

COLUMBUS STATE

COMMUNITY COLLEGE

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AGENDA

BOARD OF TRUSTEES MEETING

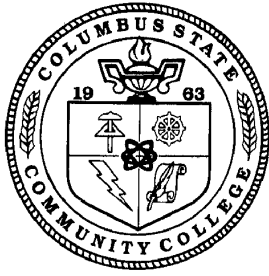
Thursday, March 28, 2019

Pete Grimes Board Room, Franklin Hall

6:00 PM

- I. Call to Order
- II. Roll Call
- III. Certification of Conformity with Section §121.22(F) of the Ohio Revised Code
- IV. Opening Remarks from Chair Restrepo
- V. Opening Remarks from President Harrison
- VI. Approval of Minutes
- VII. Naming of Facilities in the School of Hospitality Management and Culinary Arts.....1
- VIII. Financial Statements as of and for the Eight Months Ended February 28, 2019.....3
- IX. Personnel Information Items (Information Only).....16
- X. President's Report
- XI. Old Business
- XII. New Business
- XIII. Public Participation
- XIV. Executive Session (*if needed*)
- XV. Adjournment

DAVID T. HARRISON Ph.D. **PRESIDENT**



COLUMBUS STATE COMMUNITY COLLEGE BOARD ACTION

DATE _____

SUBJECT:

Naming of Facilities in the School of Hospitality Management and Culinary Arts.

BACKGROUND INFORMATION:

Policy No. 1-14 was established to bestow the honor of naming College facilities and units to recognize financial contributions to support the physical space named, to recognize exceptional service, and to recognize long-term and significant financial contributions to the College. The responsibility and authority for naming a unit or facility shall be that of the Board of Trustees, acting after receiving a recommendation from the Naming Advisory Committee.

Beginning with the lead gift of \$2.5 million from Cameron Mitchell, fundraising for the new School of Hospitality Management and Culinary Arts building now exceeds \$7 million. In accordance with policy, the Naming Advisory Committee recommends naming designations in recognition of contributions to the School of Hospitality Management and Culinary Arts as indicated on Exhibit A.

RECOMMENDATION:

That the Board of Trustees accepts the recommendations of the Naming Advisory Committee for facilities in the School of Hospitality Management and Culinary Arts.

**RECOMMENDATIONS OF NAMING ADVISORY COMMITTEE
SCHOOL OF HOSPITALITY MANAGEMENT AND CULINARY ARTS BUILDING**

| SPACE | LOCATION | PROPOSED NAME | DONOR | GIFT AMT |
|-------------------------------------|---|--|---|-----------------|
| Building | 250 Cleveland Avenue | Cameron Mitchell Hall PROPOSED EXTERIOR SIGNAGE: Mitchell Hall | Cameron Mitchell; Cameron Mitchell Restaurants | \$2,500,000 |
| Beverage & Mixology Lab | 3 rd Floor, corner | Heidelberg Distributing Company Beverage Lab | Heidelberg Distributing Co. (Miller Family) | \$500,000 |
| Culinary Theatre | 1 st Floor | Wasserstrom Family Foundation Culinary Theatre | Wasserstrom Company | \$500,000 |
| Bakery Production Lab | 1 st Floor, next to Bakery Café | Bundy Baking Solutions Lab | Bundy Baking Solutions (Bundy Family) | \$250,000 |
| Production Kitchen | 1 st Floor serving restaurant & catering | Ingram-White Castle Foundation Production Kitchen | Ingram-White Castle Foundation | \$250,000 |
| Board Room | 1 st Floor | American Electric Power Foundation Board Room | American Electric Power Foundation | \$250,000 |
| Conference Center Breakout #1 | 2 nd Floor, corner section with balcony | Crane Group Breakout Room | Crane Group (Crane Family) | \$200,000 |
| Large Classroom & Conference Room | 3 rd Floor above entrance | Columbus Hospitality Management Classroom | Columbus Hospitality Management (Charles Lagarce) | \$100,000 |
| Distinguished Alumni Wall | 3 rd Floor | American Culinary Federation & Renee & Ziggy Allespach Distinguished Alumni Wall | American Culinary Federation & Renee & Ziggy Allespach Fund of the Foundation | \$100,000 |
| Outdoor Amphitheater | Outdoor amphitheater | Keith & Donica Key Outdoor Amphitheater | Keith & Donica Key | \$100,000 |
| Student Gallery | 2 nd floor top of staircase | Tracy & David Harrison Student Gallery | Dave & Tracy Harrison | \$50,000 |
| Monumental Staircase | Culinary Hub | Elford Staircase | Elford Construction Company | \$50,000 |
| Program | NA | Rich & Karen Rosen Design Challenge for Social Justice | Rich & Karen Rosen | \$50,000 |
| Student Collaboration Room #1 | 3 rd Floor near teaching kitchens | Val Hoover & Jeff Garascia Collaboration Room | Val Hoover & Jeff Garascia | \$50,000 |
| Student Collaboration Room #2 | 3 rd Floor near teaching kitchens | Zink Foodservice Collaboration Room | Zink Foodservice | \$50,000 |
| Bakery Patio | Outdoor patio adjacent to bakery | Budros Family Bakery Patio | Jim & Susan Budros | \$50,000 |
| Chef's Table #1 in Culinary Theatre | Moveable table at front of theatre | Bob & Mary Frances Restrepo Chef's Table | Bob & Mary Frances Restrepo | \$25,000 |
| Chef's Table #2 in Culinary Theatre | Moveable table at front of theatre | Jeff & Cathy Lyttle Chef's Table | Jeff & Cathy Lyttle | \$25,000 |
| Elevator #1 | Elevator | Marcellus A. Upshaw Elevator | Marcellus Upshaw | \$15,000 |



COLUMBUS STATE COMMUNITY COLLEGE BOARD ACTION

DATE: _____

SUBJECT:

Financial Statements as of and for the eight months ended February 28, 2019.

BACKGROUND INFORMATION:

Columbus State Community College policy requires that monthly the President provide each Board of Trustees member a copy of the college's financial statements.

RECOMMENDATION:

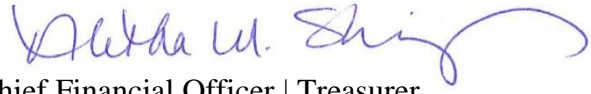
That the financial statements as of and for the eight months ended February 28, 2019, be accepted as presented.

COLUMBUS STATE

COMMUNITY COLLEGE

March 14, 2019

TO: Dr. David T. Harrison, President



FROM: Aletha M. Shipley, Vice President | Chief Financial Officer | Treasurer

SUBJECT: Financial Statements as of February 28, 2019

Attached are the financial statements of the Columbus State Community College District, the Foundation, and the President's Discretionary Fund for the period ended February 28, 2019.

1. General Fund (Exhibit B)

Revenues. Total revenues reported through February are 3.3% (almost \$3.3 million) above last year with tuition accounting for most of the increase. FY19 tuition is up mostly due to an increase in the tuition rate as a result of the Career Services Fee implemented in Spring 2018 and a tuition increase of \$10 per credit implemented in Autumn 2018.

The budget for state subsidy (State Share of Instruction or SSI) was updated through the Revised Budget in January and is based on the ODHE's final FY19 calculation for Columbus State, which is 0.2% higher than last year.

