is invested consistently with its investment policy, with 25.99% currently invested in STAR Ohio and other money markets, and the balance in various federal agencies, municipal bonds, and treasury notes. Several investment funds were created in FY21 to maximize earnings on the proceeds from the \$150M bonds issued in October 2020 and proceeds from Franklin County tax collections for debt service for the College's first ever voted bond issue. Of the \$177.7K net interest income reported on Exhibit B, \$18.5K is unrealized income while \$159.2K is realized income and includes earnings generated from bond proceeds.

**COLUMBUS STATE COMMUNITY COLLEGE  
BALANCE SHEET AT AUGUST 31, 2021  
With Comparative Figures at August 31, 2020**

**EXHIBIT A**

<u>Assets</u>	<u>August 31, 2021</u>	<u>August 31, 2020</u>		<u>Liabilities and Fund Balance</u>	<u>August 31, 2021</u>	<u>August 31, 2020</u>	
<b>Current Funds</b>			(1)	<b>Current Funds</b>			(1)
<b>Unrestricted</b>			(2)	<b>Unrestricted</b>			(2)
<b>Educational and general</b>			(3)	<b>Educational and general</b>			(3)
Cash	\$ 703,002	\$ 32,015,597	(4)	Accounts payable	\$ 16,671,953	\$ 10,275,113	(4)
Investments (including money markets at cost and treasury bills and agency discount notes at market - (note 1))	140,533,307	108,016,195	(5) (6) (7)	Deferred income			(5)
Accounts receivable, net of allowance for doubtful accounts	14,391,789	19,108,041	(8) (9)	Student tuition	34,423,551	37,229,576	(6)
Interest receivable	-	-	(10)	Lab fees and credit bank	172,591	238,279	(7)
Prepaid expense	835,450	889,903	(11)	State CARES funds	-	3,105,492	(8)
Inventory	19,546	70,717	(12)	Due to auxiliary funds	-	-	(9)
Due from agency funds	5,171,123	7,484,905	(13)	Due to plant funds	40,181,175	50,567,329	(10)
Due from auxiliary funds	617,484	300,268	(14)	Due to agency funds	-	-	(11)
			(15)	Fund balances (Exhibit C):			(12)
Total educational & general	<u>\$ 162,271,702</u>	<u>\$ 167,885,626</u>	(16)	Allocated	65,341,624	63,612,048	(13)
				Unallocated	5,480,807	2,857,789	(14)
				Total fund balances	<u>70,822,432</u>	<u>66,469,837</u>	(15)
				Total educational & general	<u>\$ 162,271,702</u>	<u>\$ 167,885,626</u>	(16)
<b>Auxiliary enterprise</b>				<b>Auxiliary enterprise</b>			
Cash	\$ 2,116,605	\$ 1,425,748	(17)	Accounts payable	\$ 506,868	\$ 359,921	(17)
Investments	11,200,738	11,175,751	(18)	Due to educational & general fund	617,485	300,268	(18)
Accounts receivable	2,157,378	2,597,507	(19)	Due to Plant Fund	270,878	390,738	(19)
Inventories, at cost as defined (note 2)	1,337,567	1,634,047	(20)	Fund balances (Exhibit D):			(20)
Other Assets	70,178	70,178	(21)	Allocated	473,367	381,301	(21)
Due from general fund	-	-	(22)	Unallocated	15,113,666	15,471,003	(22)
Due from grant funds	99,800	-	(23)	Total fund balances	<u>15,587,033</u>	<u>15,852,304</u>	(23)
Total auxiliary enterprise	<u>16,982,264</u>	<u>16,903,231</u>	(24)	Total auxiliary enterprise	<u>16,982,264</u>	<u>16,903,231</u>	(24)
Total unrestricted	<u>\$ 179,253,966</u>	<u>\$ 184,788,857</u>	(25)	Total unrestricted	<u>\$ 179,253,966</u>	<u>\$ 184,788,857</u>	(25)
Total current funds	<u>\$ 179,253,966</u>	<u>\$ 184,788,857</u>	(31)	Total current funds	<u>\$ 179,253,966</u>	<u>\$ 184,788,857</u>	(31)
	[A]	[B]			[C]	[D]	

(See accompanying summary of significant accounting policies and notes to financial statements)

(Continued)

