

COLUMBUS STATE

COMMUNITY COLLEGE

COLUMBUS STATE COMMUNITY COLLEGE

550 East Spring Street
Columbus, Ohio 43216

MINUTES

BOARD OF TRUSTEES MEETING
Thursday, November 20, 2014
Pete Grimes Board Room, Franklin Hall

CALL TO ORDER:

The regularly scheduled meeting of the Board of Trustees of the Columbus State Community College was held on Thursday, November 20, 2014, in the Board Room of Franklin Hall. The meeting was called to order by Chairperson Richard D. Rosen at 6:02 p.m.

ROLL CALL:

Present: Richard D. Rosen, Chairperson
A. Lynne Bowman
Jami S. Dewolf
Valoria C. Hoover
Anne Lopez-Walton
Dianne A. Radigan
Poe A. Timmons

Absent: Michael E. Flowers, Vice-Chair
Kirt A Walker

CERTIFICATION OF COMPLIANCE:

President Harrison advised that the record should show that notice of this meeting has been given in accordance with the provisions of Section 121.22 (F) of the Ohio Revised Code.

DAVID T. HARRISON Ph.D. PRESIDENT

APPROVAL OF MINUTES:

Member Hoover moved, Member Bowman seconded, that the minutes of the regular meeting of the Board of Trustees held on Thursday, September 25, 2014, be approved as presented.

A vote was taken, which resulted in:

AYES: Members Rosen, Bowman, Hoover, Lopez-Walton, Radigan

ABSTAIN: Dewolf, Timmons

NAYS: None

TOBACCO FREE COLLEGE:

Ms. Kim Hall reviewed the Policy and the Tobacco Free College Engagement Plan for the Board. Ms. Hall explained that the Tobacco Free College Policy was built conceptually around the following key areas: Definitions; Environment; Treatment and Support; and, Enforcement and Conflict Management. Ms. Hall introduced the Advisory Committee Co-Chairs: Chandra Bell, Director, Career Services; Deborah Robinson, Director, Benefits and Compensation; and Nichole Bowman-Glover, Program Coordinator, Wellness in Human Resources. Committee member Dean Renee Hill was also in attendance. A special thank you was given to Dr. Mabel Freeman for her role as Co-Executive Sponsor and for keeping the Committee on track.

Member Dewolf moved, Member Radigan seconded, that the Board of Trustees approve the new Tobacco Free College Policy No. 13-13, as presented.

A vote was taken, which resulted in:

AYES: Members Rosen, Bowman, Dewolf, Hoover, Lopez-Walton, Radigan, Timmons

NAYS: None

CONSENT AGENDA:

Ms. Kim Hall gave a brief summary of the Policies listed below. They are a continuation of the ongoing audit that Columbus State's Human Resources Department is conducting of Chapter Three of the College Policy and Procedures Manual.

Revise Current Policy No. 3-05, Vacation Leave
Revise Current Policy No. 3-10, Sick Leave
Revise Current Policy No. 3-37, Leave Donation Program
Rescind Current Policy No. 3-12, Personal Business Leave

Member Bowman moved, Member Dewolf seconded, that the Board of Trustees approve the revision of current Policy No. 3-05, Vacation Leave; Policy No. 3-10, Sick Leave; Policy No. 3-37, Leave Donation Program, and rescind Policy No. 3-12, Personal Business Leave be approved, as presented.

A vote was taken, which resulted in:

AYES: Members Rosen, Bowman, Dewolf, Hoover, Lopez-Walton, Radigan,
Timmons

NAYS: None

**PRELIMINARY YEAR-END FINANCIAL STATEMENTS AS OF, AND FOR THE
TWELVE MONTHS ENDED JUNE 30, 2014:**

Ms. Terri Gehr explained that this is the first of the three Board Actions that were discussed at the Committee of the Whole. These were not presented in July as the Board meeting was cancelled, and thus, they are being presented at the November Board meeting. The preliminary year-end statements were primarily based on projections and estimates of the College's position at the end of the year. There was a remaining balance of \$2.2 million, and the President indicated that he preferred to allocate the funds in the fall after evaluating data concerning enrollment for Summer Term and Autumn Semester.

