

# COLUMBUS STATE

COMMUNITY COLLEGE

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550 East Spring Street  
Columbus, Ohio 43216

### MINUTES

#### BOARD OF TRUSTEES MEETING

Thursday, September 24, 2015

Pete Grimes Board Room, Franklin Hall

#### CALL TO ORDER:

The regularly scheduled meeting of the Board of Trustees of the Columbus State Community College was held on Thursday, September 24, 2015, in the Pete Grimes Board Room, Franklin Hall. The meeting was called to order by Chairperson Michael E. Flowers at 6:03 p.m.

#### ROLL CALL:

Present: Michael E. Flowers, Chairperson  
Dianne A. Radigan, Vice-Chair  
Jami S. Dewolf  
Valoria C. Hoover  
Anne Lopez-Walton  
Richard D. Rosen  
Poe A. Timmons  
Kirt A. Walker

Absent: A. Lynne Bowman

#### CERTIFICATION OF COMPLIANCE:

President Harrison advised that the record should show that notice of this meeting has been given in accordance with Section 121.22 (F) of the Ohio Revised Code.

DAVID T. HARRISON Ph.D. **PRESIDENT**

**COLLEGE'S MISSION AND VISION STATEMENT:**

Trustee Walker read the College's Mission and Vision Statements.

**OPENING REMARKS FROM CHAIR FLOWERS:**

Chair Flowers remarked that the Pope said he had great faith in the ability of the U.S. higher education system to contribute to solving the problems of society.

**RECOGNITIONS:**

Dr. Dan Good, Superintendent, Columbus City Schools, presented Columbus State with a Superintendent's Proclamation, entitled "Columbus City Schools Spirit of Success." Dr. Good recognized and expressed the Columbus City School District's gratitude to Columbus State, its Board of Trustees, leadership, and dedicated educators for their commitment to their students, families, and to the Spirit of Success of the children in the Columbus City School District.

Dr. Harrison introduced the two new ex-officios to the Board of Trustees: Michael Hicks, Staff Ex-officio and Cecelia Glackin, Student Ex-officio. A plaque was given to Douglas Rellick, the outgoing Board Staff ex-officio by Dr. Harrison on behalf of the Board of Trustees.

The six-year term on the Board of Trustees for Trustee Lopez-Walton and Trustee Rosen will expire on October 30, 2015. Dr. Harrison acknowledged their inspiration and dedication to not only the Board, but to Columbus State in general over the past six years.

Trustee Lopez-Walton stated she will continue to watch the incredible progress being made not only at Columbus State but with the College's involvement in the community. She offered thanks to the Board and stated Columbus State will continue to flourish under the incredible leadership of Dr. Harrison.

Trustee Rosen expressed his pleasure in serving on the Board of Trustees for the past six years. He offered thanks to the Board and stated that he has, and always will have a great appreciation for the College.

On July 23, 2015, the Board went into Executive Session to discuss Dr. Harrison's annual performance evaluation. Because the Executive Session was at the end of the Board meeting, most of the audience had dispersed for the evening. Due to this, Chair Flowers reiterated the Board's review and approval of Dr. Harrison's performance.

Chair Flowers issued the following statements on behalf of the entire Board with respect to the Board's annual evaluation of President Harrison's performance:

In keeping with our past practice, the Columbus State Community College Board of Trustees has completed its annual evaluation of Dr. Harrison for the 2014-2015 academic and fiscal year.

The evaluation process is made easier by the fact that the performance goals for Dr. Harrison are not arbitrarily set by the Board, but are set after close consultation with Dr. Harrison. So in every way there is an identity of belief that the pursuit of these goals is the best way to advance Columbus State for the benefit of its students and for the benefit of the people of the State of Ohio who have entrusted us with the oversight of this great institution.

For 2014-2015, Dr. Harrison focused his efforts on the same three categories as last year, which are:

1. Achieving Student Success;
2. Enabling Capacity to Execute Mission with Excellence; and
3. Building Alliances with Regional Partners.

The Board noted with much satisfaction that during 2014-2015, in many instances, the work in these three areas moved from planning to implementation.

Allow me to share a few examples of the progress made in each category.

