

COLUMBUS STATE

COMMUNITY COLLEGE

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550 East Spring Street
Columbus, Ohio 43215

MINUTES

BOARD OF TRUSTEES MEETING

Thursday, May 26, 2016
Delaware Campus, Moeller Hall

CALL TO ORDER:

The regularly scheduled meeting of the Board of Trustees of the Columbus State Community College was held on Thursday, May 26, 2016, at Delaware Campus, Moeller Hall. The meeting was called to order by Chairperson Michael E. Flowers at 6:05 p.m.

ROLL CALL:

Present: Michael E. Flowers, Chairperson
Dianne A. Radigan, Vice-Chair
Valoria C. Hoover
Robert P. Restrepo, Jr.
Richard D. Rosen (present at 6:30 p.m.)
Poe A. Timmons
Kirt A. Walker

Absent: Jami S. Dewolf
Catherine M. Lyttle

CERTIFICATION OF COMPLIANCE:

President Harrison advised that the record should show that notice of this meeting has been given in accordance with Section §121.22(F) of the Ohio Revised Code.

DAVID T. HARRISON Ph.D. PRESIDENT

COLLEGE'S MISSION AND VISION STATEMENTS:

Trustee Restrepo, Jr. read the College's Mission and Vision Statements.

OPENING REMARKS FROM CHAIR FLOWERS:

Chair Flowers shared the following remarks:

"I want to share three points that a former law school professor at the University of Chicago made two weeks ago to the graduates at Rutgers University.

This former law school professor is now commonly known to us as President Obama. I highlight the fact that President Obama has been a faculty member at a University because I think it gives him an appreciation for the world of higher education in which we operate here at Columbus State. I chose these three points because I believe they correlate well to the work we do here at Columbus State.

Point number 1. Ignorance is not a virtue. Combating ignorance is job #1 for our many talented faculty members. In many parts of our society, anti-intellectualism is popular. But we know that ignorance, especially willful ignorance, is a path of decline that leads to despair, poverty and intolerance.

Point Number 2. Apathy has consequences. From our own experience, we know that if we do not pay attention to what is going on around us and don't participate, things that we want will not get done. At Columbus State we encourage and provide opportunities for our students to stay engaged, both here at school and in our larger society. We have learned that an engaged student is more likely to be a successful student.

Point number 3. Don't just listen to those who agree with you. On college campuses, and in life, it is misguided to not be willing to listen to those who do not agree with you. I am proud that we have put this principle to work here at Columbus State. Our recently concluded series of Courageous Conversations provided a forum for the exchange of ideas on subjects that not everyone would agree on. But I think Columbus State emerged a healthier and stronger institution as a result of those conversations.

These three points of advice that former professor, and now President Obama gave to the graduates of Rutgers I believe have application here at Columbus State and to the important work in which we are engaged."

OPENING REMARKS AND INTRODUCTIONS FROM PRESIDENT HARRISON:

President Harrison welcomed everyone to the Delaware campus and introduced Dr. Stacia Edwards, Dean, Delaware Campus and Regional Learning Centers. Dr. Edwards became Dean of the Delaware Campus in January 2016.

Dr. Edwards shared that enrollment at the Delaware campus for Autumn Semester was approximately 1,500 students. Of the students attending last spring, 954 were taking courses only at the Delaware campus. Four degree programs are offered at the Delaware campus: Associate of Arts; Associate of Science; Information Technology; and Business.

Dublin Regional Learning Center's enrollment has increased 20% compared to the enrollment at the former location. With the partnerships that President Harrison has solidified, the Dublin Regional Learning Center is in an ideal position to provide robust educational pathways to more students in the area.

Beginning Autumn semester, the College will offer manufacturing courses for adults at the Marysville Early College High School. Courses will be offered in health at the Southwestern Career Center, Reynoldsburg, and Westerville locations. Dr. Edwards introduced Mr. Jeff Akers, Director of the Regional Learning Centers, and thanked him for his outstanding leadership of the Regional Learning Centers.

Ms. Cecelia Glackin, Student Ex-Officio, introduced Business Administration/Management student Ms. Susan Gustin. Ms. Gustin is in her second semester of the FastTrack Cohort at the Delaware campus. She emphasized how important it was for her to be able to take the accelerated classes and meet only one night per week, due to her personal schedule.

SPECIAL RECOGNITION:

President Harrison reminded the Board this was the final Board meeting for Mrs. Terri Gehr as the Senior Vice President for Business and Administrative Services and Chief Fiscal Officer (CFO). Mrs. Gehr has been with Columbus State since 2002 and has demonstrated exemplary institutional leadership, professionalism, and devotion to the College's students, faculty, and staff. President Harrison acknowledged his professional and personal thanks to Mrs. Gehr.