Overall, projected year-end revenue (Column G, Row 13) is \$536,537 higher than budgeted, which is mostly attributable to Spring enrollment estimated to now be 1% down rather than 3% down as assumed in the Revised Budget. Fees are projected to be almost \$187K higher due largely to more students signing up for payment plans. Other smaller adjustments are also included for special courses and contracted services based on current trends.

| Term | Revised Budgeted Credit Hours | Actual Credit Hours* | Budget to Actual Increase/ Decrease | Prior Year FTEs | Current Year FTEs* | % Variance |
|---------------|-------------------------------------|-------------------------|--|--------------------|-----------------------|---------------|
| Summer 2018** | 38,338 | 38,338 | 0.0% | 5,504 | 5,556 | 0.9% |
| Autumn 2018 | 215,112 | 215,112 | 0.0% | 14,485 | 14,341 | -1.0% |
| Spring 2019 | 199,418 | 203,441 | 2.0% | 13,700 | 13,563 | -1.0% |
| Summer 2019** | 45,005 | | | | | |

* Summer 2018 credit hours and FTE are the preliminary Census day numbers provided by the Institutional Effectiveness (IE) Office. Autumn 2018 credit hours and FTE are IE Census day numbers adjusted by the Resource Planning & Analysis (RPA) Office to account for B-term courses. Spring 2019 credit hours and FTE represent an estimate by the RPA Office and may be updated as more information is available from IE.

** Summer semester 2018 straddles both FY18 and FY19, with 46% of the revenue attributed to FY19. Likewise, Summer semester 2019 straddles both FY19 and FY20, with 54% of the revenue attributed to FY19.

Expenses. Through the end of February, expenditures are 4.8% higher than the same period last year. FY19 Projected Year-End expenditures (column G, row 22) have been increased slightly from the Revised Budget (column A, row 22) with benefits estimated to come in above the Revised Budget being offset by payroll (primarily vacancies) and debt service estimated to come in below the Revised Budget. The Resource Planning and Analysis Office will continue to monitor spending trends particularly as it relates to benefits. Debt service is projected to be lower than budgeted due to the pace of billings for Mitchell Hall that will likely result in a lower outstanding balance on the Series 2018B debt issue at the end of FY19 than initially anticipated.

2. **Auxiliary Fund** (Exhibit D)

Bookstore revenues through February are down \$1,168,239, or 11.6% from last year. Textbook affordability initiatives, including 192 courses which did not require course materials and new digital eBook options such as Cengage Unlimited and Inclusive Access continue to drive down textbook revenues. These delivery methods for course materials continue to grow each semester which directly impacts traditional textbook sales. College Credit Plus school districts that are able to reuse a portion of textbooks purchased last year are also a contributing factor to the decline in textbook revenues. Cost of goods sold has been closely managed to maintain favorable gross margins. Food Service revenues are down compared to the same time last year, due to the impact on catering commissions from the extended closing of the conference center for renovations. Overall, Auxiliary expense is down 5.9% from last year as a result of tight control of Bookstore operating expenses, payroll reclassifications from Auxiliary Administration to the General Fund, vacant positions that have not been replaced, and other budgeted reductions.

3. **President's Discretionary Fund** (Exhibit F)

To-date disbursements of \$968 left a balance of \$19,032 for February in this fund.

4. **Foundation** (Exhibits G and H)

Foundation contributions through February are \$5,312,398, compared to \$946,529 for the same period last year, primarily the result of a \$3.3M pledge from the Weiler family for student support services in addition to signed pledges related to Hospitality Management and Culinary Arts. Contributions to Scholarships and Programs have increased in comparison to last year allowing the Foundation to offer additional scholarships this year. Net investment activity through February is \$93,507 compared with \$499,985 last year, a decrease of \$406,478 resulting from the recent volatility in the market. Other Assets are reported at \$366,744, which primarily represents the closing on a purchase of real property in February.

5. **Investments**

The College's portfolio is invested consistent with its investment policy, with 50.36% currently invested in STAR Ohio, and other money markets, with the balance in various federal agencies, municipal bonds, and treasury notes.

**COLUMBUS STATE COMMUNITY COLLEGE
BALANCE SHEET AT FEBRUARY 28, 2019
With Comparative Figures at February 28, 2018**

EXHIBIT A

| <u>Assets</u> | <u>February 28, 2019</u> | <u>February 28, 2018</u> | | <u>Liabilities and Fund Balance</u> | <u>February 28, 2019</u> | <u>February 28, 2018</u> | |
|--|------------------------------|------------------------------|-------------------|-------------------------------------|------------------------------|------------------------------|------|
| Current Funds | | | (1) | Current Funds | | | (1) |
| Unrestricted | | | (2) | Unrestricted | | | (2) |
| Educational and general | | | (3) | Educational and general | | | (3) |
| Cash | \$ 3,745,800 | \$ 8,077,825 | (4) | Accounts payable | \$ 12,915,491 | \$ 12,955,462 | (4) |
| Investments (including money markets at cost and treasury bills and agency discount notes at market - (note 1) | 123,142,182 | 120,095,773 | (5) (6) (7) | Deferred income | | | (5) |
| Accounts receivable, net of allowance for doubtful accounts | 17,152,981 | 10,912,284 | (8) (9) | Student tuition | 20,056,072 | 15,040,117 | (6) |
| Interest receivable | - | - | (10) | Lab fees and credit bank | 423,481 | 413,099 | (7) |
| Prepaid expense | 826,825 | 779,319 | (11) | Due to auxiliary funds | - | - | (8) |
| | | | (12) | Due to restricted funds | - | - | (9) |
| Due from agency funds | 4,721,388 | 4,804,058 | (13) | Due to plant funds | 40,002,208 | 37,335,387 | (10) |
| Due from auxiliary funds | 356,847 | 1,385,825 | (14) | Due to agency funds | - | - | (11) |
| | | | (15) | Fund balances (Exhibit C): | | | (12) |
| Total educational & general | <u>\$ 149,946,022</u> | <u>\$ 146,055,084</u> | (16) | Allocated | 61,353,637 | 61,252,102 | (13) |
| | | | | Unallocated | 15,195,133 | 19,058,917 | (14) |
| | | | | Total fund balances | <u>76,548,770</u> | <u>80,311,019</u> | (15) |
| | | | | Total educational & general | <u>\$ 149,946,022</u> | <u>\$ 146,055,084</u> | (16) |
| Auxiliary enterprise | | | | Auxiliary enterprise | | | |
| Cash | \$ 958,182 | \$ 1,529,572 | (17) | Accounts payable | \$ 57,364 | \$ 6,207 | (17) |
| Investments | 10,745,042 | 10,512,320 | (18) | Due to educational & general fund | 356,847 | 1,385,825 | (18) |
| Accounts receivable | 3,049,907 | 3,565,641 | (19) | Due to Plant Fund | 1,463,873 | 1,460,535 | (19) |
| Inventories, at cost as defined (note 2) | 1,782,951 | 1,634,028 | (20) | Fund balances (Exhibit D): | | | (20) |
| Other Assets | 70,178 | 59,274 | (21) | Allocated | 326,846 | 2,026,195 | (21) |
| Due from general fund | - | - | (22) | Unallocated | 14,401,331 | 12,422,073 | (22) |
| Due from grant funds | - | - | (23) | Total fund balances | <u>14,728,176</u> | <u>14,448,268</u> | (23) |
| Total auxiliary enterprise | <u>16,606,260</u> | <u>17,300,835</u> | (24) | Total auxiliary enterprise | <u>16,606,260</u> | <u>17,300,835</u> | (24) |
| Total unrestricted | <u>\$ 166,552,283</u> | <u>\$ 163,355,919</u> | (25) | Total unrestricted | <u>\$ 166,552,283</u> | <u>\$ 163,355,919</u> | (25) |
| | | | | | | | |
| Total current funds | <u>\$ 166,552,283</u> | <u>\$ 163,355,919</u> | (31) | Total current funds | <u>\$ 166,552,283</u> | <u>\$ 163,355,919</u> | (31) |
| | [A] | [B] | | | [C] | [D] | |

