



COLUMBUS STATE COMMUNITY COLLEGE

550 East Spring Street
Columbus, Ohio 43216

550 East Spring Street
P.O. Box 1609
Columbus, Ohio 43216-1609
614/287-2400

MINUTES

BOARD OF TRUSTEES MEETING
Thursday, January 22, 2009

CALL TO ORDER:

The regularly scheduled meeting of the Board of Trustees of the Columbus State Community College held on Thursday, January 22, 2009, was called to order by Chairperson Edgar in the Board Room of Franklin Hall at 6:06 p.m.

ROLL CALL:

Present: Ms. Suzanne Stilson Edgar, Chairperson
Mr. William Dolan, Vice Chair
Mr. Michael C. Keller
Mr. William Antonoplos
Dr. Richard Owens
Ms. Poe Timmons
Mr. Michael Flowers

Absent: Ms. Priscilla Mead

CERTIFICATION OF COMPLIANCE:

President Moeller advised that the record should show that notice of this meeting has been given in accordance with the provisions of Section 121.22 (F) of the Ohio Revised Code.

MINUTES:

Trustee Owens moved, Trustee Flowers seconded, that the minutes of the regular meeting of the Board of Trustees held on Thursday, November 13, 2008, be approved as presented.

A vote was taken which resulted in:

AYES: Members Edgar, Keller, Antonoplos, Dolan, Timmons, Owens, Flowers

NAYS: None

COMMUNICATIONS AND RECOGNITION:

EMERITUS STATUS FOR ELIZABETH MILLER

The president advised the Board that Elizabeth Miller retired from the position of professor after 27 years of service to Columbus State Community College. Professor Miller has maintained an enviable record of teaching and delivery on groundbreaking department projects for the Office Administration Technology, (Business Office Applications). Professor Miller is noted for her work in developing and delivery of self-paced courses on the internet, the addition of several new courses, and the promotion of the program to the community. She served as coordinator of the OADM Technology, and an effective mentor to faculty and colleagues.

Member Dolan moved, Member Keller seconded, that the Board of Trustees grant emeritus status to Elizabeth Miller effective February 1, 2009.

A vote was taken which resulted in:

AYES: Members Edgar, Antonoplos, Flowers, Keller, Owens, Timmons, Dolan

NAYS: None

CONSENT AGENDA:

The consent agenda included the following items:

- (1) Allocation of Net Income for the Fiscal Year Ended June 30, 2008**
- (2) Personnel Information Items**

Member Timmons moved, Member Flowers seconded that the Board of Trustees:

- (1) Approve the allocation of the Net Income for the Fiscal year 2009 from the general fund realized for the period ending June 30, 2008 as follows:

	<u>New or Additional Allocation</u>
Budget/Tuition Stabilization	\$2,500,000
Delaware Campus Operations	2,500,000
Energy Efficiency/Sustainability	2,000,000
Health Care Self-Insurance Escrow	1,500,000
Health Care HSA Incentive	1,295,259
PERFORMS	<u>250,000</u>
TOTAL	\$10,045,259

- (2) Approve the personnel information items as presented.

A vote was taken which resulted in:

AYES: Members Edgar, Keller, Antonoplos, Dolan, Owens, Timmons, Flowers

NAYS: None

AUDITOR'S REPORT:

Member Timmons moved, Member Keller seconded, that the Board of Trustees accept, as presented, the reports of the Independent Auditors on the Financial Statements as of June 30, 2008, of the college and the Development Foundation as prepared by Parns & Company, LLC.

A vote was taken which resulted in:

AYES: Members Dolan, Antonoplos, Keller, Edgar, Flowers, Owens, Timmons.

NAYS: None

REVISED OPERATING BUDGET FOR FY-2008

Member Flowers moved, Member Dolan seconded, that the Board of Trustees approve the Revised Operating Budget for Fiscal Year 2008 for the college's general fund and the auxiliary fund programs, attached hereto as Exhibits "A" and "B" respectively.

A vote was taken which resulted in:

AYES: Members Keller, Dolan, Antonoplos, Flowers, Edgar, Timmons, Owens.

NAYS: None

FINANCIAL STATEMENTS:

Member Owens moved, Member Dolan seconded, that the Financial Statements as of and for the six months ended December 31, 2008, be accepted as presented.

A vote was taken which resulted in:

AYES: Members Keller, Dolan, Edgar Antonoplos, Timmons, Owens Flowers.