Member Hoover moved, Member Radigan seconded, that the Board of Trustees approve the Preliminary Year-End Financial Statements as of, and for the Twelve Months Ended June 30, 2014, as presented.

A vote was taken, which resulted in:

AYES: Members Rosen, Bowman, Dewolf, Hoover, Lopez-Walton, Radigan,
Timmons

NAYS: None

ALLOCATE FY14 NET INCOME:

Ms. Terri Gehr stated that the audit is complete and the College submitted it to the State on October 15th. The findings will be presented to the Board formally at the January 2015 Board meeting. The \$2.2 million projected net income totaled a net of \$4 million dollars, and the President will have the opportunity to recommend reallocation for our strategic priorities.

Member Hoover moved, Member Bowman seconded, that the Board of Trustees approve Allocation FY14 Net Income, as presented.

A vote was taken, which resulted in:

AYES: Members Rosen, Bowman, Dewolf, Hoover, Lopez-Walton, Radigan, Timmons

NAYS: None

TRANSFER AVAILABLE STRATEGIC RESERVE ACCOUNT BALANCES:

Ms. Terri Gehr outlined the College's recommendation that the available balances in the Voluntary Separation Incentive Plan account be transferred to the Student Success and Innovation Fund for the strategic purposes outlined in the Board Action. In addition, the College recommends that the available balance in the Delaware Campus Operations account be transferred to the Strategic Growth account to provide start-up costs related to the relocation of the Dublin Regional Learning Center to Ohio University's Dublin Extension Campus.

Member Hoover moved, Member Dewolf seconded, that the Board of Trustees approve the Transfer Available Strategic Reserve Account Balances, as presented.

A vote was taken, which resulted in:

AYES: Members Rosen, Bowman, Dewolf, Hoover, Lopez-Walton, Radigan, Timmons

NAYS: None

**FINANCIAL STATEMENTS AS OF, AND FOR THE FOUR MONTHS ENDED,
OCTOBER 31, 2014:**

Ms. Gehr gave a brief summary of the Financials for the four months ended October 31, 2014.

Member Timmons moved, Member Bowman seconded, that the Board of Trustees approve the Financial Statements as of, and for the Four Months Ended, October 31, 2014, as presented.

A vote was taken, which resulted in:

AYES: Members Rosen, Bowman, Dewolf, Hoover, Lopez-Walton, Radigan,
Timmons

NAYS: None

**STRENGTHEN ACADEMIC PARTNERSHIP WITH OHIO UNIVERSITY BY
RELOCATING THE DUBLIN REGIONAL LEARNING CENTER – RELEASE OF
FUNDS:**

President Harrison presented a request to the Board to authorize the release of up to \$3.1 million from the Strategic Growth fund to relocate the Dublin Regional Learning Center to Ohio University's Dublin Extension Campus to advance the academic and shared-services objectives outlined in the Board action.

Member Bowman moved, Member Lopez-Walton seconded, that the Strengthen Academic Partnership with Ohio University by Relocating the Dublin Regional Learning Center – Release of Funds, be approved as presented.

A vote was taken, which resulted in:

AYES: Members Rosen, Bowman, Dewolf, Hoover, Lopez-Walton, Radigan,
Timmons

NAYS: None

PRESIDENT'S REPORT:

President Harrison reported on the following items:

1. Staff Employees of the Month

Full-time Staff Employees of the Month for October and November, 2014 were Lakesha Williams, Office Associate, Admissions; and Tim Goetz, Advisor, Advising Services at the Reynoldsburg Regional Learning Center, respectively.

Part-time Staff Employee of the Month for October, 2014 was Emma Young, Faculty Assistance Coordinator, Distance Education.