(See accompanying summary of significant accounting policies and notes to financial statements)

(Continued)

**COLUMBUS STATE COMMUNITY COLLEGE
BALANCE SHEET AT FEBRUARY 28, 2019
With Comparative Figures at February 28, 2018**

**EXHIBIT A
(Continued)**

| <u>Assets</u> | <u>February 28, 2019</u> | <u>February 28, 2018</u> | <u>Liabilities and Fund Balance</u> | <u>February 28, 2019</u> | <u>February 28, 2018</u> |
|---|------------------------------|------------------------------|--|------------------------------|------------------------------|
| Plant funds | | | | | |
| Unexpended | | | (1) Unexpended | | (1) |
| State appropriations receivable | \$ - | \$ - | (2) Fund balances | | (2) |
| Capital Improvement Fund | 1,501,135 | 1,428,522 | (3) Restricted | \$ 1,501,135 | \$ 1,428,522 |
| Total unexpended | <u>1,501,135</u> | <u>1,428,522</u> | (4) Total unexpended | <u>1,501,135</u> | <u>1,428,522</u> |
| | | | (5) | | (5) |
| | | | (6) | | (6) |
| Cash from Bond Proceeds | - | - | (7) | | (7) |
| Investments | 13,207,174 | - | (8) | | (8) |
| Deposit with trustees/Escrow | 2,270,837 | - | (9) | | (9) |
| Due from general fund | 40,002,208 | 37,335,387 | (10) Investment in plant: | | (10) |
| Due from Auxiliary | 1,463,873 | 1,460,535 | (11) Interest payable | - | - |
| Land | 27,719,338 | 27,719,338 | (12) Capital lease payable | 569,244 | - |
| Improvements other than buildings | 13,929,244 | 13,929,244 | (13) Accounts payable | - | - |
| Buildings | 172,024,042 | 171,760,776 | (14) Bonds payable | 19,112,951 | 5,320,000 |
| Movable equipment, furniture and library books | 52,756,146 | 49,623,682 | (15) Deferred Gift Annuity | - | - |
| Construction-in-progress | 6,562,290 | 1,573,590 | (16) Due from Grant Funds | 240,000 | 240,000 |
| Other Assets | 141,391 | 171,265 | (17) Net investment in plant | 191,382,721 | 186,726,790 |
| Less: accumulated depreciation | (118,771,629) | (111,287,027) | (18) | | (18) |
| Total investment in plant | <u>211,304,915</u> | <u>192,286,790</u> | (19) Total investment in plant | <u>211,304,915</u> | <u>192,286,790</u> |
| Total plant funds | <u>\$ 212,806,051</u> | <u>\$ 193,715,312</u> | (20) | | (20) |
| | | | (21) Total plant funds | <u>\$ 212,806,051</u> | <u>\$ 193,715,312</u> |
| | | | (22) | | (22) |
| Agency funds | | | (23) Agency funds | | (23) |
| Cash | \$ - | \$ - | (24) Deposits held in custody for others | \$ - | \$ - |
| Due from agencies | 4,721,388 | 4,804,058 | (25) Due to educational and general fund | 4,721,388 | 4,804,058 |
| Due from general fund | - | - | (26) | | (26) |
| Total agency funds | <u>4,721,388</u> | <u>4,804,058</u> | | <u>\$ 4,721,388</u> | <u>\$ 4,804,058</u> |
| | [A] | [B] | | [C] | [D] |

(See accompanying summary of significant accounting policies and notes to financial statements)

**COLUMBUS STATE COMMUNITY COLLEGE
OPERATIONAL BUDGET COMPARISON
FOR THE EIGHT MONTHS ENDED FEBRUARY 28, 2019
With Comparative Figures at February 28, 2018**