#### Key Student Success Accomplishments

1. *State Share of Instruction Funding.* With regard to three-year average for success points, the Board noted proudly that the College accumulated the second highest number of points in Ohio.
2. *Piloted a new Orientation program.* When compared to the control group, the orientation program demonstrated significant improvement in GPA, course completion and retention.

#### Key Capacity Accomplishments

1. *Affordability.* Tackled the challenge of affordability by focusing on value added programs like College Credit Plus and our 2 plus 2/ Preferred Pathway programs.
2. *New leaders.* Attracted significant new and talented leaders to the college by completing successful searches for 2 new vice presidents and 3 new academic deans.

### Key Partnership Accomplishments

1. *Straight-A Grant.* Put Straight-A Grant funds to work to build capacity in strategic areas such as the project with Marysville schools to establish an advanced manufacturing center and early college site.
2. *Credits count.* Deployed the funds from an AEP grant to successfully launch this program at West High School and prepared the way for the addition of Whetstone High School to the program in 2015-2016.

Dr. Harrison has done all of the above, while remaining a visible and effective spokesman for the College in this community, around the state and increasingly on the national stage.

On a personal level, his warm and welcoming demeanor make it a pleasure for us as trustees to work with him.

In summary, the Board is well pleased with the performance of Dr. Harrison and concludes that he has not only met, but exceeded the Board's expectations during this past academic year. Congratulations President Harrison.

Dr. Harrison thanked the Board and acknowledged that the employees are the ones who make Columbus State an outstanding College. He stated that he is humbled to be able to work with the Board and at Columbus State.

### APPROVAL OF MINUTES:

**Member Lopez-Walton moved**, Member Hoover seconded, that the minutes of the regular meeting of the Board of Trustees held on Thursday, July 23, 2015, be approved as presented.

A vote was taken, which resulted in:

AYES: Members Flowers, Radigan, Dewolf, Hoover, Lopez-Walton,  
Rosen, Timmons, Walker

NAYS: None

**AWARDING OF EMERITUS STATUS:**

Ms. Kimberly Hall explained that Board of Trustees Policy 3-23 enables the conferral of emeritus status upon the retirement of an employee in recognition of outstanding service to the College. Requirements for consideration of emeritus status include at least fifteen years' employment by the College and favorable recommendations by the administrators in the employee's chain of authority. The privileges that accompany this status include use of the Library, College Bookstore, campus parking, the continuation of their College e-mail address, and personal class fee waiver, on a space available basis.

The following individuals qualify for the Emeritus Status:

- Professor Jean-Claude Ba, Biological & Physical Sciences
- Professor Tom Barrowman, Business Programs
- Jay Benedict, Interim Chair, Justice & Safety
- Associate Professor Amy Brubaker, Business Programs
- Assistant Professor Elizabeth "Libby" Daugherty, Business Programs
- Professor D. Michael Ehret, Communication
- Professor Phyllis Hardy, Business Programs
- Professor Christiana Hopkins, Communication
- Professor Susan Moran, Communication
- Dr. Polly Owen, Associate Vice President, Academic Affairs
- Professor Patricia Parker, Business Programs
- Professor Dona Reaser, Humanities
- Professor John Scoville, Humanities
- Candice Spangler, Program Coordinator, Curriculum Management
- Dr. Mokie Steiskal, Interim Chair, Human Services
- Professor Barbara Thompson, English
- Mary Vaughn, Administrator, Grants Office
- Daniel Watrous, Coordinator, Dept. of Intercollegiate Athletics
- Dr. Michele Welsh, Academic Advisor, Advising and Student Support
- Associate Professor Charles "Chuck" Wilson, Automotive & Applied Tech.

**Member Walker moved**, Member Hoover seconded, that the Board of Trustees grant emeritus status to the qualified employees mentioned above, as presented.

A vote was taken, which resulted in:

AYES: Members Flowers, Radigan, Dewolf, Hoover, Lopez-Walton,  
Rosen, Timmons, Walker

NAYS: None

**CONSTRUCTION CONTRACT AWARDS: CENTER FOR TECHNOLOGY AND INNOVATION AND ONE-STOP STUDENT CENTER:**

Ms. Terri Gehr explained that State law requires the Board of Trustees to authorize the award of construction contracts that exceed \$200,000.

