

# COLUMBUS STATE

COMMUNITY COLLEGE

## MINUTES

### BOARD OF TRUSTEES MEETING

Thursday, January 23, 2020

Columbus State Conference Center, Fourth Floor, Room 414

6:00 p.m.

### CALL TO ORDER:

The regularly scheduled meeting of the Board of Trustees of the Columbus State Community College was held on Thursday, January 23, 2020, in the Columbus State Conference Center. The meeting was called to order by Chair R. Anthony Joseph at 6:02 p.m.

### ROLL CALL:

Present: R. Anthony Joseph, Chair  
Robert P. Restrepo, Jr., Immediate – Past Chair  
Matthew J. Borges  
Corrine M. Burger  
James R. Fowler  
Lisa Gossett  
Rick Ritzler  
Dr. Richard D. Rosen

Guests: Dr. Jennifer Anderson, Director II, Institutional Effectiveness, Dr. Michael Babb, Vice President, Information Technology

### CERTIFICATION OF COMPLIANCE:

President Harrison advised that the record should show that notice of this meeting has been given in accordance with provisions of Section §121.22(F) of the Ohio Revised Code.

DAVID T. HARRISON Ph.D. PRESIDENT

**OPENING REMARKS FROM CHAIR JOSEPH:**

Chair Joseph welcomed guests and expressed his gratitude towards it being his first meeting as Board Chair. He also welcomed the Columbus State Volleyball team as the evening's special guests. The Columbus State Volleyball team finished as runner-up at the National Championship.

**OPENING REMARKS FROM PRESIDENT HARRISON:**

Dr. Harrison thanked Chair Joseph and welcomed him to his new role as Board Chair. Dr. Harrison also acknowledged the 2019 Columbus State Volleyball team for being awarded runner-up at the National Championship.

Dr. Curt Laird, Associate Vice President, Academic Affairs, introduced the volleyball team and congratulated them on their success. He shared that for the first time in the history of the College, the volleyball team qualified for a National Championship match.

**APPROVAL OF MINUTES:**

**Member Restrepo moved,** Member Burger seconded, that the minutes of the regular meeting of the Board of Trustees held on Thursday, September 26, 2019, be approved, as presented.

A vote was taken which resulted in:

AYES: Members Joseph, Restrepo, Burger, Gossett, Ritzler, Rosen

NAYS: None

ABSTAIN: Members Borges, Fowler

**Member Rosen moved,** Member Burger seconded, that the minutes of the regular meeting of the Board of Trustees held on Thursday, November 21, 2019, be approved, as presented.

A vote was taken which resulted in:

AYES: Members Joseph, Restrepo, Borges, Burger, Fowler, Ritzler, Rosen

NAYS: None

ABSTAIN: Member Gossett

**REPORT OF THE INDEPENDENT AUDITORS ON THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED JUNE 30, 2019:**

Discussion was held at the Committee of the Whole, no further discussion was held.

**Member Borges moved**, Member Ritzler seconded, that the Board of Trustees accept the Reports of the Independent Auditors as of June 30, 2019, for the College and the discretely presented component unit (the Foundation) as presented by Plattenburg & Associates, Inc.

A vote was taken which resulted in:

AYES: Members Joseph, Restrepo, Borges, Burger, Fowler, Gossett,  
Ritzler, Rosen

NAYS: None

**REVISED FISCAL YEAR 2020 OPERATING BUDGET:**

Discussion was held at the Committee of the Whole, no further discussion was held.

**Member Restrepo moved**, Member Rosen seconded, that the Board of Trustees approves the revised FY 2020 operating budget and proposed allocation of projected operational net income to the SSIF, and the revised FY 2020 Auxiliary Fund budget and authorizes the following:

- Final audited, unallocated FY19 operational net income be allocated to Contingency and \$650,000 from final audited Auxiliary net income be allocated to debt service;
- Up to \$500,000 be re-allocated from unobligated funding within the Capital Equipment allocation to the Capital Improvements allocation for remaining Mitchell Hall construction costs;
- The President to allocate additional general and auxiliary fund operating and instructional expenses commensurate with enrollments and related revenues in excess of amounts included in the revised FY 2020 budget provided the operating budget remains balanced; and
- The President to re-allocate funds between existing operational reserve allocations, if necessary, that best reflect their ultimate proposed use.

A vote was taken which resulted in:

AYES: Members Joseph, Restrepo, Borges, Burger, Fowler, Gossett,  
Ritzler, Rosen

NAYS: None

**CONSTRUCTION CONTRACT APPROVALS: AQUINAS BUILDING ENVELOPE REPAIR & WD 1<sup>ST</sup> AND 3<sup>RD</sup> FLOOR RENOVATIONS:**

Discussion was held at the Committee of the Whole, no further discussion was held.

**Member Rosen moved**, Member Restrepo seconded, that the Board of Trustees authorize the College to enter into the following contract with the awarded best value firm, and the most qualified firm, respectively.

A vote was taken which resulted in:

AYES: Members Joseph, Restrepo, Borges, Burger, Fowler, Gossett, Ritzler, Rosen

NAYS: None

**FINANCIAL STATEMENTS AS OF AND FOR THE SIX MONTHS ENDED DECEMBER 31, 2019:**

Details of the financial statements for the six months ended December 31, 2019, were discussed at the Committee of the Whole, no further discussion was held.

