

COLUMBUS STATE COMMUNITY COLLEGE

Board of Trustees <u>Committee of the Whole</u> Pete Grimes Board Room, Franklin Hall September 21, 2018

MINUTES

Present: Dianne A. Radigan, Interim Vice-Chair Dr. Michael Babb, Vice President

Corrine M. Burger, Trustee Dr. Rebecca Butler, Executive

R. Anthony Joseph, Trustee Vice President

Rick Ritzler, Trustee Dr. Jack Cooley, Senior Vice President Kimberly Hall, Senior Vice President

Poe A. Timmons, Trustee

Kirt A. Walker, Trustee

Dr. David T. Harrison, President

Stephen Skinner, Ex-Officio Student

Absent: Robert P Restrepo, Jr., Chair; Allen Kraus, Vice President; Thomas Shanahan,

Ex-Officio Faculty; Jackie DeGenova, Deputy General Counsel

CALL TO ORDER:

The regularly scheduled meeting of the Board of Trustees, Committee of the Whole, was held on Friday, September 21, 2018, in the Pete Grimes Board Room, Franklin Hall, at Columbus State Community College. The meeting was called to order by interim Vice-Chair, Dianne A. Radigan at 7:34 a.m.

ROLL CALL:

Present:

Dianne A. Radigan

Corrine M. Burger (arrived at 7:38 a.m.)

R. Anthony Joseph

Rick Ritzler

Dr. Richard D. Rosen Poe A. Timmons Kirt A. Walker

CERTIFICATION OF COMPLIANCE:

President Harrison advised that the record should show that notice of this meeting has been given in accordance with Section §121.22(F) of the Ohio Revised Code.

OPENING REMARKS FROM PRESIDENT HARRISON:

President Harrison welcomed and introduced Aloysius Kienee, Staff Ex-Officio, and Stephen Skinner, Student Ex-Officio to the Board of Trustees.

APPROVAL OF MINUTES:

<u>Member Rosen moved</u>, Member Walker seconded, that the minutes of the regular meeting of the Board of Trustees, Committee of the Whole, held on Friday, May 18, 2018, be approved as presented.

A vote was taken which resulted in:

AYES: Members Radigan, Joseph, Ritzler, Rosen,

Timmons, Walker

NAYS: None

AWARDING OF EMERITUS STATUS:

Ms. Kimberly Hall reviewed the qualifications for Emeritus Status. The following retirees were presented to the Board for approval of Emeritus Status:

- James Beidler, Chief Technology Officer, Information Technology
- Dr. Rita Bova, Communication
- Professor Christine Evenson, Human Services
- Connie Feeney, Analyst, Information Technology
- Professor Frankie Hale, Communication
- Dr. Douglas Montanaro, Chair, Humanities
- Terry Rockwell, Supervisor, Information Technology
- Dr. Janet M. Rogers, Special Assistant to the Senior Vice President of Enrollment Management and Student Services
- Linda Shinn, Executive Assistant, Office of the President
- Dr. Jacqueline Walli, Chair, Nursing

The Committee of the Whole agreed to refer this item to the Board of Trustees for approval.

REVISE CURRENT POLICY NO. 3-43, NON-DISCRIMINATION/ANTI-HARASSMENT:

Ms. Kimberly Hall explained that Policy No. 3-43 was last reviewed by the Board of Trustees in 2012. The revised policy streamlines the reporting process, clarifies discrimination and harassment based on a protected class, and specifies allegations of sexual harassment will be addressed in Policy No. 3-44, and provides examples of retaliation.

The Committee of the Whole agreed to refer this item to the Board of Trustees for approval.

REVISE CURRENT POLICY NO. 9-12, PAYMENT CARD INDUSTRY COMPLIANCE:

Dr. Michael Babb explained that credit card payments at the College are contractually obligated to adhere to the Payment Card Industry Data Security Standards (PCI DSS). The revised policy aligns practice with current payment card industry standards.

The Committee of the Whole agreed to refer this item to the Board of Trustees for approval.

CONSTRUCTION CONTRACT: CENTER FOR WORKFORCE DEVELOPMENT, 4TH FLOOR GMP CONTRACT AMENDMENT:

Ms. Kimberly Hall explained that the College is moving into stage two of the WD 4th Floor Construction project, by amending the contract to reflect desired construction and design support. This project is a refresh to address technology, and ensure that the design is responsive to upcoming student success initiatives, including but not limited to, student orientation. The construction contract is anticipated to be completed by January 2020.

The Committee of the Whole agreed to refer this item to the Board of Trustees for approval.

CONSTRUCTION CONTRACT: FRANKLIN – AQUINAS TUNNELS:

Ms. Kimberly Hall explained that there are three tunnels that require attention, and the preconstruction contract will be submitted to the controlling board.

The Committee of the Whole agreed to refer this item to the Board of Trustees for approval

FINANCIAL STATEMENTS AS OF AND FOR THE TWO MONTHS ENDED AUGUST 31, 2018:

Ms. Aletha Shipley reported on the College's financial statements as of and for the two months ended August 31, 2018. Ms. Shipley stated the College is on target with the budget at this time.

The Committee of the Whole agreed to refer this item to the Board of Trustees for approval.

PERSONNEL INFORMATION ITEMS:

The Personnel Information Items are presented to the Board for informational purposes only.

The Committee of the Whole agreed to refer this item to the Board of Trustees for approval.

DISCUSSION OF CURRENT ISSUES:

President Harrison discussed:

A metal beam from the construction site of Mitchell Hall is available for members of the Board to sign directly following the Committee of the Whole meeting on Friday, September 21, 2018.

Mr. Wil Haygood will be on campus Friday, September 21, 2018. Mr. Haygood will be promoting his new book "Tigerland" and providing a keynote presentation.

Financial stability is a college priority as it pertains to student success. Various campus stakeholders are developing plans to operate a fresh market on campus. Additional information is forthcoming.

The Committee of the Whole agreed to refer this item to the Board of Trustees for approval.

EXECUTIVE SESSION:

Member Radigan moved, Member Burger seconded, that the Board of Trustees adjourn to Executive Session according to Ohio Revised Code §121.22 to consider the purchase of property for public purposes or the sale of property at competitive bidding; to consider details relative to security arrangements and emergency response protocols; and to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official.

A vote was taken which resulted in:

AYES: Members Radigan, Burger, Joseph, Ritzler, Rosen,

Timmons, Walker

NAYS: None

The regular meeting of the Board of Trustees reconvened from Executive Session at 9:17 a.m.

There being no further items to come before the Committee, the meeting was adjourned at 9:18 a.m.

David T. Harrison, Ph.D.

Secretary, Board of Trustees

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