The Center for Technology and Innovation is being updated to allow faculty to enhance the College's on-line courses to improve student success, including students enrolled in college courses while still in high school through the *College Credit Plus program*. The project will allow for course digitization and for the ongoing update of courses. The updated design studio will accommodate 14-20 designers and will include a Faculty Assistance Center and a large training room.

A One-Stop Student Center will make it easier and more seamless to become a student at Columbus State. Consolidating key functions into a "one stop" location will allow for a single point-of-contact with broadly trained, customer-focused staff that will be able to answer most student questions.

Chair Flowers requested separate Board votes for the two construction projects.

**Member Dewolf moved**, Member Hoover seconded, that the Board of Trustees authorize the College to enter into a contract with Design and Construction Group for the *Center for Technology and Innovation* in the amount of \$346,800, as presented.

A vote was taken, which resulted in:

AYES: Members Flowers, Radigan, Dewolf, Hoover, Lopez-Walton,  
Rosen, Timmons, Walker

NAYS: None

**Member Radigan moved**, Member Lopez-Walton seconded, that the Board of Trustees authorize the College to enter into a contract with Quandel Construction for a *One-Stop Student Center* in the amount of \$653,468, as presented.

A vote was taken, which resulted in:

AYES: Members Flowers, Radigan, Dewolf, Hoover, Lopez-Walton,  
Rosen, Timmons, Walker

NAYS: None

**REVISE CURRENT POLICY NO. 3-41, AMERICANS WITH DISABILITIES ACT (ADA), THE AMERICANS WITH DISABILITIES ACT AMENDMENTS ACT (ADAAA), AND SECTION 504 OF THE REHABILITATION ACT OF 1973:**

Ms. Kimberly Hall explained that a few minor revisions were needed to our Policy No. 3-41 to bring it in alignment with Federal guidance which directs colleges to provide specific notice that they do not discriminate on the basis of disability, and to identify our ADA/Section 504 Coordinators. The revisions also provide updates to the College's ADA discrimination reporting process and clarifies how "undue hardship" is determined.

**Member Dewolf moved**, Member Hoover seconded, that the Board of Trustees approve revised Policy No. 3-41, Americans with Disabilities Act (ADA), the Americans with Disabilities Act Amendments Act (ADAAA), and Section 504 of the Rehabilitation Act of 1973, as presented.

A vote was taken, which resulted in:

AYES: Members Flowers, Radigan, Dewolf, Hoover, Lopez-Walton,  
Rosen, Timmons, Walker

NAYS: None

**ADOPT NEW POLICY NO. 7-15, VETERANS AND SERVICE MEMBERS SUPPORT AND ASSISTANCE:**

Dr. Diane Walleser, explained that this new Policy reflects the College's commitment in providing a centralized office for veterans and service members. Dr. Walleser stated that 993 veterans are registered for Autumn Semester, which is up by 15% from Autumn Semester 2014.

**Member Hoover moved**, Member Lopez-Walton seconded, that the Board of Trustees approve adoption of new Policy No. 7-15, Veterans and Service Members Support and Assistance, as presented.

A vote was taken, which resulted in:

AYES: Members Flowers, Radigan, Dewolf, Hoover, Lopez-Walton,  
Rosen, Timmons, Walker

NAYS: None

**FINANCIAL STATEMENTS AS OF, AND FOR THE TWO MONTHS ENDED AUGUST 31, 2015:**

Ms. Terri Gehr reviewed the first two months of this fiscal year. Summer enrollment crosses fiscal years due to the structure of the academic calendar. September's financials will reflect better than anticipated revenue.

**Member Timmons moved**, Member Dewolf seconded, that the financial statements as of, and for the two months ended August 31, 2015, be approved as presented.

A vote was taken, which resulted in:

AYES: Members Flowers, Radigan, Dewolf, Hoover, Lopez-Walton,  
Rosen, Timmons, Walker

NAYS: None

**PRESIDENT'S REPORT:**

- **Staff Employees of the Month**

Full-time Staff Employees of the Month for August and September 2015 were Abby Peterson, Systems Specialist, Cashiers and Student Accounting; and Fred Douglas, Police Dispatcher, Columbus State Police, respectively.