**COLUMBUS STATE COMMUNITY COLLEGE  
BALANCE SHEET AT AUGUST 31, 2021  
With Comparative Figures at August 31, 2020**

**EXHIBIT A  
(Continued)**

<u>Assets</u>	<u>August 31, 2021</u>	<u>August 31, 2020</u>		<u>Liabilities and Fund Balance</u>	<u>August 31, 2021</u>	<u>August 31, 2020</u>	
<b>Plant funds</b>			(1)	<b>Plant funds</b>			(1)
Unexpended			(2)	Unexpended			(2)
State appropriations receivable	\$ -	\$ -	(3)	Fund balances			(3)
Capital Improvement Fund	<u>1,541,787</u>	<u>1,540,111</u>	(4)	Restricted	\$ <u>1,541,787</u>	\$ <u>1,540,111</u>	(4)
Total unexpended	<u>1,541,787</u>	<u>1,540,111</u>	(5)	Total unexpended	<u>1,541,787</u>	<u>1,540,111</u>	(5)
Cash from Bond Proceeds	1,497,247	2,450,715	(6)				(6)
Investments	173,602,159	-	(7)				(7)
Deposit with trustees/Bond Retirement Fund	3,215,919	906,118	(8)	Investment in plant:			(8)
Due from general fund	40,181,175	50,567,329	(9)	Interest payable	-	-	(9)
Due from Auxiliary	3,879,426	390,738	(10)	Capital lease payable	195,290	384,985	(10)
Land	30,161,442	27,719,338	(11)	Accounts payable	261,826	51,811	(11)
Improvements other than buildings	14,781,441	14,678,305	(12)	Bonds payable	176,149,736	25,267,915	(12)
Buildings	177,052,980	176,097,293	(13)	Deferred Gift Annuity	-	-	(13)
Movable equipment, furniture and library books	58,004,640	54,776,045	(14)	Due from Grant Funds	195,170	232,000	(14)
Construction-in-progress	36,211,702	28,349,062	(15)	Net investment in plant	225,783,801	203,122,036	(15)
Other Assets	28,802	189,274	(16)				(16)
Less: accumulated depreciation	(136,031,111)	(127,065,470)	(17)				(17)
Total investment in plant	<u>402,585,824</u>	<u>229,058,747</u>	(18)	Total investment in plant	<u>402,585,824</u>	<u>229,058,747</u>	(18)
Total plant funds	<u>\$ 404,127,610</u>	<u>\$ 230,598,858</u>	(19)	Total plant funds	<u>\$ 404,127,610</u>	<u>\$ 230,598,858</u>	(19)
			(20)				(20)
<b>Agency funds</b>			(21)	<b>Agency funds</b>			(21)
Cash	\$ -	\$ -	(22)	Deposits held in custody for others	\$ -	\$ -	(22)
Due from agencies	5,171,123	7,484,905	(23)	Due to educational and general fund	5,171,123	7,484,905	(23)
Due from general fund	-	-	(24)				(24)
Total agency funds	<u>5,171,123</u>	<u>7,484,905</u>	(25)	Total agency funds	<u>\$ 5,171,123</u>	<u>\$ 7,484,905</u>	(25)
	[A]	[B]			[C]	[D]	

(See accompanying summary of significant accounting policies and notes to financial statements)

**COLUMBUS STATE COMMUNITY COLLEGE  
OPERATIONAL BUDGET COMPARISON  
FOR THE TWO MONTHS ENDED AUGUST 31, 2021  
With Comparative Figures at August 31, 2020**