Mrs. Gehr, thanked everyone for the opportunities she has experienced in her position at Columbus State. She looks forward to staying deeply connected with Columbus State to be helpful, and support our students. She has enjoyed her partnership with the Board and their unequivocal support. Mrs. Gehr expressed her profound gratitude "beyond measure" to have served Columbus State, and she is very delighted that Ms. Aletha Shipley will be her CFO successor.

Chair Flowers, on behalf of the entire Board extended congratulations and thanks to Mrs. Gehr. Chair Flowers stated that Mrs. Gehr has been a mentor and sound counsel to each Board member over the years.

APPROVAL OF MINUTES:

Member Timmons moved, Member Radigan seconded, that the minutes of the regular meeting of the Board of Trustees held on Thursday, March 31, 2016, be approved as presented.

A vote was taken which resulted in:

AYES: Members Flowers, Radigan, Rosen, Timmons, Walker

ABSTAIN: Hoover, Restrepo

NAYS: None

TREASURER AND DEPUTY TREASURER APPOINTMENTS:

Chair Flowers noted that College Policy 1-05(A) provides that the Board of Trustees shall have among its officers a Treasurer who is not a member of the Board of Trustees, and that the Board may elect one or more Deputy Treasurers who are not members of the Board of Trustees. ORC Section 3358.06(A) provides that “the treasurer of each state community college district shall be its fiscal officer, and the treasurer shall receive and disburse all funds under the direction of the President.”

Effective July 1, 2016, Aletha Shipley will assume the role of Chief Fiscal Officer for the College as successor to our present Chief Fiscal Officer and Treasurer, Terri Gehr. By virtue of Ms. Shipley’s appointment, she will by law on July 1 hold the office and duties of Treasurer. Ms. Shipley presently serves as the Board’s Deputy Treasurer, and thus, the Board will need to elect a new Deputy Treasurer. Jan Ellis will assume the role of Controller, effective July 1, as successor to Ms. Shipley, and Ms. Ellis has been recommended for election as Deputy Treasurer.

Accordingly, Chair Flowers moved that the Board appoint Aletha Shipley as Treasurer and Jan Ellis as Deputy Treasurer, effective July 1, 2016. If approved, Jackie DeGenova will administer the oath of office to Ms. Shipley and Ms. Ellis on July 1, and then ceremonially at the July Board meeting.

Member Flowers moved, Member Radigan seconded, that the Board of Trustees approve the Board appointments of Treasurer and Deputy Treasurer, as presented.

A vote was taken, which resulted in:

AYES: Members Flowers, Radigan, Hoover, Restrepo, Rosen, Timmons,
Walker

NAYS: None

TENURE APPOINTMENTS AND FIRST PROMOTION IN RANK:

President Harrison explained that, according to College Policy, faculty tenure appointments and first promotion in rank are presented for Board approval at the May meeting. This timing allows for processing of the intended salary increases effective on July 1, 2016. President Harrison explained that, due to the break, many faculty members are not available to attend this Board meeting. He proposed that the following twenty-five individuals below be granted tenure and promoted in rank to Assistant Professor effective at the beginning of the 2016-2017 contract year, and that they be invited to attend the September Board meeting for recognition.

Arts & Sciences

Cathy Bill	Biological & Physical Sciences
Karen Brady	Mathematics
Dylan Canter	English
Zachary Dilbeck	English
Julie Hallas	Developmental Education
Lauren Jones	Developmental Education
Mary Lewis	Psychology
Brian Peebles	Biological & Physical Sciences
Raquel Pina	Modern Languages
Karen Rippe	Biological & Physical Sciences
Matthew Saelzler	Biological & Physical Sciences
Sharon Stickley	Biological & Physical Sciences
Heather Thompson-Gillis	English
Lyndsy Wolff	Biological & Physical Sciences

Business & Engineering Technologies

Martin Blaine	Business Programs
Gary Clark	Computer Science
Jonathan Krabill	Business Programs
Jon Link	Construction Sciences & Engineering Technology
Terrie Stolte	Business Programs

Health & Human Services

Daniel Collins	Allied Health Professions
Gretchen Friend	Sport and Exercise Studies & Hospitality Programs
Susan Poling	Nursing
Marjorie Schwartz	Human Services
Helen Taylor	Nursing
Barry Young	Sport and Exercise Studies & Hospitality Programs

Member Hoover moved, Member Walker seconded, that the Board of Trustees grant the faculty listed above, tenure and promotion in rank to Assistant Professor, effective at the beginning of the 2016-2017 contract year, as presented.