EXHIBIT B

| | FY 19 | | | FY 18 | | | FY 19 Projected Year End | | FY 18 Audited | | |
|---|---|--|------------------------------|---|--|------------------------------|--------------------------|-----------------------|------------------------|-----------------------|------|
| | Revised Budget as approved January 2019 | Expended to Date (Actual & Encumbrances) | % of Budget Expended to Date | Revised Budget as approved January 2018 | Expended to Date (Actual & Encumbrances) | % of Budget Expended to Date | FY 19 Projected Year End | Projected % of Budget | FY 18 Audited Year End | Projected % of Budget | |
| Revenues | | | | | | | | | | | |
| Appropriations | | | | | | | | | | | |
| Subsidy | \$ 67,507,998 | \$ 44,978,913 | 66.63% | \$ 67,363,495 | \$ 45,034,498 | 66.85% | \$ 67,507,998 | 100.00% | \$ 67,363,495 | 100.00% | (1) |
| Student Support Services | - | - | - | - | - | - | - | - | 69,889 | - | (2) |
| | <u>67,507,998</u> | <u>44,978,913</u> | <u>66.63%</u> | <u>67,363,495</u> | <u>45,034,498</u> | <u>66.85%</u> | <u>67,507,998</u> | <u>100.00%</u> | <u>67,433,384</u> | <u>100.10%</u> | (3) |
| Student | | | | | | | | | | | |
| Tuition | 74,089,143 | 52,336,839 | 70.64% | 70,084,052 | 49,150,552 | 70.13% | 74,544,547 | 100.61% | 69,982,534 | 99.86% | (4) |
| Fees | 4,066,328 | 3,423,475 | 84.19% | 4,218,452 | 3,254,636 | 77.15% | 4,253,298 | 104.60% | 3,731,366 | 88.45% | (5) |
| Special Courses | 1,836,213 | 1,049,062 | 57.13% | 1,560,144 | 995,983 | 63.84% | 1,845,951 | 100.53% | 1,644,073 | 105.38% | (6) |
| | <u>79,991,684</u> | <u>56,809,376</u> | <u>71.02%</u> | <u>75,862,648</u> | <u>53,401,171</u> | <u>70.39%</u> | <u>80,643,796</u> | <u>100.82%</u> | <u>75,357,973</u> | <u>99.33%</u> | (7) |
| Contracted Services | | | | | | | | | | | |
| Net | 792,440 | 202,083 | 25.50% | 707,323 | 321,338 | 45.43% | 676,865 | 85.42% | 793,974 | 112.25% | (8) |
| | <u>792,440</u> | <u>202,083</u> | <u>25.50%</u> | <u>707,323</u> | <u>321,338</u> | <u>45.43%</u> | <u>676,865</u> | <u>85.42%</u> | <u>793,974</u> | <u>112.25%</u> | (9) |
| Other | | | | | | | | | | | |
| Partnership Revenue | 14,240 | 11,892 | 83.51% | 10,790 | 10,790 | 100.00% | 14,240 | 100.00% | 19,442 | 180.19% | (10) |
| Miscellaneous | 609,637 | 355,773 | 58.36% | 562,134 | 300,088 | 53.38% | 609,637 | 100.00% | 550,981 | 98.02% | (11) |
| | <u>623,877</u> | <u>367,664</u> | <u>58.93%</u> | <u>572,924</u> | <u>310,878</u> | <u>54.26%</u> | <u>623,877</u> | <u>100.00%</u> | <u>570,423</u> | <u>99.56%</u> | (12) |
| Total Revenues | <u>148,915,999</u> | <u>102,358,036</u> | <u>68.74%</u> | <u>144,506,390</u> | <u>99,067,885</u> | <u>68.56%</u> | <u>149,452,536</u> | <u>100.36%</u> | <u>144,155,754</u> | <u>99.76%</u> | (13) |
| Operating Expenditures | | | | | | | | | | | |
| Educational & general (Instructional) | 77,570,716 | 51,789,759 | 66.76% | 75,422,506 | 49,625,352 | 65.80% | 78,647,313 | 101.39% | 75,606,567 | 100.24% | (14) |
| Library | 1,918,616 | 1,311,857 | 68.38% | 1,928,848 | 1,312,830 | 68.06% | 1,926,362 | 100.40% | 1,950,305 | 101.11% | (15) |
| General | 11,359,536 | 7,302,806 | 64.29% | 11,289,503 | 6,636,998 | 58.79% | 11,554,584 | 101.72% | 10,889,411 | 96.46% | (16) |
| Information Technology | 12,963,709 | 9,283,218 | 71.61% | 12,974,560 | 8,803,870 | 67.85% | 12,829,060 | 98.96% | 12,728,786 | 98.11% | (17) |
| Student Services | 15,424,322 | 9,632,570 | 62.45% | 14,675,851 | 9,083,364 | 61.89% | 15,036,254 | 97.48% | 14,059,843 | 95.80% | (18) |
| Operation and maintenance of plant | 16,006,381 | 10,161,172 | 63.48% | 15,617,597 | 10,157,388 | 65.04% | 15,782,487 | 98.60% | 14,573,196 | 93.31% | (19) |
| Administration | 9,416,271 | 5,757,744 | 61.15% | 8,741,277 | 5,839,520 | 66.80% | 9,101,488 | 96.66% | 8,879,241 | 101.58% | (20) |
| Transfer for debt service | 1,687,598 | 1,125,065 | 66.67% | 636,994 | 458,172 | 71.93% | 1,437,967 | 85.21% | 636,994 | 100.00% | (21) |
| Total Expenditures | <u>146,347,149</u> | <u>96,364,192</u> | <u>65.85%</u> | <u>141,287,136</u> | <u>91,917,494</u> | <u>65.06%</u> | <u>146,315,515</u> | <u>99.98%</u> | <u>139,324,343</u> | <u>98.61%</u> | (22) |
| Non-operating & Encumbered | | | | | | | | | | | |
| Transfer for Capital Equipment | 750,000 | See Exhibit C | - | 550,000 | See Exhibit C | - | 750,000 | N/A | 550,000 | N/A | (23) |
| Transfer for One-Time Compensation | - | - | - | - | - | - | - | N/A | - | N/A | (24) |
| Transfer for Other Needs | - | - | - | - | - | - | - | N/A | 800,000 | N/A | (25) |
| Transfer for Scholarships | 1,000,000 | - | - | - | - | - | 1,000,000 | N/A | - | N/A | (26) |
| Transfer for Budget/Tuition Stabilization | - | - | - | 726,816 | - | - | - | N/A | - | N/A | (27) |
| Transfer for Campus Safety | - | - | - | - | - | - | - | N/A | - | N/A | (28) |
| Transfer for Student Success and Innovation | - | - | - | 361,834 | - | - | - | N/A | 361,834 | N/A | (29) |
| Transfer for Technology Initiatives | 818,850 | - | - | 400,000 | - | - | 818,850 | N/A | 400,000 | N/A | (30) |
| Transfer for Workforce Development | - | - | - | 400,000 | - | - | - | N/A | 400,000 | N/A | (31) |
| Transfer for Advancement | - | - | - | 780,604 | - | - | - | N/A | 780,604 | N/A | (32) |
| Total expenditures and transfers | <u>148,915,999</u> | <u>96,364,192</u> | <u>64.71%</u> | <u>144,506,390</u> | <u>91,917,494</u> | <u>63.61%</u> | <u>148,884,365</u> | <u>99.98%</u> | <u>142,616,781</u> | <u>98.69%</u> | (33) |
| Operational Revenues | - | 5,993,844 | N/A | - | 7,150,391 | N/A | 568,171 | N/A | 1,538,973 | N/A | (34) |
| Interest Income | | | | | | | | | | | |
| Net Operating Revenues | \$ - | \$ 2,018,240 | - | \$ - | \$ 173,347 | - | \$ 2,018,240 | - | \$ 766,809 | - | (35) |
| | <u>-</u> | <u>8,012,083</u> | <u>-</u> | <u>-</u> | <u>7,323,738</u> | <u>-</u> | <u>2,586,411</u> | <u>-</u> | <u>2,305,782</u> | <u>-</u> | (36) |
| Reserve expenditures from Exhibit C | | | | | | | | | | | |
| Net Revenues/(Expenditures) | - | 3,385,535 | - | - | 6,426,907 | - | 10,591,412 * | - | 12,992,294 | - | (37) |
| | <u>-</u> | <u>4,626,549</u> | <u>-</u> | <u>-</u> | <u>896,831</u> | <u>-</u> | <u>(8,005,001)</u> | <u>-</u> | <u>(10,686,512)</u> | <u>-</u> | (38) |
| | [A] | [B] | [C] | [D] | [E] | [F] | [G] | [H] | [I] | [J] | |

*Reserve expenditures from Exhibit C also include estimated year-end audit adjustments such as State capital appropriations, capitalization of assets, depreciation expense and other required adjustments.