**EXHIBIT B**

	FY 22			FY 21			FY 22 Projected Year End		FY21 Projected Year End		
	Budget as approved June 2021	Expended to Date (Actual & Encumbrances)	% of Budget Expended to Date	Revised Budget as approved March 2021	Expended to Date (Actual & Encumbrances)	% of Budget Expended to Date	FY 22 Projected Year End	Projected % of Budget	FY 21 Projected Year End	% of Budget	
<b>Revenues</b>											
<b>Appropriations</b>											
Subsidy	\$ 76,021,245	\$ 12,591,764	16.56%	\$ 73,264,542	\$ 11,688,598	15.95%	\$ 76,021,245	100.00%	\$ 73,264,542	100.00%	(1)
Student Support Services	-	-	-	-	-	-	-	-	-	-	(2)
	<u>76,021,245</u>	<u>12,591,764</u>	<u>16.56%</u>	<u>73,264,542</u>	<u>11,688,598</u>	<u>15.95%</u>	<u>76,021,245</u>	<u>100.00%</u>	<u>73,264,542</u>	<u>100.00%</u>	(3)
<b>Student</b>											
Tuition	82,370,801	5,587,044	6.78%	75,547,268	6,813,044	9.02%	82,370,801	100.00%	77,213,025	102.20%	(4)
Fees	3,381,799	1,194,843	35.33%	1,337,908	593,647	44.37%	3,381,799	100.00%	1,309,133	97.85%	(5)
Special Courses	1,200,030	172,278	14.36%	890,013	119,441	13.42%	1,200,030	100.00%	963,847	108.30%	(6)
	<u>86,952,630</u>	<u>6,954,165</u>	<u>8.00%</u>	<u>77,775,189</u>	<u>7,526,132</u>	<u>9.68%</u>	<u>86,952,630</u>	<u>100.00%</u>	<u>79,486,005</u>	<u>102.20%</u>	(7)
<b>Contracted Services</b>											
Net	640,584	4,227	0.66%	640,023	13,472	2.10%	640,584	100.00%	744,673	116.35%	(8)
	<u>640,584</u>	<u>4,227</u>	<u>0.66%</u>	<u>640,023</u>	<u>13,472</u>	<u>2.10%</u>	<u>640,584</u>	<u>100.00%</u>	<u>744,673</u>	<u>116.35%</u>	(9)
<b>Other</b>											
Partnership Revenue	41,125	1,725	4.19%	29,811	-	0.00%	41,125	100.00%	29,162	97.82%	(10)
Miscellaneous	1,010,625	56,791	5.62%	469,166	49,852	10.63%	1,010,625	100.00%	416,267	88.72%	(11)
Mitchell Hall Transfer In	-	-	-	-	103,232	-	-	-	-	-	(12)
Transfer In for Debt Service	831,107	-	-	1,228,463	-	-	831,107	100.00%	877,169	71.40%	(13)
	<u>1,882,857</u>	<u>58,516</u>	<u>3.11%</u>	<u>1,727,440</u>	<u>153,084</u>	<u>8.86%</u>	<u>1,882,857</u>	<u>100.00%</u>	<u>1,322,598</u>	<u>76.56%</u>	(14)
Total Revenues	<u>165,497,316</u>	<u>19,608,672</u>	<u>11.85%</u>	<u>153,407,194</u>	<u>19,381,286</u>	<u>12.63%</u>	<u>165,497,316</u>	<u>100.00%</u>	<u>154,817,818</u>	<u>100.92%</u>	(15)
<b>Operating Expenditures</b>											
Educational & General (Instructional)	86,069,585	12,736,093	14.80%	79,956,976	11,845,981	14.82%	86,069,585	100.00%	78,150,738	97.74%	(16)
Library	1,816,490	266,581	14.68%	1,837,590	334,934	18.23%	1,816,490	100.00%	1,685,356	91.72%	(17)
General	14,189,335	1,665,841	11.74%	11,409,678	1,805,074	15.82%	14,189,335	100.00%	9,790,786	85.81%	(18)
Information Technology	13,638,508	3,862,761	28.32%	13,182,337	3,906,101	29.63%	13,638,508	100.00%	12,646,840	95.94%	(19)
Student Services	16,730,303	2,333,235	13.95%	14,348,710	2,148,068	14.97%	16,730,303	100.00%	13,237,936	92.26%	(20)
Operation and maintenance of plant	16,158,946	2,166,036	13.40%	15,731,481	2,443,073	15.53%	16,158,946	100.00%	14,158,620	90.00%	(21)
Administration	12,876,624	1,978,257	15.36%	9,747,333	1,546,581	15.87%	12,876,624	100.00%	8,870,953	91.01%	(22)
Transfer for debt service	2,197,525	366,254	16.67%	2,602,949	433,825	16.67%	2,197,525	100.00%	2,602,949	100.00%	(23)
CARES Act Offset	-	-	-	(3,079,860)	-	-	-	0.00%	(2,869,069)	-	(24)
Total Expenditures	<u>163,677,316</u>	<u>25,375,058</u>	<u>15.50%</u>	<u>145,737,194</u>	<u>24,463,637</u>	<u>16.79%</u>	<u>163,677,316</u>	<u>100.00%</u>	<u>138,275,109</u>	<u>94.88%</u>	(25)
<b>Non-operating &amp; Encumbered</b>											
Transfer for Capital Equipment	500,000	See Exhibit C		500,000	See Exhibit C		500,000	N/A	500,000	N/A	(26)
Transfer for Capital Improvements	500,000			620,000			500,000	N/A	620,000	N/A	(27)
Transfer for Student Success & Innovation	-			600,000			-	N/A	600,000	N/A	(28)
Transfer for Scholarships	-			-			-	N/A	-	N/A	(29)
Transfer for Technology Initiatives	820,000			1,820,000			820,000	N/A	1,820,000	N/A	(30)
Transfer for Mitchell Hall Start Up Costs	-			-			-	N/A	-	N/A	(31)
Transfer for One Time Compensation	-			4,130,000			-	N/A	4,130,000	N/A	(32)
COVID-19	-			-			-	N/A	-	N/A	(33)
Total expenditures and transfers	<u>165,497,316</u>	<u>25,375,058</u>	<u>15.33%</u>	<u>153,407,194</u>	<u>24,463,637</u>	<u>15.95%</u>	<u>165,497,316</u>	<u>100.00%</u>	<u>145,945,109</u>	<u>95.14%</u>	(34)
Operational Revenues	-	(5,766,386)	N/A	-	(5,082,351)	N/A	-	N/A	8,872,709	N/A	(35)
<b>Interest Income</b>											
Net Operating Revenues	\$ -	\$ 177,731	-	\$ -	\$ 229,724	-	\$ 177,731	-	\$ 438,088	-	(36)
	<u>-</u>	<u>(5,588,655)</u>	<u>-</u>	<u>-</u>	<u>(4,852,627)</u>	<u>-</u>	<u>177,731</u>	<u>-</u>	<u>9,310,797</u>	<u>-</u>	(37)
<b>Reserve expenditures from Exhibit C</b>											
Net Revenues/(Expenditures)	-	473,875	-	-	1,987,859	-	473,875 *	-	9,512,138	-	(38)
	<u>-</u>	<u>(6,062,530)</u>	<u>-</u>	<u>-</u>	<u>(6,840,486)</u>	<u>-</u>	<u>(296,144)</u>	<u>-</u>	<u>(201,341)</u>	<u>-</u>	(39)
	[A]	[B]	[C]	[D]	[E]	[F]	[G]	[H]	[I]	[J]	