2. Cougar Volleyball Competes in NJCAA

Columbus State's fifth-ranked lady Cougars are currently playing the 12th ranked team, Iowa Central. The top 16 teams from around the country compete in the NJCAA National Division Volleyball Championships in Phoenix, Arizona. The NJCAA Coach of the Year was Jaclynn Yocum and the Player of the Year was Stephanie Ruffing.

3. Health Information Management Technology Digital Showcase

Columbus State administrators, faculty, and Distance Education and Instructional Support staff will host community partners from Cardinal Health, the Health Information Management Technology Advisory Committee, Nationwide Children's Hospital and the OSU Veterinarian Hospital for a digital showcase in the Conference Center Ballroom on November 21, 2014, from 12:00 – 1:30 p.m. The program will showcase interactive learning objects.

4. The Central Ohio Compact – Update

Columbus State is working with Ohio Wesleyan on a dual-admission program. The students will be dually admitted, take their freshman and sophomore years at Columbus State and then transfer to Ohio Wesleyan.

5. Ohio University Partnership at Dublin

One of the important principals with Dublin is the affordability and also the undergraduate work that will be accomplished under a 2+2 model.

6. The Central Ohio Compact – COSI

COSI has taken the Central Ohio Compact Joint Resolution to their Board for approval. They have an important role in promoting career awareness in partnership with the Compact.

7. AEP Credit Count Update

The College, AEP, and Columbus City Schools have identified Whetstone and South High Schools as the next set of cohort schools to participate in the Credit Counts program.

8. FastPath Update

- The first three cohorts of FastPath will “graduate” on November 24, 2014 at 10:30 a.m. in the Conference Center Ballroom.
- 11 students will graduate from Patient Care/STNA, if they pass the STNA exam.
- 6 Students will graduate from Food Services; all 6 have earned Customer Service Certification and will take the ServSafe certification.
- 4 students will graduate from Building Services/Floor Care; all passed the OSHA-10 certification.
- All three cohorts have participated in mock interviews with employers.
- 20 students have been enrolled in the GED program.
- Job placements are expected to be announced immediately following the graduation.
- COWIC is a leading partner in making student recommendations for FastPath.

9. Columbus State Commencement Ceremony

Columbus State’s commencement ceremony will be held on December 12, 2014 at the Celeste Center. The commencement speaker will be Denny Griffith, former President of the Columbus College of Art and Design.

10. Digital Pathway

As the College became more intentionally involved in the student success work, faculty began evaluating success in the courses and the quality of the courses. For almost five years we have taken an in-depth look at how we can ensure that we are maintaining a high level of quality in our courses.

The Digital Pathways Steering Committee gave a presentation on their current work. The Committee members are: Tracy Little, Professor, Social Sciences; Tom Erney, Dean, Digital Education and Instructional Services; Ann Palazzo, Associate Professor, English; Matt Heywood, Assistant Professor, Computer Science; Shannon Bookout, Assistant Professor, Business Programs and Carol Thomas, Chief Information Officer.

Tracy Little, Tom Erney and Carol Thomas presented on the following information from the Digital Pathways Steering Committee:

Mission and Vision
Content and instructional Practices
Strategic Planning Team
Professional Development
Measuring Success
Financing and Funding
IT Considerations

OLD BUSINESS:

There were no items to bring before the Board.

NEW BUSINESS:

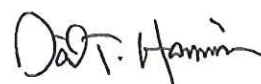
Trustee Bowman and Trustee Timmons will join President Harrison to form the Nomination Committee and the Committee will bring forward a recommended slate of new officers at the January 2015 Board meeting.

PUBLIC PARTICIPATION:

No public participation.

ADJOURNMENT:

There being no further business to come before the Board of Trustees, the meeting was adjourned at 7:22 p.m.



Dr. David T. Harrison
Secretary, Board of Trustees