



COLUMBUS STATE COMMUNITY COLLEGE
Board of Trustees Committee of the Whole
Pete Grimes Board Room
September 12, 2013

MINUTES

- Present: Richard D. Rosen, Chair
Michael E. Flowers, Vice-Chair
A. Lynne Bowman, Board
Valoria C. Hoover, Board
Anne Lopez-Walton, Board
Dianne A. Radigan, Board
Poe A. Timmons, Board
Dr. David T. Harrison, President
Kimberly Hall, Chief of Staff
- Terri Gehr, Senior Vice President and
Chief Financial Officer
Will Kopp, Vice President
Carol Thomas, Interim Vice President
Dr. Mabel Freeman, Interim Vice President
Jackie DeGenova, In-House Counsel
Kevin James, Ex Officio, Faculty
Darla Vanhorn, Ex Officio, Staff
- Absent: Jami S. Dewolf, Board, Dr. Jack Cooley, Senior Vice President, Brandon Collins,
Ex Officio, Student
- Guest: Tim Grant, Audit Partner, Bart Henning, Audit Manager, Parms & Company, LLC
Wendi M. Finn, Owner/Consultant, IS Security Solutions
- Aletha Shipley, Business Services, and Dr. Martin Maliwesky, Dean Enrollment
Services

CALL TO ORDER:

The regularly scheduled meeting of the Board of Trustees, Committee of the Whole, was held on Thursday, September 12, 2013, in the Pete Grimes Board Room of Franklin Hall at Columbus State Community College. The meeting was called to order by Chair Richard D. Rosen at 12:12 p.m.

ROLL CALL:

- Present: Richard D. Rosen, Chair
Michael E. Flowers, Vice Chair
A. Lynne Bowman
Valoria C. Hoover
Anne Lopez-Walton
Dianne A. Radigan
Poe A. Timmons

CERTIFICATION OF COMPLIANCE:

President Harrison advised that the record should show that notice of this meeting has been given in accordance with the provision of Section 121.22(F) of the Ohio Revised Code.

APPROVAL OF MINUTES:

Member Radigan moved, Member Hoover seconded, that the minutes of the regular meeting of the Board of Trustees, Committee of the Whole held on Thursday, July 11, 2013, be approved as presented.

A vote was taken which resulted in:

AYES: Members Rosen, Flowers, Bowman, Hoover, Lopez-Walton,
Radigan, Timmons

NAYS: None

(1) **PRE-AUDIT DISCUSSION WITH AUDITORS:**

Tim Grant, Audit Partner, and Bart Henning, Audit Manager from Parns & Company, LLC along with Wendi M. Finn, Owner/Consultant, IS Security Solutions, reviewed the 2013 audit communication. They reviewed the following:

- Audit of financial statements of the college
- Audit objectives
- Items management is responsible for
- Audit procedures
- Internal controls
- Compliance
- Audit timing
- GASB 63 and 68

They are in the final fieldwork phase through the end of September 2013. The filing of the report with the Office of Budget and Management and the Auditor of State is due by October 15, 2013 with the remaining work products filed with the Auditor of State by December 31, 2013.

(2) **EXECUTIVE SESSION:**

Member Flowers moved, Member Owens seconded, that the Board of Trustees adjourn to Executive Session according to Ohio Revised Code 121.11 to confer with legal counsel for the College concerning disputes that are the subject of pending or imminent court action.

AYES: Members Rosen, Flowers, Bowman, Hoover, Lopez-Walton,
Radigan, Timmons

NAYS: None

The regular meeting of the Committee of the Whole reconvened from Executive Session at 1:05 p.m.

(3) **AWARDING OF EMERITUS STATUS:**

Emeritus status was brought forward for the following eleven retirees:

- Associate Professor Gil Feiertag, Business Programs
- Professor Donald Carmel, Business Programs
- Professor Betty Allen, Business Programs
- Professor Thomas Robbins, Construction Sciences and Engineering Technology
- Ms. Ellen Brooks, Curriculum Management
- Ms. Maureen Erney, Curriculum Management
- Ms. Emma “Jean” Baker, Justice and Safety
- Mr. Vince Borghese, Construction Sciences and Engineering Technology
- Associate Professor Margaret “Peggy” Mayo, Allied Health Professions
- Ms. Jocelyn North, Academic Advisor, Student Affairs
- Ms. Laura Huston-Hoburg, Academic Advisor, Student Affairs

The Committee of the Whole agreed to refer this item to the Board of Trustees for approval.

(4) **NEW POLICIES:**

The following New Policies were presented for approval:

Policy No. 13-12, Public Use of College Grounds
Policy No. 3-46, Drug-Free Workplace

Trustee Radigan suggested hair testing for future consideration versus the urine testing. Ms. Hall will work with Trustee Radigan to obtain information on hair testing.

The Committee of the Whole agreed to refer this item to the Board of Trustees for approval.

(5) **REVISION OF POLICY:**

The following Policy revision was presented for approval:

Policy 5-08, Graduation Requirements

The Committee of the Whole agreed to refer this items to the Board of Trustees for approval.

(6) **FINANCIAL STATEMENTS AS OF, AND FOR THE TWO MONTHS ENDED,
AUGUST 31, 2013:**

Ms. Terri Gehr reviewed the Financial Statements ending August 31, 2013. See attached Financial Statements and Exhibits for details.

Trustee Timmons requested that a column be added on Exhibit B which shows actual year-end numbers.

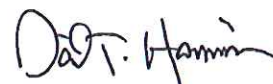
The Committee of the Whole agreed to refer this item to the Board of Trustees for approval.

(7) **Personnel Information Items**

The Personnel Information Items are presented to the Board for informational purposes only.

The Committee of the Whole agreed to refer this item to the Board of Trustees for approval.

There being no further items to come before the Committee, the meeting was adjourned at 1:40 p.m.



David T. Harrison, Ph.D.
Secretary, Board of Trustees