\*As it is very early in the fiscal year, the amount in [G](38) contains only the actuals expended year to date. Estimated year-end entries for State capital appropriations, capitalization of assets, depreciation expense and other required year-end audit accruals and adjustments will be included in the September financial statements.



**COLUMBUS STATE COMMUNITY COLLEGE  
STATEMENT OF CHANGES IN FUND BALANCES OF CURRENT  
EDUCATIONAL AND GENERAL FUNDS  
FOR THE TWO MONTHS ENDED AUGUST 31, 2021**

**EXHIBIT C**

	Preliminary Balance at June 30, 2021	Net Increase for Current Period	Board Approved Additions	Transfers	Expenditures	Balance at August 31, 2021	
Unrestricted							
Allocated							
Capital Improvements & Land Acquisition	\$ 9,485,232	\$ -	\$ 500,000	\$ -	\$ (3,490)	\$ 9,981,742	(1)
Bookstore/DX Modifications	263,490	-	-	-	-	263,490	(2)
Student Support Services	199,785	-	-	-	-	199,785	(3)
Creative Campus	37,491	-	-	-	-	37,491	(4)
Advancement	1,106,640	-	-	-	(4,880)	1,101,760	(5)
Fire Science	318,660	-	-	-	-	318,660	(6)
Mitchell Hall Start-Up Costs	1,129,237	-	-	-	-	1,129,237	(7)
COVID-19	228,644	-	-	-	(1,061)	227,583	(8)
Capital Equipment	5,812,592	-	500,000	-	(28,193)	6,284,400	(9)
Budget/Tuition Stabilization	20,756,987	-	-	-	-	20,756,987	(10)
Accumulated Lab Fees	1,310,156	-	-	-	(18,463)	1,291,693	(11)
Broadbanding	103,337	-	-	-	-	103,337	(12)
Scholarships	746,490	-	-	-	(226,989)	519,502	(13)
Student Success and Innovation	13,008,664	-	-	-	(86,035)	12,922,629	(14)
Strategic Growth Initiatives	689,107	-	-	-	-	689,107	(15)
Technology Initiatives	4,541,011	-	820,000	-	(104,765)	5,256,246	(16)
Human Capacity Development/Wellness	311,266	-	-	-	-	311,266	(17)
Campus Safety Initiatives	176,134	-	-	-	-	176,134	(18)
Energy Efficiency/Sustainability Initiatives	1,570,416	-	-	-	-	1,570,416	(19)
Health Care Self-Insurance Escrow	1,241,018	-	-	-	-	1,241,018	(20)
Health Care HSA Incentive	86,636	-	-	-	-	86,636	(21)
Self-Insured Workers Compensation Benefits	152,500	-	-	-	-	152,500	(22)
One-Time Compensation	699,476	-	-	-	-	699,476	(23)
Partnerships for Student Success	20,529	-	-	-	-	20,529	(24)
	<u>63,995,500</u>	<u>-</u>	<u>1,820,000</u>	<u>-</u>	<u>(473,875)</u>	<u>65,341,624</u>	(25)
Unallocated	12,348,862	(5,521,930)	(1,820,000)	-	473,875	5,480,807	(26)
Total General Fund	\$ <u>76,344,362</u>	\$ <u>(5,521,930)</u>	\$ <u>-</u>	\$ <u>-</u>	\$ <u>-</u>	\$ <u>70,822,432</u>	(27)
	[A]	[B]	[C]	[D]	[E]	[F]	(28)