**COLUMBUS STATE COMMUNITY COLLEGE
STATEMENT OF CHANGES IN FUND BALANCES OF CURRENT
EDUCATIONAL AND GENERAL FUNDS
FOR THE EIGHT MONTHS ENDED FEBRUARY 28, 2019**

EXHIBIT C

| | Preliminary Balance at June 30, 2018 | Net Increase for Current Period | Board Approved Additions | Transfers | Expenditures | Balance at February 28, 2019 | |
|--|---|---------------------------------------|--------------------------------|-------------|--------------|------------------------------------|------|
| Unrestricted | | | | | | | |
| Allocated | | | | | | | |
| Capital Improvements & Land Acquisition | \$ 8,211,118 | \$ - | \$ - | \$ - | \$ (149,305) | \$ 8,061,813 | (1) |
| Carpet/Furniture Reupholstering | 23,812 | - | - | - | - | 23,812 | (2) |
| Jefferson Ave/Grove Street Repaving | 22,222 | - | - | - | - | 22,222 | (3) |
| Space Efficiency Upgrades | 187,257 | - | - | - | - | 187,257 | (4) |
| Site Development Delaware Campus | 1,172,279 | - | - | - | - | 1,172,279 | (5) |
| Bookstore/DX Modifications | 263,490 | - | - | - | - | 263,490 | (6) |
| Facilities Infrastructure Improvements | 70,741 | - | - | - | - | 70,741 | (7) |
| Student Support Services | 133,198 | - | - | - | - | 133,198 | (8) |
| Creative Campus | 100,000 | - | - | - | (100,000) | - | (9) |
| School of Hospitality Management | 263,542 | - | - | - | (82,026) | 181,516 | (10) |
| Advancement | 583,234 | - | 1,000,000 | - | (223,695) | 1,359,539 | (11) |
| COTA | 75,000 | - | - | - | - | 75,000 | (12) |
| EB 302 Renovation | 10,057 | - | - | - | - | 10,057 | (13) |
| Vet Tech Upgrade | 23,055 | - | - | - | - | 23,055 | (14) |
| Fire Science | 1,419,749 | - | - | (1,060,000) | (15,826) | 343,922 | (15) |
| Ongoing Maintenance | 218,737 | - | - | - | (202,597) | 16,140 | (16) |
| Mitchell Hall Start-Up Costs | 800,000 | - | 900,000 | 1,000,000 | (9,053) | 2,690,947 | (17) |
| Capital Equipment | 5,842,021 | - | 750,000 | - | (391,242) | 6,200,780 | (18) |
| Target 2002 | 333,088 | - | - | - | - | 333,088 | (19) |
| Collective Bargaining | 33,104 | - | - | - | - | 33,104 | (20) |
| Budget/Tuition Stabilization | 20,756,987 | - | - | - | - | 20,756,987 | (21) |
| Accumulated Lab Fees | 1,936,125 | - | - | - | (289,660) | 1,646,465 | (22) |
| Broadbanding | 103,337 | - | - | - | - | 103,337 | (23) |
| Scholarships | 757,912 | - | 1,000,000 | - | (498,291) | 1,259,621 | (24) |
| Student Success and Innovation | 9,990,364 | - | 400,000 | - | (1,029,048) | 9,361,317 | (25) |
| Strategic Growth Initiatives | 629,107 | - | - | 60,000 | - | 689,107 | (26) |
| Technology Initiatives | 1,529,658 | - | 818,850 | - | (92,128) | 2,256,380 | (27) |
| Human Capacity Development/Wellness | 311,266 | - | - | - | - | 311,266 | (28) |
| Campus Safety Initiatives | 268,688 | - | - | - | (81,128) | 187,560 | (29) |
| Energy Efficiency/Sustainability Initiatives | 1,568,631 | - | - | - | 1,785 | 1,570,416 | (30) |
| Health Care Self-Insurance Escrow | 1,241,018 | - | - | - | - | 1,241,018 | (31) |
| Health Care HSA Incentive | 86,636 | - | - | - | - | 86,636 | (32) |
| Self-Insured Workers Compensation Benefits | 152,500 | - | - | - | - | 152,500 | (33) |
| One-Time Compensation | 226,657 | - | - | - | - | 226,657 | (34) |
| Partnerships for Student Success | 20,529 | - | - | - | - | 20,529 | (35) |
| Workforce Development | 446,484 | - | - | - | (223,322) | 223,162 | (36) |
| Tobacco Free Campus Implementation | 57,219 | - | - | - | - | 57,219 | (37) |
| PERFORMS | 1,499 | - | - | - | - | 1,499 | (38) |
| | 59,870,322 | - | 4,868,850 | - | (3,385,535) | 61,353,637 | (39) |
| Unallocated | 11,511,300 | 5,167,149 | (4,868,850) | - | 3,385,535 | 15,195,133 | (40) |
| Total General Fund | \$ 71,381,621 | \$ 5,167,149 | \$ - | \$ - | \$ - | \$ 76,548,770 | (41) |
| | [A] | [B] | [C] | [D] | [E] | [F] | |

**COLUMBUS STATE COMMUNITY COLLEGE
OPERATIONAL BUDGET COMPARISON FOR AUXILIARY SERVICES
FOR THE EIGHT MONTHS ENDED FEBRUARY 28, 2019
With Comparative Figures at February 28, 2018**

EXHIBIT D

| | FY 19 | | | FY 18 | | | FY 19 Projected Year End | | FY 18 Audited Year End | | |
|---------------------------------------|---|----------------|------------------------------|---|----------------|------------------------------|--------------------------|-----------------------|------------------------|-----------------------|------|
| | Revised Budget as approved January 2019 | Actual to Date | % of Budget Expended to Date | Revised Budget as approved January 2018 | Actual to Date | % of Budget Expended to Date | FY 19 Projected Year End | Projected % of Budget | FY 18 Audited Year End | Projected % of Budget | |
| Auxiliary | | | | | | | | | | | |
| Sales/Revenues | | | | | | | | | | | |
| Bookstore | \$ 10,034,774 | \$ 8,893,579 | 88.63% | \$ 11,466,556 | \$ 10,061,818 | 87.75% | \$ 10,148,686 | 101.14% | \$ 12,175,244 | 106.18% | (1) |
| Food Services | 219,930 | 175,654 | 79.87% | 220,000 | 187,057 | 85.03% | 220,000 | 100.03% | 257,237 | 116.93% | (2) |
| Total Revenues | 10,254,704 | 9,069,233 | 88.44% | 11,686,556 | 10,248,875 | 87.70% | 10,368,686 | 101.11% | 12,432,481 | 106.38% | (3) |
| Cost of Goods Sold | | | | | | | | | | | (4) |
| Bookstore | 7,950,195 | 6,819,933 | 85.78% | 9,378,351 | 8,051,101 | 85.85% | 7,810,522 | 98.24% | 9,587,857 | 102.23% | (5) |
| Food Service | - | 70 | 0.00% | - | 89 | 0.00% | 70 | 0.00% | 89 | 0.00% | (6) |
| Gross Margin | 2,304,509 | 2,249,231 | 97.60% | 2,308,205 | 2,197,685 | 95.21% | 2,558,094 | 111.00% | 2,844,535 | 123.24% | (7) |
| Operating Expenses | | | | | | | | | | | (8) |
| Bookstore | 1,831,878 | 1,163,912 | 63.54% | 1,869,777 | 1,167,429 | 62.44% | 1,781,502 | 97.25% | 1,771,231 | 94.73% | (9) |
| Food Services | 89,124 | 54,779 | 61.46% | 86,681 | 57,308 | 66.11% | 89,124 | 100.00% | 88,085 | 101.62% | (10) |
| Auxiliary Administration | 223,595 | 126,132 | 56.41% | 310,214 | 204,126 | 65.80% | 223,595 | 100.00% | 268,928 | 86.69% | (11) |
| Total Expenses | 2,144,597 | 1,344,823 | 62.71% | 2,266,672 | 1,428,863 | 63.04% | 2,094,221 | 97.65% | 2,128,244 | 93.89% | (12) |
| Auxiliary Net Operating Income/(Loss) | 159,912 | 904,408 | 565.57% | 41,533 | 768,822 | 1851.11% | 463,873 | 290.08% | 716,291 | 1724.63% | (13) |
| Net Income/(Loss) | | | | | | | | | | | (14) |
| Bookstore | 252,701 | 909,735 | 360.00% | 218,428 | 843,288 | 386.07% | 556,662 | 220.28% | 816,156 | 373.65% | (15) |
| Food Services | 130,806 | 120,805 | 92.35% | 133,319 | 129,660 | 97.26% | 130,806 | 100.00% | 169,063 | 126.81% | (16) |
| Auxiliary Administration | (223,595) | (126,132) | 56.41% | (310,214) | (204,126) | 65.80% | (223,595) | 100.00% | (268,928) | 86.69% | (17) |
| Net Auxiliary Income/(Loss) | 159,912 | 904,408 | 565.57% | 41,533 | 768,822 | 1851.11% | 463,873 | 290.08% | 716,291 | 1724.63% | (18) |
| Non-operating Revenues/Expenditures | | | | | | | | | | | (19) |
| College Credit Plus | (100,000) | 2,541 | | (200,000) | - | | (100,000) | | 342,758 | | (20) |
| College Strategic Priorities | (86,620) | (86,620) | | (256,903) | (2,110) | | (86,620) | | (170,283) | | (21) |
| Food Services/Renovations | (136,000) | (49,000) | | (136,000) | (49,000) | | (136,000) | | (64,000) | | (22) |
| Transfers | (900,000) | (762,695) | | (1,648,622) | (164,220) | | (900,000) | | (1,061,651) | | (23) |
| Audit Entries | | - | | | - | | | | - | | (24) |
| | [A] | [B] | [C] | [D] | [E] | [F] | [G] | [H] | [I] | [J] | (25) |

