

# COLUMBUS STATE

COMMUNITY COLLEGE

## COLUMBUS STATE COMMUNITY COLLEGE

### Board of Trustees Committee of the Whole

Pete Grimes Board Room, Franklin Hall

January 17, 2020

#### MINUTES

Present:

R. Anthony Joseph, Chair	Dr. Michael Babb, Vice President
Robert P. Restrepo, Immediate -Past Chair	Dr. Rebecca Butler, Executive Vice President
Matthew J. Borges, Trustee	Richard Hatcher, Vice President
Corrine M. Burger, Trustee	Allen Kraus, Vice President
James R. Fowler, Trustee	Aletha Shipley, Vice President
Lisa Gossett, Trustee	Dr. Kelly Simons, Senior Vice President
Rick Ritzler, Trustee	Aloysius Kienee, Ex-Officio, Staff
Dr. Richard D. Rosen, Trustee	Thomas Shanahan, Ex-Officio, Faculty
Dr. David T. Harrison, President	Jackie DeGenova, Deputy General Counsel

Absent: Devin Daggs, Ex-Officio, Student

Guest: Robb Coventry, Facilities Planning, Design and Construction, Jan Ellis, Director II, Office of the Controller; Cullen Daniel, Director, Accounting Services; Ann Helfrich, Supervisor, Financial Accounting and Reporting; David Minich, CPA, Plattenburg & Associates, Kelly Weir, Director, Resource Planning and Analysis

#### CALL TO ORDER:

The regularly scheduled meeting of the Board of Trustees, Committee of the Whole, was held on Friday, January 17, 2020, in the Pete Grimes Board Room, Franklin Hall, at Columbus State Community College. The meeting was called to order by Chair R. Anthony Joseph at 7:31 a.m.

#### ROLL CALL:

Present: R. Anthony Joseph  
Robert P. Restrepo  
Matthew J. Borges  
Corrine M. Burger  
James R. Fowler  
Lisa Gossett  
Rick Ritzler  
Dr. Richard D. Rosen

DAVID T. HARRISON Ph.D. PRESIDENT

**CERTIFICATION OF COMPLIANCE:**

President Harrison advised that the record should show that notice of this meeting has been given in accordance with Section §121.22(F) of the Ohio Revised Code.

**OPENING REMARKS FROM PRESIDENT HARRISON:**

President Harrison welcomed the trustees and Mr. David Minich, CPA, Plattenburg & Associates.

**APPROVAL OF MINUTES:**

**Member Rosen moved**, Member Ritzler seconded, that the minutes of the regular meeting of the Board of Trustees, Committee of the Whole, held on Friday, September 20, 2019, be approved as presented.

A vote was taken which resulted in:

AYES: Members Joseph, Restrepo, Burger, Gossett, Ritzler, Rosen

NAYS: None

ABSTAIN: Members Borges, Fowler

**Member Fowler moved**, Member Rosen seconded, that the minutes of the regular meeting of the Board of Trustees, Committee of the Whole, held on Friday, November 15, 2019, be approved as presented.

A vote was taken which resulted in:

AYES: Members Joseph, Borges, Burger, Fowler, Gossett, Ritzler, Rosen

NAYS: None

ABSTAIN: Restrepo

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**REPORT OF THE INDEPENDENT AUDITORS ON THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED JUNE 30, 2019:**

Chair Joseph introduced Ms. Aletha Shipley, Vice President and Chief Financial Officer, who leads the audit process. Ms. Shipley shared the details of the audit for the fiscal year ending June 30, 2019. She explained that each year the College's audit is conducted by independent auditors.

Mr. David Minich, CPA, Plattenburg and Associates shared that the College and Plattenburg and Associates just fulfilled a five-year contract, and have decided to renew the audit contract for the next five years, which will include 2020 through 2024. He proceeded to provide an overview of the audit results. He stated that the College's audit was excellent and received an unmodified opinion, which is the highest audit rating provided. He also shared that there are no reportable items and no management letters as it relates to the audit. Mr. Minich complimented Jan Ellis, Director II, Office of the Controller, for her and her team's fantastic work with the audit.

Ms. Ellis thanked Ms. Shipley, Mr. Daniel, Director of Accounting Services, and Ms. Helfrich, Supervisor, Financial Accounting and Reporting, for their hard work and dedication to the audit process. Ms. Ellis reviewed FY19 Comparisons to FY18; GASB 68 and GASB 75 Comparisons, FY19 Highlights, Reserve Spending Analysis, and shared the 2019 audit results.

*The Committee of the Whole agreed to refer this item to the Board of Trustees for approval.*

**REVISED FISCAL YEAR 2020 OPERATING BUDGET:**

President Harrison shared that there have been a number of variables that have caused disruption as it relates to the College's Operating Budget, which include, Mitchell Hall and our workforce enterprise. President Harrison introduced Ms. Kelly Weir, Director II, Resource Planning and Strategic Support, who explained the revised operating budgets for the College's General Fund and Auxiliary Fund.

Additionally, Ms. Weir shared highlights from the revised operating budget, which included:

- RFY20 Revenues
- RFY20 Expenses
- FY19/FY20 Net Income
- Mitchell Hall Construction
- Auxiliary Fund Budget
- Recommended Flexibility

Each January, the Board of Trustees reviews the operating budget in the context of enrollment, final state subsidy allocations as approved by the Ohio Department of Higher Education, and other activities that may affect the budget.

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*The Committee of the Whole agreed to refer this item to the Board of Trustees for approval.*

**CONSTRUCTION CONTRACT APPROVALS: AQUINAS BUILDING ENVELOPE REPAIR & WD 1<sup>ST</sup> AND 3<sup>RD</sup> FLOOR RENOVATIONS:**

Mr. Richard Hatcher, Vice President, Administration, shared that the College has two construction contracts to consider, the Aquinas Building Envelope Repair and the WD 1<sup>st</sup> and 3<sup>rd</sup> Floor Renovations. He explained that the recommendation is that the Board of Trustees authorize the College to enter into the following contracts with the awarded best value firm, and the most qualified firm, respectively:

<b><u>Project</u></b>	<b><u>Company</u></b>	<b><u>Amount</u></b>
Aquinas Building Envelope Repair	Regency Construction Services, Inc.	\$3,611,258.00
WD 1 <sup>st</sup> and 3 <sup>rd</sup> Floor Renovations	BHDP Architecture	\$47,600.00

*The Committee of the Whole agreed to refer this item to the Board of Trustees for approval.*

**FINANCIAL STATEMENTS AS OF AND FOR THE SIX MONTHS ENDED DECEMBER 31, 2019:**

Ms. Aletha Shipley reported on the College's financial statements as of and for the six months ended December 31, 2019.

*The Committee of the Whole agreed to refer this item to the Board of Trustees for approval.*

**SWEARING IN OFFICERS:**

Ms. Jackie DeGonova, Deputy General Counsel, administered the Oath of Office to the newly-elected Officers, effective January 2, 2020.

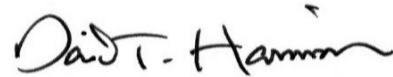
**PERSONNEL INFORMATION ITEMS:**

The Personnel Information Items are presented to the Board for informational purposes only.

**DISCUSSION OF CURRENT ISSUES:**

There were no items to bring before the Board.

There being no further items to come before the Committee, the meeting was adjourned at 8:42 a.m.



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David T. Harrison, Ph.D.  
Secretary, Board of Trustees