**Member Ritzler moved**, Member Gossett, seconded, that the Board of Trustees approves the Financial Statements as of and for the six months ended December 31, 2019, as presented.

A vote was taken which resulted in:

AYES: Members Joseph, Restrepo, Borges, Burger, Fowler, Gossett Ritzler, Rosen

NAYS: None

**PERSONNEL INFORMATION ITEMS:**

The Personnel Information Items are presented to the Board for informational purposes only.

**PRESIDENT'S REPORT:**

- **Staff Employees of the Month**

Full-time Staff Employees of the Month were: December 2019, Allen Parsons, Coordinator, Health & Human Services; January 2020, Marsha Phillips, Specialist, Non-Credit Registration Office.

Part-time Staff Employee of the Month was: January 2020, Lorien Anderson, Librarian, Reference & Instruction.

- **199<sup>th</sup> Commencement Ceremony, December 13, 2019**

Merideth Sellars, Columbus State Associate Professor in Biological and Physical Sciences, provided the commencement speech at the College's 199<sup>th</sup> Commencement Ceremony.

- **Achieving the Dream (ATD) Leader College of Distinction Designation**

The College is an awardee of Achieving the Dream's Leader College of Distinction Designation, the second year that ATD has offered this designation. The Designation is the highest ongoing recognition for achievement. Leader Colleges of Distinction play important roles in accelerating adoption of effective practices with the ATD network and across higher education.

- **The Columbus Foundation Celebrates Columbus' National Number Ones –February 13, 2019**

The College will be celebrated by the Columbus Foundation for being awarded the Leah Meyer Austin Award from Achieving the Dream (ATD) in February 2019. ATD gives this award annually to a college that employs a holistic approach to reducing equity gaps between student groups and increasing success for all. The award recognizes institutional strength, aligned policies and procedures, a student-focused culture, and notable increases in student outcomes.

The Columbus Foundation's 2020 National Number Ones cohort is made up of individual community leaders and organizations who, during the past year, have been recognized by their industry peers for their outstanding contributions to their fields.

- **Columbus State Community Partners (CSCP)**

CSCP, an affiliate of the College that will carry out real estate activities, held their first meeting on January 9<sup>th</sup>, 2020. The CSCP board is Poe Timmons, Executive VP & Chief Financial Officer, Jeni's Splendid Ice Creams LLC; Dr. Donna Goss, Director of Development, City of Dublin, Ohio; Rick Ritzler, Chief Talent Officer, g20; Dr. Rich Rosen, Founder, Indigo Strategies; Bob Tannous, Managing Partner, Porter, Wright, Morris & Arthur LLP; L'Quentus Thomas, Managing Director, Stonehenge Capital Company; and Skip Weiler, President, The Robert Weiler Company. CSCP established

501(c)(3) status, and have started initial partnership discussions. A RFP approach is to be determined in the forthcoming meetings. CSCP will meet once per month throughout 2020.

- **The Office of Talent Strategy at Columbus State**

The Office of Talent Strategy is a new function of the College that will serve as the regional convener for workforce solutions in partnership with One Columbus, Central Ohio's economic development organization. Cheryl Hay, formerly of Jobs Ohio, will serve as the Executive Director. Services of the office include:

- Provide talent solutions and consultative guidance, leveraging all regional assets.
- Enable experimentation and innovation.
- Convene K12 and university partners around a regional strategy.
- Make it easy for employers to access services and solutions and learn from each other.
- Measure results; document and disseminate best practices.
- Inform public policy through data-driven practices and measurable results.
- Communicate regionally, statewide, and nationally.

- **College Promise**

Dr. Rebecca Butler shared that the College and Councilmember Shannon Hardin from the City of Columbus are in conversation regarding College Promise Programs. Key components of nationwide College Promise Programs include:

- Clear and simple guarantee that if students meet basic criteria, finances won't be a barrier to obtaining post-secondary education
- Will be available to both part-time and full-time students

There are over 150 cities who have implemented College Promise Programs, Dallas, Texas, and Kalamazoo, Michigan are among the cities demonstrating best practices along with the State of Tennessee. The City of Columbus is in early phases of research and benchmarking; the College will continue to participate in conversations and research with the City.

- **Student Information System Update**

Drs. Babb and Anderson shared updates and information regarding the College's pursuit to replace the core suite of enterprise student and employee applications. The College's current student information system technology is outdated. The system update will provide up-to-date technology and support for cross-campus functions, streamline and abbreviate the student college entry and navigation experience, and will allow students to

receive timely, frequent, and personalized support to complete their goals.

Drs. Babb and Anderson presented a working timeline that projects a kick-off in autumn 2020. Similar projects at other schools have lasted about three years.

• **Upcoming Events**

- The Columbus Foundation National Number One’s Luncheon – February 13
- Men & Women’s Basketball (Remaining Home Games) – January 25, February 5, February 15
- Early Voting Begins – February 19
- 30<sup>th</sup> Annual Martin Luther King Jr. Celebration – February 26
- Election Day – March 17

**OLD BUSINESS:**

There were no items to bring before the Board.

**NEW BUSINESS:**

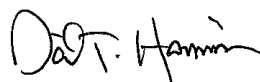
There were no items to bring before the Board.

**PUBLIC PARTICIPATION:**

No public participation.

**ADJOURNMENT:**

There being no further business to come before the Board of Trustees, the meeting was adjourned at 7:12 p.m.



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Dr. David T. Harrison  
Secretary, Board of Trustees