**COLUMBUS STATE COMMUNITY COLLEGE
CASH FLOW FORECAST
AS OF FEBRUARY 28, 2019**

EXHIBIT E

| | Actual September 2018 | Actual October 2018 | Actual November 2018 | Actual December 2018 | Actual January 2019 | Actual February 2019 | |
|-------------------------|-----------------------------|---------------------------|----------------------------|----------------------------|---------------------------|----------------------------|-----|
| Beginning Cash | \$ 19,094,118 | 4,083,344 | 4,991,890 | 3,705,051 | 5,690,686 | 5,527,005 | (1) |
| Cash Receipts | 8,202,461 | 9,196,741 | 8,603,119 | 9,241,409 | 18,180,442 | 10,828,651 | (2) |
| Cash Disbursements | (13,570,632) | (14,420,402) | (13,867,878) | (13,349,847) | (14,128,054) | (14,634,615) | (3) |
| Financial Aid | 2,357,397 | 2,132,207 | (22,080) | 1,094,073 | 13,783,931 | (624,834) | (4) |
| Outflow for investments | (16,000,000) | - | - | (8,000,000) | (18,000,000) | - | (5) |
| Inflow from investments | 4,000,000 | 4,000,000 | 4,000,000 | 13,000,000 | - | 2,000,000 | (6) |
| Ending Cash | <u>\$ 4,083,344</u> | <u>4,991,890</u> | <u>3,705,051</u> | <u>5,690,686</u> | <u>5,527,005</u> | <u>3,096,207</u> | (7) |

| | Forecasted March 2019 | Forecasted April 2019 | Forecasted May 2019 | Forecasted June 2019 | Forecasted July 2019 | Forecasted August 2019 | |
|-------------------------|-----------------------------|-----------------------------|---------------------------|----------------------------|----------------------------|------------------------------|------|
| Beginning Cash | \$ 3,096,207 | 4,031,207 | 4,151,207 | 4,290,946 | 4,260,946 | 4,165,946 | (8) |
| Cash Receipts | 8,800,000 | 8,500,000 | 13,670,000 | 8,900,000 | 7,395,000 | 19,650,000 | (9) |
| Cash Disbursements | (14,380,000) | (13,380,000) | (13,710,261) | (17,300,000) | (14,500,000) | (14,300,000) | (10) |
| Financial Aid | (485,000) | - | 180,000 | 1,370,000 | (990,000) | 8,670,000 | (11) |
| Outflow for investments | - | - | - | - | - | (17,000,000) | (12) |
| Inflow from investments | 7,000,000 | 5,000,000 | - | 7,000,000 | 8,000,000 | 3,000,000 | (13) |
| Ending Cash | <u>\$ 4,031,207</u> | <u>4,151,207</u> | <u>4,290,946</u> | <u>4,260,946</u> | <u>4,165,946</u> | <u>4,185,946</u> | (14) |

**COLUMBUS STATE COMMUNITY COLLEGE
PRESIDENT'S DISCRETIONARY FUND
STATEMENT OF CASH RECEIPTS AND DISBURSEMENTS
FOR THE EIGHT MONTHS ENDED FEBRUARY 28, 2019**

EXHIBIT F

| | | | |
|-----------------------------|-------|----------------------|------|
| Cash at Beginning of Period | | \$ 16,920 | (1) |
| | | <u> </u> | (2) |
| <u>Receipts:</u> | | | (3) |
| Deposit from General Fund | 3,080 | 3,080 | (4) |
| | | | (5) |
| | | | (6) |
| <u>Disbursements:</u> | | | (7) |
| Oberer's Flowers | 908 | | (8) |
| Condolence Contribution | 60 | | (9) |
| | | | (10) |
| | | <u> 968</u> | (11) |
| | | \$ <u>19,032</u> | (12) |
| | [A] | [B] | (13) |
| | | <u> [C]</u> | |

NOTE:

The President's Discretionary fund is a separate fund from the operating and capital funds of the college. The source of funds is from other-than-public (governmental) monies or student fees, as specified by the Board of Trustees.

The purpose of the fund is to enhance the mission of the college. Expenditures are to promote or enhance the image of the college, the college educational programs, operations, entertainment, contributions, and other appropriate expenditures not provided for in the college operating budget.

**COLUMBUS STATE COMMUNITY COLLEGE DEVELOPMENT FOUNDATION
BALANCE SHEET AT FEBRUARY 28, 2019
With Comparative Figures at February 28, 2018**

| <u>Assets</u> | <u>February 28, 2019</u> | <u>February 28, 2018</u> | |
|--|------------------------------|------------------------------|------|
| Cash | \$ 2,405,683 | \$ 2,041,237 | (1) |
| Investments at market value (see note) | 9,814,013 | 8,548,676 | (2) |
| Pledges Receivable - Hospitality & Culinary Building | 3,143,771 | 104,096 | (3) |
| Pledges Receivable - Other | 4,523,820 | 3,286,822 | (4) |
| Accounts Receivable | 26,045 | 58,485 | (5) |
| Other Assets | 366,744 | - | (6) |
| Total Assets | <u>\$ 20,280,076</u> | <u>\$ 14,039,316</u> | (7) |
| | | | |
| <u>Liabilities</u> | | | |
| Due to general fund | \$ 11,317 | \$ 1,249 | (8) |
| Pledge Payable | - | - | (9) |
| Trade Payables | 175,300 | 465,052 | (10) |
| Total Liabilities | <u>186,617</u> | <u>466,301</u> | (11) |
| | | | |
| <u>Fund balance</u> | | | |
| Permanently Restricted | 4,451,198 | 4,315,159 | (12) |
| Temporarily Restricted | 12,169,104 | 6,009,509 | (13) |
| Unrestricted | 3,473,157 | 3,248,347 | (14) |
| Total fund balance | <u>20,093,459</u> | <u>13,573,015</u> | (15) |
| Total Liabilities and fund balance | <u>\$ 20,280,076</u> [A] | <u>\$ 14,039,316</u> [B] | (16) |