A vote was taken, which resulted in:

AYES: Members Flowers, Radigan, Hoover, Restrepo, Rosen, Timmons, Walker

NAYS: None

UPDATE ON COLLEGE COMPLETION PLAN:

President Harrison noted that the Ohio Department of Higher Education requires each college and university to complete a Completion Plan every two years. The second iteration of that Plan was included in the agenda for the Trustees' review.

Member Radigan moved, Member Hoover seconded, that the Board of Trustees approve the Columbus State Completion Plan, as presented.

A vote was taken, which resulted in:

AYES: Members Flowers, Radigan, Hoover, Restrepo, Rosen, Timmons, Walker

NAYS: None

FEES TO MEET ONGOING TECHNOLOGY AND FACILITIES NEEDS:

Mrs. Gehr outlined the proposal for two fees that will provide the revenues necessary to support ongoing expenses associated with technology and facilities.

- 1) *Technology and Facilities Fee.* This fee will be assessed Autumn and Spring terms as illustrated below and is projected to generate \$3.2 million per fiscal year. To incentivize students completing a degree in two years, those taking 15 or more credits in a term will not be charged and no student will be charged for Summer term. Also, students only taking a one to three credit hour course will not be charged. The average increase for students will be about \$68 per term for Autumn and Spring.
- 2) *On-line Course Fee.* This fee will be assessed on a per credit hour basis for students taking online courses and is projected to generate \$1.7 million per fiscal year. This fee will enable the College to support the broad infrastructure needs essential to online instruction and other modes of technology-enhanced learning, and to provide needed online student support services.

Technology and Facilities Fee		
Tier	Fee Amount per Student	Credit Load
1	\$0	1-3
2	\$60	4-9
3	\$120	10-14
4	\$0	15+
On-line Course Fee		\$10.00 per credit

The revenues and expenses will be administered within the Plant Fund.

Member Hoover moved, Member Restrepo seconded, that the Board of Trustees approve the fees to meet ongoing technology and facilities needs effective Autumn 2016, as presented.

A vote was taken, which resulted in:

AYES: Members Flowers, Radigan, Hoover, Restrepo, Rosen, Timmons, Walker

NAYS: None

OPERATING BUDGET FOR FISCAL YEAR 2017:

Regarding the Operating Budget, President Harrison proposed that the College fund the re-instatement of several tenure track faculty lines and award a 2% salary increase for eligible employees. He noted that the union collective bargaining agreements stipulate a 1% salary increase and emphasized the desire to exceed that percentage due to the significant progress employees have made towards the realization of the College's student success priorities.

Mrs. Gehr reviewed the specific revenue and expenditure assumptions supporting the FY17 budget. President Harrison reviewed the following proposed one-time investments of FY16 net operating revenues generated from higher-than-budgeted enrollment and underspending:

- Student Success and Innovation
 - \$1.0 million
 - Further advancement success and completion initiatives

- Capital Equipment
 - \$1.1 million
 - Forego budgeting in FY17 budget

- Campus Improvements
 - \$4.0 million
 - Facilities Planning, including assessments to inform future planning
 - Leverage private and public investments

Member Timmons moved, Member Hoover seconded, that the Board of Trustees approve the Operating Budget for Fiscal Year 2017, as presented.

A vote was taken, which resulted in:

AYES: Members Flowers, Radigan, Hoover, Restrepo, Rosen, Timmons,
Walker

NAYS: None

**FINANCIAL STATEMENTS AS OF, AND FOR THE TEN MONTHS ENDED
APRIL 30, 2016:**

Mrs. Gehr reported on the College's financial statements as of, and for the ten months ended April 30, 2016.

Member Timmons moved, Member Radigan seconded, that the Board of Trustees approve the Financial Statements as of, and for the Ten Months Ended April 30, 2016.

A vote was taken, which resulted in:

AYES: Members Flowers, Radigan, Hoover, Restrepo, Rosen, Timmons,
Walker

NAYS: None

PRESIDENT'S REPORT:

• **Articles of Interest**

- *Eleven Signs a City Will Succeed*, The Atlantic
- *Alex Dontre*, Franklin University Alumni and Friends Magazine

• **Staff Employees of the Month**

Full-time Staff Employees of the Month for April and May 2016 were Nancy Buza, Specialist, Enterprise Application Integration, IT; and Patty Gabrenya, Operations Coordinator, Conference Center, respectively.

