



COLUMBUS STATE COMMUNITY COLLEGE
Board of Trustees Committee of the Whole
Pete Grimes Board Room
March 8, 2012

MINUTES

Present: Poe A. Timmons, Chair
A. Lynne Bowman, Board
Jami S. Dewolf, Board
Michael E. Flowers, Board
Valoria C. Hoover, Board
Anne Lopez-Walton, Board
Dr. Richard H. Owens, Board
Dianne A. Radigan, Board
Dr. David T. Harrison, President
Dr. Deborah Coleman, Vice President
Dr. Jack Cooley, Senior Vice President
Terri Gehr, Senior Vice President
and Chief Financial Officer
Will Kopp, Vice President
Dr. Janet Rogers, Vice President
Carol Thomas, Interim Vice
President, Campus Works
Jackie DeGenova, In-House Counsel
Darrel Minor, Ex Officio, Faculty
Susan Thomas, Ex Officio, Staff

Absent: Richard D. Rosen, Vice-Chair
Jillian Woltz, Ex Officio, Student

Ms. Poe Timmons, Board Chair, called the meeting to order at 12:15 p.m. The Chair then turned the meeting over to Dr. Harrison who requested that Ms. Gehr, Senior Vice President for Business and Administrative Services and CFO begin discussions on the first item on the agenda.

(1) Voluntary Cash Separation Incentive Plan – Allocation for Year Two

Ms. Terri Gehr presented to the Board a recommendation authorizing year two of the Voluntary Case Separation Incentive Plan. In the first year, 61 people chose to participate in the program at a cost of 3.1 million dollars to the College. She explained that the College will save about 1.5 million dollars in payroll savings because people will be hired in at a lower pay. Those savings are being built into our budget and available to reallocate for other strategic initiatives.

In year two, full-time employees will be given a cash incentive of one-year's salary up to a maximum of \$50,000 for faculty (3 quarters or 2 semesters salary), \$25,000 for administrators, and \$10,000 for staff.

The Committee of the Whole agreed to refer this item to the Board of Trustees for approval.

(2) **Shared Services: Reynoldsburg Regional Learning Center – Release of Funds**

Dr. Harrison explained that through a shared services arrangement designed to accelerate college readiness, student success and credential attainment, Reynoldsburg City Schools and Columbus State Community College are working through the details of a dual enrollment partnership. Columbus State Community College courses would be available to Reynoldsburg high school students, giving students the opportunity to earn a two-year associate degree along with their high school diploma.

Reynoldsburg City Schools has offered to Columbus State, space that is available at its Reynoldsburg High School's Livingston building. They have set aside 1.2 million dollars for renovations of this facility we would propose to add up to 1.4 million to make it a full Regional Learning Center that would serve not only dual enrollment of Reynoldsburg students but to the community as a whole.

Provided a mutually agreed-upon partnership agreement can be reached, dual enrollment classes will be available to Reynoldsburg High School students beginning Autumn Semester 2012, and a Columbus State Regional Learning Center at Reynoldsburg would open as soon as January 2013 to which everyone in Reynoldsburg and neighboring communities would be welcome to take a wide variety of Columbus State Community College courses.

The Committee of the Whole agreed to refer this item to the Board of Trustees for approval.

(3) **Approval to Renew Revised Agreement between Columbus State Community College and the Columbus State Community College Development Foundation, Inc.**

Ms. Jackie DeGenova, In-house Counsel and Matthew Kelly, Executive Director of Columbus State's Development Foundation presented the revised agreement between Columbus State Community College and the Columbus State Community College Development Foundation. The current Agreement between Columbus State and the Foundation was renewed by an "Addendum" signed by both Boards in September 2011, with an expiration of April 27, 2012. Thereafter, the Foundation Board approved its updated By-Laws on February 17, 2012 and the revisions were reflected in the renewal Agreement. The CSCC Board of Trustees requested revisions to the Agreement to enhance the Boards' cooperative fund-raising strategies and consultation between the parties prior to expenditures or acquisitions on the College's behalf.

The Committee of the Whole agreed to refer this item to the Board of Trustees for approval.

(4) **Financial Statements as of and for the Seven Months Ended, January 31, 2012**

Ms. Gehr reported on the College's financial statements as of and for the seven months ended, January 31, 2012. Ms. Gehr stated that we are on target for this time reporting period.

The Committee of the Whole agreed to refer this item to the Board of Trustees for approval.

(5) **Personnel Information Items**

The Personnel Information Items are presented to the Board for informational purposes only.

The Committee of the Whole agreed to refer this item to the Board of Trustees for approval.

(6) **Expiration of 3.5% Tuition Increase Waiver**

Dr. Harrison reported that the College has not increased tuition costs to students for the past six years. He explained that the Board did approve a tuition increase of 3 ½ % in 2009 but immediately waived it so none of those costs were passed on to students. Last year the Chancellor's Office granted an extension of that waiver through Summer Quarter 2012. We are currently working on planning FY-13 budget and at the May Board meeting the budget will reflect the expiration of the tuition waiver at the end of Summer Quarter 2012. The proposal will show that effective with Autumn Semester 2012 students will pay the rate authorized by the Board in September 2009, adjusted for the semester credit hour rate.

No vote was needed by the Board to allow the tuition waiver to expire. Columbus State will start to communicate immediately with students regarding the new rate.

The Committee of the Whole agreed to refer this item to the Board of Trustees for approval.

There being no further items to come before the Committee, the meeting was adjourned at 12:45 p.m.