**COLUMBUS STATE COMMUNITY COLLEGE  
OPERATIONAL BUDGET COMPARISON FOR AUXILIARY SERVICES  
FOR THE TWO MONTHS ENDED AUGUST 31, 2021  
With Comparative Figures at August 31, 2020**

**EXHIBIT D**

	FY 22			FY 21			FY 22 Projected Year End		FY 21 Projected Year End		
	Budget as approved June 2021	Actual to Date	% of Budget Expended to Date	Revised Budget as approved March 2021	Actual to Date	% of Budget Expended to Date	FY 22 Projected Year End	Projected % of Budget	FY 21 Projected Year End	% of Budget	
<b>Auxiliary</b>											
Sales/Revenues											
Bookstore	\$ 8,288,587	\$ 1,972,370	23.80%	\$ 7,161,013	\$ 2,286,761	31.93%	\$ 8,288,587	100.00%	\$ 7,987,101	111.54%	(1)
Food Services	144,500	2,010	1.39%	82,500	5,731	6.95%	144,500	100.00%	89,583	108.59%	(2)
Other	180,634	87,430	48.40%	-	-	0.00%	180,634	100.00%	-	0.00%	(3)
Total Revenues	8,613,721	2,061,810	23.94%	7,243,513	2,292,492	31.65%	8,613,721	100.00%	8,076,684	111.50%	(4)
Cost of Goods Sold											
Bookstore	6,827,880	1,557,711	22.81%	6,081,744	1,844,827	30.33%	6,827,880	100.00%	6,458,456	106.19%	(5)
Food Service	-	-	0.00%	-	-	0.00%	-	0.00%	-	0.00%	(6)
Gross Margin	1,785,841	504,099	28.23%	1,161,769	447,666	38.53%	1,785,841	100.00%	1,618,228	139.29%	(7)
Operating Expenses											
Bookstore	1,367,371	195,778	14.32%	1,296,657	197,226	15.21%	1,367,371	100.00%	1,182,198	91.17%	(8)
Food Services	84,884	13,034	15.36%	77,502	12,628	16.29%	84,884	100.00%	76,892	99.21%	(9)
Other	64,674	-	0.00%	-	-	n/a	64,674	100.00%	-	n/a	(10)
Auxiliary Administration	151,805	26,136	17.22%	161,562	55,365	34.27%	151,805	100.00%	150,912	93.41%	(11)
Total Expenses	1,668,734	234,949	14.08%	1,535,721	265,219	17.27%	1,668,734	100.00%	1,410,002	91.81%	(12)
Auxiliary Net Operating Income/(Loss)	117,107	269,150	229.83%	(373,952)	182,447	-48.79%	117,107	100.00%	208,226	-55.68%	(13)
Net Income/(Loss)											
Bookstore	93,336	218,881	234.51%	(217,388)	244,708	-112.57%	93,336	100.00%	346,447	-159.37%	(14)
Food Services	59,616	(11,024)	-18.49%	4,998	(6,897)	-137.99%	59,616	100.00%	12,691	253.92%	(15)
Other	115,960	87,430	75.40%	-	-	n/a	115,960	100.00%	-	n/a	(16)
Auxiliary Administration	(151,805)	(26,136)	17.22%	(161,562)	(55,365)	34.27%	(151,805)	100.00%	(150,912)	93.41%	(17)
CARES Offset/Transfer-In	-	-	n/a	373,952	-	n/a	-	n/a	-	n/a	(18)
Net Auxiliary Income/(Loss)	117,107	269,150	0.00%	-	182,447	0.00%	117,107	0.00%	208,226	0.00%	(19)
Non-operating Revenues/Expenditures											
College Credit Plus	(40,000)	-		(30,000)	-		-		-		(20)
College Strategic Priorities	-	-		-	-		-		-		(21)
College Strategic Priorities	(100,000)	(6,000)		(101,000)	-		(70,000)		(56,000)		(22)
Food Services/Renovations	-	-		-	-		-		-		(23)
Transfer for Debt Service	(339,367)	(56,561)		(331,301)	(55,217)		(331,301)		(331,301)		(24)

**COLUMBUS STATE COMMUNITY COLLEGE  
CASH FLOW FORECAST  
AS OF AUGUST 31, 2021**

**EXHIBIT E**

	Actual March 2021	Actual April 2021	Actual May 2021	Actual June 2021	Actual July 2021	Actual August 2021	
Beginning Cash	\$ 5,538,044	6,638,755	5,301,045	14,679,539	6,475,896	3,827,978	(1)
Cash Receipts	11,004,964	9,337,317	15,356,655	13,697,142	9,349,736	25,307,858	(2)
Cash Disbursements	(13,080,310)	(13,519,716)	(14,412,351)	(15,919,638)	(14,674,523)	(15,633,025)	(3)
Financial Aid	176,057	(155,311)	3,434,190	1,018,853	(323,131)	11,974,725	(4)
Outflow for investments	-	-	-	(7,000,000)	-	(25,000,000)	(5)
Inflow from investments	3,000,000	3,000,000	5,000,000	-	3,000,000	-	(6)
Ending Cash	<u>\$ 6,638,755</u>	<u>5,301,045</u>	<u>14,679,539</u>	<u>6,475,896</u>	<u>3,827,978</u>	<u>477,536</u>	(7)