Note: Investments

Investments are valued at market, which is generally determined by use of published market quotations. Realized gains and losses from sale or redemption of investments are based upon the cost of the specific investment sold or redeemed. Purchases and sales of investments are reflected on a trade-date basis. A summary of investments is as follows:

| | <u>Cost</u> | <u>Market</u> | <u>Percent of Portfolio</u> |
|-------------------|---------------------|---------------------|---------------------------------|
| Cash | \$ 897,456 | 898,087 | 9.15% |
| Equities | 3,768,169 | 4,482,597 | 45.68% |
| Fixed Income | 3,364,821 | 3,326,420 | 33.89% |
| Mutual Funds | 1,129,153 | 1,106,909 | 11.28% |
| Total Investments | <u>\$ 9,159,599</u> | <u>\$ 9,814,013</u> | <u>100.00%</u> |

EXHIBIT H

**COLUMBUS STATE COMMUNITY COLLEGE DEVELOPMENT FOUNDATION
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
FOR THE EIGHT MONTHS ENDED FEBRUARY 28, 2019
With Comparative Figures at February 28, 2018**

| | February 28, 2019 | | | | February 28, 2018 | |
|---|---------------------|---------------------------|---------------------------|----------------------|----------------------|------|
| | Unrestricted | Temporarily Restricted | Permanently Restricted | Total All Funds | Total All Funds | |
| Revenue | | | | | | |
| Contributions | | | | | | |
| Scholarships and Programs | \$ 160,823 | \$ 3,665,249 | \$ 31,321 | \$ 3,857,393 | \$ 399,513 | (1) |
| Taste the Future | 124,707 | - | - | 124,707 | 111,097 | (2) |
| Contributions for Columbus State | - | 21,378 | - | 21,378 | 20,469 | (3) |
| Creative Campus | - | 260,000 | - | 260,000 | 245,000 | (4) |
| Hospitality & Culinary Arts | - | 1,048,920 | - | 1,048,920 | 170,450 | (5) |
| Administration Fee Income | - | - | - | - | 41,802 | (6) |
| Interest Income | 855 | 95 | - | 950 | 610 | (7) |
| Investment Income | | | | | | (8) |
| Realized | 30,286 | 52,914 | - | 83,200 | 275,384 | (9) |
| Unrealized | (516) | 10,823 | - | 10,307 | 224,601 | (10) |
| Investment income-subtotal | <u>29,770</u> | <u>63,737</u> | <u>-</u> | <u>93,507</u> | <u>499,985</u> | (11) |
| Total revenues | <u>316,155</u> | <u>5,059,379</u> | <u>31,321</u> | <u>5,406,855</u> | <u>1,488,926</u> | (12) |
| Expenditures | | | | | | |
| Scholarships and Programs | - | 379,029 | - | 379,029 | 224,561 | (13) |
| Contributions to Columbus State | - | 31,128 | - | 31,128 | 22,555 | (14) |
| Corporate Gift | - | 1,509,252 | - | 1,509,252 | 500,000 | (15) |
| Creative Campus | - | 287,846 | - | 287,846 | 58,659 | (16) |
| Hospitality & Culinary Arts | - | - | - | - | - | (17) |
| Administrative Fee Expense | - | - | - | - | 41,802 | (18) |
| Management and general | 205,141 | - | - | 205,141 | 213,306 | (19) |
| Total expenditures | <u>205,141</u> | <u>2,207,255</u> | <u>-</u> | <u>2,412,396</u> | <u>1,060,883</u> | (20) |
| Excess (deficit) of revenues over expenditures | 111,014 | 2,852,124 | 31,321 | 2,994,459 | 428,043 | (21) |
| Transfers | - | (100,000) | 100,000 | - | - | (22) |
| Fund balance at beginning of period | <u>3,362,143</u> | <u>9,416,980</u> | <u>4,319,877</u> | <u>17,099,000</u> | <u>13,144,972</u> | (23) |
| | | | | | | (24) |
| Fund balance at end of period | <u>\$ 3,473,157</u> | <u>\$ 12,169,104</u> | <u>\$ 4,451,198</u> | <u>\$ 20,093,459</u> | <u>\$ 13,573,015</u> | (25) |
| | [A] | [B] | [C] | [D] | [F] | |

**COLUMBUS STATE COMMUNITY COLLEGE
NOTES TO FINANCIAL STATEMENTS
AS OF FEBRUARY 28, 2019**

1) **Investments**

| <u>Investment Fund</u> | <u>Cost</u> | <u>Market Value</u> | <u>Yield to Maturity*</u> | <u>Average Maturity (days)</u> |
|------------------------|-----------------------|-----------------------|---------------------------|--------------------------------|
| STAR Ohio/Operating | \$ 30,999,620 | \$ 30,999,620 | 2.58% | 1 |
| STAR Ohio/Plant | 1,501,135 | 1,501,135 | 2.58% | 1 |
| STAR Ohio/Auxiliary | 5,578,399 | 5,578,399 | 2.58% | 1 |
| STAR Plus | 2,557,601 | 2,557,601 | 2.53% | 1 |
| CSCC Operating Fund | 80,500,222 | 80,231,410 | 2.11% | 572 |
| Auxiliary Services | 5,137,870 | 5,166,644 | 2.41% | 209 |
| Bond Fund | 13,080,540 | 13,207,174 | 2.61% | 56 |
| Plant Fund | 9,390,938 | 9,353,551 | 1.83% | 382 |
| | <u>\$ 148,746,324</u> | <u>\$ 148,595,533</u> | | |

* Weighted

| <u>Portfolio Composition</u> | <u>Type</u> | <u>% of Total</u> |
|------------------------------|--------------------|-------------------|
| | STAR Ohio | 27.35% |
| | Agencies | 43.35% * |
| | Municipal Bonds | 1.43% |
| | Corporate Issues | 2.04% |
| | Treasury Notes | 2.82% |
| | Stocks | 0.00% |
| | Cash & Equivalents | <u>23.01%</u> |
| | | 100.00% |

* This includes discount notes, callable, non-callable, securitized, and step-up agency investments.

2) **Inventories**

Bookstore inventories at year-end are stated at actual cost. A complete physical inventory is taken annually and adjustments, if any, are recorded.

3) **Plant Funds**

Physical plant and equipment are stated at cost at date of acquisition or fair value at date of donation in case of gifts. Depreciation of physical plant and equipment is recorded.

4) **Long-term debt**

Outstanding long-term debt consists of bonds payable in annual installments varying from \$800,000 to \$1,285,000 with interest rates of 1.65% to 5%, the final installment being due in 2038, collateralized by a gross pledge basis, of the general receipts of the college, which include the full of every type and character of receipts, excepting only those specifically excluded which are primarily those that are appropriated from the State of Ohio.