- **Leader College Designation from Achieving the Dream**

Columbus State has earned the designation of an Achieving the Dream Leader College. Through the dedication to the core principles of Achieving the Dream—committed leadership, use of evidence to improve programs and services, broad engagement, systemic institutional improvement, and equality—Columbus State has increased student achievement and made student success central to our mission.

- **Community College Presidents' Symposium**

Twenty-five community college presidents, including Dr. Harrison, were invited to the Achieving the Dream and The Aspen Institute College Excellence Program to discuss the next steps with regard to the student success agenda.



- **Enrollment Update – Autumn 2015**

We have nearly 26,000 students enrolled for Autumn Semester 2015. This includes a 7% increase in headcount and 3% in credit hours. A number of factors contributed to this increase:

- Maturation of success interventions
- Enhanced recruiting efforts
- Improved business practices
- College Credit Plus

- **FutureReady Columbus**

Lillian M. Lowery, Ed.D. will lead the educational nonprofit organization, *FutureReady Columbus*, as President and Chief Executive Officer. Dr. Lowery was the former Maryland State Superintendent of Schools and Secretary-Treasurer of the State Board. Prior to that she served as Secretary for Education at the Delaware Department of Education, and she has also served as Superintendent of the Christina School District in the State of Delaware.

- **Taste the Future**

This year's Taste the Future was the most successful one to date. The event raised \$185,000 to support student scholarships. Dr. Harrison thanked everyone who was involved and offered special thanks to Chris Terry, John Mosca, and the entire facilities crew; Chef Jim Taylor and the Hospitality Management team; Chief Sean Asbury and the security force; and Pam Bishop and her team from the Foundation.

- **State of the College Recognizing Mayor Coleman**

Dr. Harrison held a State of the College and recognized Mayor Michael Coleman for his commitment to the College, city, and children in Columbus. Associate Professor, Gene Strickland in the Digital Photography department produced a digital painting of Mayor Coleman with the Columbus State campus in the background, and Dr. Harrison presented the digital painting to Mayor Coleman at the event.

- **Courageous Conversations**

Columbus State will hold several Courageous Conversations in the community over the next seven months, led by Kimberly Brazwell, Special Assistant to the President for Cultural Diversity. The first conversation will be held on Wednesday, September 30, 2015, from 6:00-8:00 p.m. at the Downtown High School, 364 South 4<sup>th</sup> Street. These conversations are open to the public.

- **Day of Service**

Columbus State's Day of Service involved a total of 739 volunteers who helped over 40 community partner organizations and provided more than 3,000 service hours.

- **Dublin Integrated Education Center Opening**

On September 23, 2015, Columbus State and Ohio University celebrated the opening of the joint partnership of the Dublin Integrated Education Center. This partnership is designed to ensure college affordability, access, and education innovation, and aims to draw students from many disciplines to prepare for vital careers in healthcare. The Center houses state-of-the-art laboratories and smart classrooms, including a patient simulator room and labs for anatomy, chemistry, and biology.

- **Academic Council Update**

Professors Tracy Little and Judith Anderson, Academic Council Faculty Fellows/Co-Coordinator, presented information on the work and structure of the College's Academic Council.

The Academic Council is comprised of 12 committees:

- Promotion and Tenure
- Digital Learning
- Curriculum
- Dual Enrollment/College Credit Plus
- Academic Pathways
- Honors
- Student Support
- Service Learning
- Faculty Entry, Training and Professional Development
- Assessment
- Instructional Success
- Rules and Policies

• **Upcoming Events**

- Staff Convocation – September 25<sup>th</sup>
- Wil Haygood, new book discussion: *Showdown: Thurgood Marshall and the Supreme Court Nomination that Changed America* - October 29<sup>th</sup>
- Ohio Department of Higher Education Trustees Conference – November 5<sup>th</sup>
- Habitat for Humanity, Nepal (Dr. Harrison) - October 30-November 12<sup>th</sup>

**OLD BUSINESS:**

There were no items to bring before the Board.

**NEW BUSINESS:**

There were no items to bring before the Board.

**PUBLIC PARTICIPATION:**

No public participation.

**ADJOURNMENT:**

There being no further business to come before the Board of Trustees, the meeting was adjourned at 7:30 p.m.



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Dr. David T. Harrison  
Secretary, Board of Trustees