	Forecasted September 2021	Forecasted October 2021	Forecasted November 2021	Forecasted December 2021	Forecasted January 2022	Forecasted February 2022	
Beginning Cash	\$ 477,536	5,379,465	5,816,395	5,833,268	5,535,197	5,812,126	(8)
Cash Receipts	8,770,000	10,160,000	7,750,000	9,540,000	17,325,000	8,210,000	(9)
Cash Disbursements	(15,048,071)	(14,048,070)	(12,728,127)	(13,848,071)	(12,748,071)	(14,148,071)	(10)
Financial Aid	3,180,000	325,000	(5,000)	10,000	12,700,000	(1,925,000)	(11)
Outflow for investments	-	-	-	-	(17,000,000)	-	(12)
Inflow from investments	8,000,000	4,000,000	5,000,000	4,000,000	-	7,000,000	(13)
Ending Cash	<u>\$ 5,379,465</u>	<u>5,816,395</u>	<u>5,833,268</u>	<u>5,535,197</u>	<u>5,812,126</u>	<u>4,949,055</u>	(14)

**COLUMBUS STATE COMMUNITY COLLEGE  
PRESIDENT'S DISCRETIONARY FUND  
STATEMENT OF CASH RECEIPTS AND DISBURSEMENTS  
FOR THE TWO MONTHS ENDED AUGUST 31, 2021**

**EXHIBIT F**

Cash at Beginning of Period		\$ <u>17,223</u>	(1)
<u>Receipts:</u>			
Deposit from General Fund	-	-	(2)
<u>Disbursements:</u>			
Oberer's Flowers	436		(3)
			(4)
		436	(5)
		<u>16,786</u>	(6)
		<u>\$ 16,786</u>	(7)
	[A]	[B]	[C]

NOTE:

The President's Discretionary fund is a separate fund from the operating and capital funds of the college. The source of funds is from other-than-public (governmental) monies or student fees, as specified by the Board of Trustees.

The purpose of the fund is to enhance the mission of the college. Expenditures are to promote or enhance the image of the college, the college educational programs, operations, entertainment, contributions, and other appropriate expenditures not provided for in the college operating budget.

**COLUMBUS STATE COMMUNITY COLLEGE DEVELOPMENT FOUNDATION  
BALANCE SHEET AT AUGUST 31, 2021  
With Comparative Figures at August 31, 2020**

<u>Assets</u>	<u>August 31, 2021</u>	<u>August 31, 2020</u>	
Cash	\$ 4,007,102	\$ 6,483,436	(1)
Investments at market value (see note)	17,347,017	12,455,729	(2)
Pledges Receivable - Mitchell Hall	2,342,515	2,365,503	(3)
Pledges Receivable - Other	4,320,298	3,043,745	(4)
Accounts Receivable	-	-	(5)
Other Assets	377,123	377,123	(6)
Total Assets	<u>\$ 28,394,055</u>	<u>\$ 24,725,536</u>	(7)
<u>Liabilities</u>			
Due to general fund	\$ 205	\$ 48,388	(8)
Pledge Payable	-	-	(9)
Trade Payables	1,030,110	259,781	(10)
Total Liabilities	<u>1,030,315</u>	<u>308,169</u>	(11)
<u>Fund balance</u>			
Permanently Restricted	5,187,065	4,929,368	(12)
Temporarily Restricted	17,213,581	15,227,803	(13)
Unrestricted			
Allocated	86,634	150,272	(14)
Unallocated	4,876,460	4,109,924	(15)
Total fund balance	<u>27,363,740</u>	<u>24,417,367</u>	(16)
Total Liabilities and fund balance	<u>\$ 28,394,055</u>	<u>\$ 24,725,536</u>	(17)
	[A]	[B]	

Note: Investments

Investments are valued at market, which is generally determined by use of published market quotations. Realized gains and losses from sale or redemption of investments are based upon the cost of the specific investment sold or redeemed. Purchases and sales of investments are reflected on a trade-date basis. A summary of investments is as follows:

	<u>Cost</u>	<u>Market</u>	<u>Percent of Portfolio</u>
Cash & Equivalents	\$ 582,748	582,887	3.36%
Equities	5,528,719	7,986,399	46.04%
Fixed Income	6,354,449	6,315,224	36.41%
Mutual Funds	<u>2,334,121</u>	<u>2,462,507</u>	<u>14.20%</u>
Total Investments	<u>\$ 14,800,037</u>	<u>\$ 17,347,017</u>	<u>100.00%</u>

EXHIBIT H

**COLUMBUS STATE COMMUNITY COLLEGE DEVELOPMENT FOUNDATION  
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE  
FOR THE TWO MONTHS ENDED AUGUST 31, 2021  
With Comparative Figures at August 31, 2020**

	August 31, 2021					August 31, 2020	
	Unrestricted		Temporarily Restricted	Permanently Restricted	Total All Funds	Total All Funds	
	Allocated	Unallocated					
Revenue							
Contributions							
Scholarships and Programs	\$ -	\$ 17,029	\$ 12,140	\$ 34,845	\$ 64,014	\$ 120,794	(1)
Taste the Future	-	67,621	-	-	67,621	22,530	(2)
Contributions for Columbus State Mitchell Hall	-	-	15	-	15	25,053	(3)
Creative Campus	-	-	54,605	-	54,605	3,105	(4)
Administration Fee Income	-	-	-	-	-	-	(5)
Rental Income	-	-	-	-	-	-	(6)
Interest Income	-	3,539	823	-	4,362	1,550	(7)
Investment Income							
Realized	-	50,427	116,027	-	166,454	91,770	(8)
Unrealized	-	36,738	75,648	-	112,386	688,829	(9)
Investment income-subtotal	-	87,165	191,675	-	278,840	780,599	(10)
Total revenues	-	175,354	259,258	34,845	469,457	953,631	(11)
Expenditures							
Scholarships and Programs	-	-	65,586	-	65,586	57,663	(12)
Contributions to Columbus State	-	-	-	-	-	32,177	(13)
Corporate Gift	-	-	280,000	-	280,000	-	(14)
Creative Campus	-	-	-	-	-	-	(15)
Mitchell Hall	-	-	-	-	-	-	(16)
Administrative Fee Expense	-	-	-	-	-	-	(17)
Management and general	-	88,524	500	-	89,024	21,700	(18)
Total expenditures	-	88,524	346,086	-	434,610	111,540	(19)
Excess (deficit) of revenues over expenditures	-	86,830	(86,828)	34,845	34,847	842,091	(20)
Transfers	-	-	-	-	-	-	(21)
Other Board Distributions	-	-	-	-	-	-	(22)
Fund balance at beginning of period	86,634	4,789,630	17,300,409	5,152,220	27,328,893	23,575,276	(23)
Fund balance at end of period	\$ 86,634	\$ 4,876,460	\$ 17,213,581	\$ 5,187,065	\$ 27,363,740	\$ 24,417,367	(24)
	[A]	[B]	[C]	[D]	[E]	[F]	

**COLUMBUS STATE COMMUNITY COLLEGE  
NOTES TO FINANCIAL STATEMENTS  
AS OF AUGUST 31, 2021**

1) **Investments**

<u>Investment Fund</u>	<u>Cost</u>	<u>Market Value</u>	<u>Yield to Maturity*</u>	<u>Average Maturity (days)</u>
STAR Ohio/Operating	\$ 45,723,915	\$ 45,723,915	0.07%	1
STAR Ohio/Plant	1,541,787	1,541,787	0.07%	1
STAR Ohio/Auxiliary	2,729,064	2,729,064	0.07%	1
STAR 2020A Bonds	1,015,276	1,015,276	0.07%	1
STAR 2020B Bonds	2,068,055	2,068,055	0.07%	1
CSCC Operating Fund	94,223,495	94,809,392	1.01%	814
Auxiliary Services	8,404,907	8,471,674	1.12%	781
2020A Bond Proceeds	25,996,097	25,989,033	0.20%	248
2020B Bond Proceeds	58,979,018	58,965,486	0.51%	960
2020B Bond Proceeds PNC	58,878,476	58,818,569	0.23%	372
County Proceeds	16,900,635	16,900,635	0.02%	1
Plant Fund	9,783,560	9,845,104	0.93%	701
	<u>\$ 326,244,285</u>	<u>\$ 326,877,990</u>		

\* Weighted

<u>Portfolio Composition</u>	<u>Type</u>	<u>% of Total</u>
	STAR Ohio	16.24%
	Agencies	10.89% *
	Municipal Bonds	25.22%
	Corporate Issues	18.54%
	Treasury Notes	19.36%
	Stocks	0.00%
	Cash & Equivalents	9.76%
		<u>100.00%</u>

\* This includes discount notes, callable, non-callable, securitized, and step-up agency investments.