• **Staff Employee of the Year**

Jessica Eberly was named the 2016 Student Employee of the Year at the Sixth Annual Student Employee of the Year Awards. There were 19 student employees nominated for this award.

• **2016 Theodore S. Jones Service Award**

Chief Sean Asbury received the 2016 Theodore S. Jones Service Award from the Ohio Chiefs of Police for providing extraordinary service and exemplifying the highest standards of leadership. This award is for Chiefs of Police throughout Ohio, not only for colleges and universities.

- **Foundation Board Update**

President Harrison provided an overview of the Foundation Board's priorities and key focus areas.

- **Kitchen Cabinet, Transition Team, and Next Steps**

President Harrison reviewed the membership on the Kitchen Cabinet and Transition Team and provided an overview of the timeline for the period June-November 2016.

- **Phi Theta Kappa Honor Society**

The Alpha Rho Epsilon chapter of Phi Theta Kappa received the following awards while at the National Conference in Washington, DC this year:

International Hallmark Awards

Distinguished Honors in Action Project Award
Distinguished Theme Award: Honors in Action Theme 2: Ideas and Ideologies as Frontiers
Top 100 Chapters (out of more than 1,250) Five Star Chapter Status
Ohio Region Hallmark Awards:
Most Distinguished Honors in Action Project Award
Distinguished Ohio District Representative Award: Nikki Culbertson Frontiers
Most Distinguished Central Region Chapter First Finalist
Most Distinguished Chapter Most Improved
Dr. Mary Navarro Most Distinguished Advisor Award: Rebecca Fleming
Horizon Advisor Award: Tywan Banks
Horizon Advisor Award: Renee Deveaux
Horizon Advisor Award: Rebecca Fleming
Horizon Advisor Award: Rebecca Murray
Horizon Advisor Award: Peter "Bo" Riley
Competitive Edge Five Star Member: Nikki Culbertson
Competitive Edge Five Star Member: Nick Nastasi
Competitive Edge Five Star Member: Amanda Sloan

- **The 7th Central Ohio Compact Summit**

The 7th Central Ohio Compact attendance was higher than expected. To review information on the past Central Ohio Compact Summits go to: <http://centralohiocompact.org/>

- **AEP Credits Count New High School**

The third AEP Credits Count high school was announced at Northland High School. These students will have an opportunity to pursue STEM professions through the selected career pathways in engineering.

- **2016 Inaugural Urban Male Summit**

As part of Columbus State's broader diversity work, the first Urban Male Summit was held last month with almost 300 high school men of color in attendance. Keynote speaker was Hashim Garrett, Founder and CEO of Wisdom and Understanding LLC, and a member of "Breaking the Cycle" an award winning program stressing honest communication and forgiveness as a way of resolving conflict.

- **Student Central Grand Opening**

The new Student Central area in Madison Hall has opened, and it has been a very good transition for our students and employees.

- **2016 Spring Commencement**

President Harrison thanked everyone who participated in, or attended commencement. He noted that it was the College's largest graduating class.

- **Police Department – College Safety Presentation**

President Harrison acknowledged Lt. Kevin Smith. Lt. Smith has been named Chief of Police at Wilberforce University. On behalf of the entire campus, President Harrison congratulated him and wished him well in his new position.

Sean Asbury, Chief of Police reviewed the Strategic Goals that the employees of the Police Department developed together as top priorities for the department.

OLD BUSINESS:

There were no items to bring before the Board.

NEW BUSINESS:

There were no items to bring before the Board.

PUBLIC PARTICIPATION:

Chair Flowers read the guidelines for public participation.

Professor Eric Neubauer, Social Sciences presented to the Board of Trustees on behalf of himself and his Department.

EXECUTIVE SESSION:

Member Radigan moved, Member Hoover seconded, that the Board of Trustees adjourn to Executive Session according to Ohio Revised Code §121.22 to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official; and pursuant to Revised Code §121.22(G)(2) to consider the purchase of property for public purposes.

A vote was taken which resulted in:

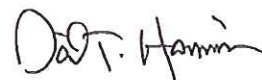
AYES: Members Flowers, Radigan, Hoover, Restrepo, Rosen, Timmons, Walker

NAYS: None

The regular meeting of the Board of Trustees reconvened from Executive Session at 9:00 p.m.

ADJOURNMENT:

There being no further business to come before the Board of Trustees, the meeting was adjourned at 9:12 p.m.



Dr. David T. Harrison
Secretary, Board of Trustees