Debt service for this long-term debt is paid from an annual allocation in the College's Operating fund, the Auxiliary Services fund, and from the State's Capital Component Program.

5) **Interfund Accounts**

All interfund borrowings have been made from current funds and amounts are due currently without interest.



COLUMBUS STATE COMMUNITY COLLEGE BOARD ACTION

DATE: _____

SUBJECT:

Personnel Information Items.

BACKGROUND INFORMATION:

In accordance with a Board of Trustees resolution approved and adopted at their regular meeting held on October 18, 1978, the President has the authority to make staff appointments to positions which have already been approved by the Board and included in the current budget and to accept faculty and staff resignations.

FOR INFORMATION ONLY

COLUMBUS STATE COMMUNITY COLLEGE

BOARD OF TRUSTEES

INFORMATION ONLY

In accordance with a Board Resolution approved and adopted at a regular meeting held on October 18, 1978, which enables the President to make employee appointments to positions which have already been approved by the Board and included in the current budget, the following persons have been **appointed**.

| <u>NAME</u> | <u>POSITION</u> | <u>DEPARTMENT</u> | <u>DATE</u> | <u>SALARY</u> |
|-----------------------|-------------------------------|------------------------------------|-------------|---------------|
| Candace Allen | Advisor | International Student Services | 12/17/18 | \$44,034 |
| Lorraine Astrop | Office Associate | Psychology and Education | 11/16/18 | \$28,662 |
| Laura Baisden | Advisor | Student Central | 01/02/19 | \$45,000 |
| Allante Booker | College Transition Specialist | Center for Advising Support & Exp. | 12/03/18 | \$40,061 |
| Kevin Bowen | Groundskeeper I | Grounds | 12/17/18 | \$29,931 |
| Jolene Broshious | Program Coordinator | Equity and Compliance | 01/16/19 | \$49,250 |
| Whitney Campbell | Payroll Accountant | Payroll | 02/01/19 | \$37,856 |
| Jose Chamocho | Facilities Support Worker | Building Services | 02/18/19 | \$28,205 |
| Shawn Craft | Manager | Information Technology | 11/01/18 | \$92,000 |
| Shelby Delp | Specialist | Counseling Services | 02/01/19 | \$33,134 |
| Katrina De Los Santos | Specialist | Global Diversity and Inclusion | 01/16/19 | \$35,173 |
| Allison Franz | College Transition Specialist | Center for Advising Support & Exp. | 12/03/18 | \$40,061 |
| Windy Harper | Reference Librarian | Library | 02/01/19 | \$44,034 |
| Amber Herron | College Transition Specialist | Center for Advising Support & Exp. | 12/03/18 | \$40,061 |
| Jacquelyn Hurst | Business Partner | Human Resources | 01/14/19 | \$60,000 |
| Rick Hyatt | Instructor | Business Programs | 01/01/19 | \$44,777 |
| Richard Kane | Supervisor | Student Conduct | 02/18/19 | \$55,262 |
| Chaylee Liberator | Supervisor | Business & Industry | 12/17/19 | \$60,000 |
| Jason Love | Program Coordinator | Compensation & Benefits | 12/03/18 | \$50,000 |
| Richard McClish | Specialist | Residency | 02/01/19 | \$33,134 |

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|------------------|-------------------------------|------------------------------------|----------|----------|
| Lynn McNish | Advisor | Center for Advising Support & Exp. | 11/16/18 | \$44,034 |
| Nora Metzker | Specialist | Grants Accounting & Reporting | 11/01/18 | \$33,134 |
| Erica Noll | College Transition Specialist | Center for Advising Support & Exp. | 12/03/18 | \$40,061 |
| Monique Proffitt | Project Specialist | Student & Academic Support | 01/07/19 | \$45,718 |
| Devan Quitter | Communications Technician | Police Communications & Admin | 12/03/18 | \$41,662 |
| Kevin Rooney | Supervisor | Grants Office | 10/01/18 | \$62,000 |
| Jason Stover | System Specialist | Admissions | 11/01/18 | \$41,226 |
| Jerry Wade | Senior Analyst | Institutional Effectiveness | 12/17/18 | \$80,000 |
| Melanie Watts | Specialist | TRIO and Special Projects | 01/02/19 | \$33,134 |
| Christine Wears | Office Associate | Business Programs | 02/01/19 | \$28,662 |

COLUMBUS STATE COMMUNITY COLLEGE

BOARD OF TRUSTEES

INFORMATION ONLY

In accordance with a Board Resolution approved and adopted at a regular meeting held on October 18, 1978, which enables the President to make employee appointments to positions which have already been approved by the Board and included in the current budget, the following resignations/voluntary cash separation incentives/reductions in force/terminations/retirements have been accepted.

| <u>NAME</u> | <u>POSITION</u> | <u>DEPARTMENT</u> | <u>DATE</u> |
|-------------------------|------------------------|--|-------------|
| Hakim Adjoua | Professor | Justice, Safety & Legal Studies | 12/31/18 |
| Lynda Anderson-Casey | Director II | Professional Development & Retention/Benefits & Compensation | 01/25/19 |
| Julie Barnickle | Advisor | College Credit Plus Services | 02/15/19 |
| Crystal Baum | Advisor | College Credit Plus Services | 01/08/19 |
| Monessa Bradford | Program Coordinator | Human Resources | 11/09/18 |
| George Chatters | Advisor | Center for Advising Support & Exp. | 12/31/18 |
| Robert Cowles | Supervisor | Delaware Campus Administration | 01/18/19 |
| Janice Crozier | Advisor | Center for Advising Support & Exp. | 12/31/18 |
| Ed Dokes | Maintenance Technician | Maintenance | 02/04/19 |
| James Gilchrist-Elliott | Advisor | Military & Veterans Affairs | 02/28/19 |
| Kimberly Hall | Senior Vice President | Administration | 01/31/19 |
| James Hamberg | Program Coordinator | Institutional Effectiveness | 12/31/18 |
| Leon'Dra Hicks | Material Handler II | Mail Shipping/Receiving Warehouse | 10/31/18 |
| David Hill | Technician | Workforce Innovation | 02/07/19 |
| Korie Jenkins | Supervisor | College Health Office | 11/15/18 |
| Noah Jones | Security Specialist | Patrol | 10/30/18 |
| Thomas Lyons | Program Coordinator | Institutional Effectiveness | 12/31/18 |
| John McCoy | Facilities Worker | Building Services | 12/31/18 |
| David Meyers | Supervisor | Business & Industry | 12/31/18 |
| Jaelyn Smith | Senior Cashier | Cashiers & Student Accounting | 01/11/19 |
| Gregory Stepp | Facilities Worker | Building Services | 01/25/19 |

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|------------------------|------------------|------------------------------------|----------|
| Michelle Teasley-Parks | Director | College Testing Services | 03/01/19 |
| Catherine Treyens | Professor | Modern Languages | 12/31/18 |
| Arlene Wilson | Office Associate | Center for Advising Support & Exp. | 11/06/18 |
| Chaka Wilson | Advisor | Center for Advising Support & Exp. | 11/06/18 |