2) **Inventories**

Bookstore inventories at year-end are stated at actual cost. A complete physical inventory is taken annually and adjustments, if any, are recorded.

A weighted average cost is used for inventory for the Retail Operations in Mitchell Hall. Inventory is taken monthly and adjustments, if any, are recorded.

3) **Plant Funds**

Physical plant and equipment are stated at cost at date of acquisition or fair value at date of donation in case of gifts. Depreciation of physical plant and equipment is recorded.

4) **Long-term debt**

Outstanding long-term debt consists of bonds payable in annual installments varying from \$800,000 to \$1,285,000 with interest rates of 1.65% to 5%, the final installment being due in 2041, collateralized by a gross pledge basis, of the general receipts of the college, which include the full of every type and character of receipts, excepting only those specifically excluded which are primarily those that are appropriated from the State of Ohio.

Debt service for this long-term debt is paid from an annual allocation in the College's Operating fund, the Auxiliary Services fund, and from the State's Capital Component Program.

5) **Interfund Accounts**

All interfund borrowings have been made from current funds and amounts are due currently without interest.



## COLUMBUS STATE COMMUNITY COLLEGE BOARD ACTION

DATE: \_\_\_\_\_

### **SUBJECT:**

Personnel Information Items.

### **BACKGROUND INFORMATION:**

In accordance with a Board of Trustees resolution approved and adopted at their regular meeting held on October 18, 1978, the President has the authority to make staff appointments to positions which have already been approved by the Board and included in the current budget and to accept faculty and staff resignations.

### **FOR INFORMATION ONLY**



**COLUMBUS STATE COMMUNITY COLLEGE**

**BOARD OF TRUSTEES**

**INFORMATION ONLY**

In accordance with a Board Resolution approved and adopted at a regular meeting held on October 18, 1978, which enables the President to make employee appointments to positions which have already been approved by the Board and included in the current budget, the following persons have been appointed.

<u>NAME</u>	<u>POSITION</u>	<u>DEPARTMENT</u>	<u>DATE</u>	<u>SALARY</u>
Lynnette Altomari	Junior Analyst	Resource Planning & Analysis	08/30/2021	\$54,399
Jan Bertonaschi	Assistant Director	Payroll	08/16/2021	\$70,000
Josephine Bou Dagher	Instructor	Biological & Physical Sciences	08/16/2021	\$46,937
Said Chaouki	Instructor	Vet., Imaging, & Surgical Tech	08/16/2021	\$48,675
Elizabeth Cohen-Rose	Manager	Marketing & Communication	08/16/2021	\$63,500
Crystal Danley	Instructor	English	08/16/2021	\$46,937
Marja Davis	Instructor	Human Services	08/16/2021	\$46,937
Christopher Deem	Instructor	Engineering & Transport Tech	08/16/2021	\$48,675
Manawaduge Desilva	Instructor	Biological & Physical Sciences	08/16/2021	\$46,937
Kevin Edwards	Assistant Director	Admissions	08/30/2021	\$67,537
Robert Everett	Instructor	Engineering & Transport Tech	08/16/2021	\$48,675
Chavel Green	Chairperson	Business Programs	08/16/2021	\$96,900
Justin Khol	Program Coordinator	Student Conduct	08/23/2021	\$50,253
Julie LaSusa	Chief Organizational Development Officer	Organizational Development & People Analytics	08/16/2021	\$129,000
Peter Morgan	Instructor	Humanities	08/16/2021	\$45,198
Andrew Moss	Instructor	Human Services	08/16/2021	\$48,675
Tara Pepple	Instructor	Nursing	08/16/2021	\$48,675
Sacha Tadros	Assistant Professor	Allied Health	08/16/2021	\$50,582
Andrea Torres	Instructor	English	08/16/2021	\$48,675
Nicole Staten-Miller	Clinical Coordinator	Vet., Imaging, & Surgical Tech	08/16/2021	\$53,206

**COLUMBUS STATE COMMUNITY COLLEGE**

**BOARD OF TRUSTEES**

**INFORMATION ONLY**

In accordance with a Board Resolution approved and adopted at a regular meeting held on October 18, 1978, which enables the President to make employee appointments to positions which have already been approved by the Board and included in the current budget, the following resignations/voluntary cash separation incentives/reductions in force/terminations/retirements have been accepted.

<u>NAME</u>	<u>POSITION</u>	<u>DEPARTMENT</u>	<u>DATE</u>
Rich McClish	Specialist	Student Central	08/25/2021
Andrew Olson	Instructor	English	08/14/2021
Darlene Roberson	Payroll Specialist	Payroll	08/05/2021
Michael Schumacher	Associate Professor	Psychology & Education	07/27/2021