

COLUMBUS STATE

COMMUNITY COLLEGE

COLUMBUS STATE COMMUNITY COLLEGE

Board of Trustees Committee of the Whole

Pete Grimes Board Room, Franklin Hall

January 18, 2019

MINUTES

Present:

Robert P. Restrepo, Jr., Chair	Dr. Rebecca Butler, Executive Vice President
R. Anthony Joseph, Vice-Chair	Dr. Jack Cooley, Senior Vice President
Dianne A. Radigan, Immediate-Past Chair	Kimberly Hall, Senior Vice President
Corrine M. Burger, Trustee	Allen Kraus, Vice President
Lisa Gossett, Trustee	Aletha Shipley, Vice President
Rick Ritzler, Trustee	Aloysius Kienee, Ex-Officio Staff
Dr. Richard D. Rosen, Trustee	Thomas Shanahan, Ex-Officio Faculty
Poe A. Timmons, Trustee	Stephen Skinner, Ex-Officio Student
Dr. David T. Harrison, President	Jackie DeGenova, Deputy General Counsel

Absent: Kirt A. Walker, Trustee; Michael Babb, Vice President

Guests: Cullen Daniel, Director of Accounting Services; Jan Ellis, Controller/Deputy Treasurer/Director II, Office of the Controller; Ann Helfrich, Supervisor, Financial Accounting and Reporting; David Minich, CPA, Plattenburg & Associates; Kelly Weir, Director II, Resource Planning and Analysis

CALL TO ORDER:

The regularly scheduled meeting of the Board of Trustees, Committee of the Whole, was held on Friday, January 18, 2019, in the Pete Grimes Board Room, Franklin Hall, at Columbus State Community College. The meeting was called to order by Chair Robert P. Restrepo, Jr. at 7:35 a.m.

DAVID T. HARRISON Ph.D. **PRESIDENT**

ROLL CALL:

Present: Robert P. Restrepo, Jr.
R. Anthony Joseph
Corrine M. Burger
Lisa Gossett
Dianne A. Radigan
Rick Ritzler
Dr. Richard D. Rosen
Poe A. Timmons

Absent: Kirt A. Walker

CERTIFICATION OF COMPLIANCE:

President Harrison advised that the record should show that notice of this meeting has been given in accordance with Section §121.22(F) of the Ohio Revised Code.

OPENING REMARKS FROM PRESIDENT HARRISON:

- President Harrison welcomed new Trustee, Lisa Gossett. Ms. Gossett is the Senior Vice President and Chief Nursing Executive at OhioHealth.
- President Harrison acknowledged Ms. Kimberly Hall, Senior Vice President and General Counsel for her appointment to Governor Mike DeWine's Cabinet as the Director of Job and Family Services.

APPROVAL OF MINUTES:

Member Restrepo moved, Member Joseph seconded, that the minutes of the regular meeting of the Board of Trustees, Committee of the Whole, held on Friday, November 9, 2018, be approved as presented.

A vote was taken which resulted in:

AYES: Members Restrepo, Joseph, Burger, Radigan, Ritzler, Timmons

NAYS: None

ABSTAIN: Members Gossett, Rosen

SWEARING-IN OF NEW OFFICERS:

Ms. Jackie DeGenova, Deputy General Counsel, administered the Oath of Office to the newly-elected Officers, effective January 2, 2019.

2019 DATES FOR THE COMMITTEE OF THE WHOLE AND BOARD OF TRUSTEES:

Chair Restrepo presented the recommended 2019 Board of Trustees and Committee of the Whole calendar.

The Committee of the Whole agreed to refer this item to the Board of Trustees for approval.

REPORT OF THE INDEPENDENT AUDITORS ON THE FINANCIAL STATEMENTS FOR THE YEAR ENDED JUNE 30, 2018:

Chair Restrepo introduced Ms. Aletha Shipley, Vice President and Chief Financial Officer, who leads the work of the audit process. Ms. Shipley outlined details of the audit for the fiscal year ending June 30, 2018. The College's audit was conducted by independent auditors, Plattenburg & Associates.

Mr. David Minich, CPA, Plattenburg & Associates, provided an overview of the audit process. Mr. Minich stated the auditors did not identify any deficiencies in internal control. He explained that the College's financial department is outstanding and produces excellent work. Columbus State received an unmodified opinion, which is the highest rating possible.

Ms. Jan Ellis introduced Mr. Cullen Daniel, Director of Accounting Services, and Ms. Ann Helfrich, Supervisor, Financial Accounting and Reporting. Ms. Ellis reviewed FY18 Comparisons to FY17; GASB 68 Comparisons; FY18 Highlights; and Reserve Spending Analysis.

The Committee of the Whole agreed to refer this item to the Board of Trustees for approval.

REVISED FISCAL YEAR 2019 OPERATING BUDGET:

Ms. Aletha Shipley introduced Ms. Kelly Weir, Director, Resource Planning and Analysis, who explained the revised operating budgets for the College's General Fund and the Auxiliary Fund.

Each January, the Board of Trustees reviews the operating budget in the context of enrollment, final state subsidy allocations as approved by the Ohio Department of Higher Education, and other activities that may impact the budget.

The Committee of the Whole agreed to refer this item to the Board of Trustees for approval.

**FINANCIAL STATEMENTS AS OF AND FOR THE SIX MONTHS ENDED
DECEMBER 31, 2018:**

Ms. Aletha Shipley reported on the College's financial statements for the six months ended December 31, 2018.

The Committee of the Whole agreed to refer this item to the Board of Trustees for approval.

TUITION WAIVER FOR COLLEGE CREDIT PLUS STUDENTS ATTENDING NON-PUBLIC HIGH SCHOOLS:

Ms. Kelly Weir explained the State awards funds for non-public high school students. Some students who attended non-public high schools who would otherwise be eligible to participate in College Credit Plus (CCP) but, due to State budget restraints, are not awarded State funds to subsidize all or some of the College course tuition costs under the program. The College's costs for a course being offered at the high school are less than the standard rate charged by the College and, additionally, the Ohio Department of Higher Education Directive 2009-2011 allows for tuition rates to be waived by an institution to keep college affordable and enhance the quality of the educational experience.

The Committee of the Whole agreed to refer this item to the Board of Trustees for approval.

PERSONNEL INFORMATION ITEMS:

The Personnel Information Items are presented to the Board for informational purposes only.

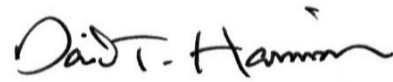
DISCUSSION OF CURRENT ISSUES:

Ms. Kimberly Hall and Mr. Robb Coventry explained that the Fresh Market @ C-State is in the beginning phases. The design services should be completed in April; construction bids will occur directly after. The market should be operating by Fall term.

Dr. Harrison explained that the fresh market will serve as a third space. Faculty members are mapping the fresh market services into their curriculum.

ADJOURNMENT:

There being no further items to come before the Committee, the meeting was adjourned at 9: 04 a.m.



David T. Harrison, Ph.D.
Secretary, Board of Trustees