NAYS: None

PRESIDENT'S REPORT:

Dr. M. Valeriana Moeller, president, reported on the following items:

- (1) Employee of the Month:
Norm Jones, Teaching Assistant and Adjunct Faculty, Nursing department, and Michelle Kohar, Asset Management Specialist, IT Data Center, were selected as the Employee of the Month for December, 2008, and January, 2009 respectively.
- (2) CSCC Employees Earn MBA:
Tracy LaMar-Nickoli, and Elissa Schneider, both CSCC employees, received their MBA degrees at the Franklin University commencement ceremony on January 4th. Dr. Moeller was the commencement speaker, and was also awarded an Honorary Doctorate of Community Leadership.
- (3) Leadership Award:
Wayne Cocchi, director of Disability Services and Counseling Services, received the Governor's Council on People with Disabilities Maureen Fitzgerald Leadership Award. He was also appointed to the Advisory Committee on Disability Issues for the city of Columbus by the Mayor.
- (4) Paragon Awards:
The television spot produced by Columbus State's Institutional Advancement department was selected at the Paragon Awards as one of the top three in the nation for a community college. The spot also won the gold award for first place at the regional level.
- (5) Enrollment:
The president advised that the college's winter quarter enrollment, with a headcount of 24,243, was an increase over last winter quarter of 6.94%, and was also an increase over the fall quarter of six students, setting another record. The Board was directed to review a hand-out which gave the comparisons for the four quarters. The FTE of 15,936.27 represents 7.69% increase over last winter quarter. Columbus State is number one in enrollment for all two-year colleges, and number three among all state colleges and universities.

(6) Handling Growth:

The president stated that, with enrollment growth, there are other challenges to overcome. Columbus State has been invited to partner with Grove City, which is in the building process, to create a facility for use to deliver educational programs from various colleges. They have also invited other institutions to participate. The college would lease space at this facility as we are now doing with Southwestern schools. The timeline is to have this completed by 2010.

(7) Delaware Campus Update:

A recent photo taken on January 13 of the construction site at the new Delaware Campus was a part of the president's report. The president advised the Board that she has received a positive response from the Chancellor on both projects.

(8) USO:

The Chancellor sent out a memo to the college presidents and Board trustees on the budget reduction issues mentioning the various types of efficiencies to be achieved in collaborative approaches between institutions that are 5,000 students or less, as well as state-wide approaches to saving on expenditures. The Chancellor also signed an agreement for an IT licensing agreement with VMware which will save the state approximately \$130 million.

(9) State Budget Implications:

The president explained that the college is primarily funded by tuition and state dollars, although some funds do come from the county and other contracts. The college has had cuts from the County and there are a number of programs that will not be continued with them. In some cases, the college has received funds from private donors to help us through this transition period. She further explained that the cuts that have occurred in FY09 from the state have been approximately \$760,000 currently. Fiscal Year 10 is uncertain, however, the Governor's state of the state will hopefully give some indication of what budget cuts are in store in the future for higher education.

(10) Federal Funding

The Board was informed that the Stimulus Funding Bill will impact community colleges in three areas: (1) maintaining college access and affordability by adding dollars to the Pell Grant by \$15.6 billion; (2) Federal grants for assisting in energy sustainability and efficiency and use of new technology; (3) State relief which may contain dollars for education in the packages. How the funds will be distributed is not known at this time.

(11) Mid-year Report on Goals

The president reminded us that the Board approved goals last year that have become the college's strategic goals and measures, and they were asked to review while she explained the Score Cards indicating the status of the college's strategic goals.

(12) Upcoming Events

Dr. Moeller invited the Board to attend the upcoming events as follows:

- Speaker, Roland Martin at the CEWD on January 27th
- OACC One Voice Legislative Summit on March 4th
- Winter Quarter Graduation on March 20th

A calendar of the upcoming events was distributed to the Board with the request that they complete and returned the form to the President's office with their attendance plans.

OLD BUSINESS

There was no old business to come before the Board.

NEW BUSINESS:

The president explained the attached Resolution from the OACC nominating Ohio Senate President Bill Harris for the 2009 Terry M. Thomas Friend of Community Colleges Award and asked for their approval.

Member Antonoplos moved, Member Flowers seconded, that the Resolution nominating Senator Bill Harris for the OACC 2009 Friend of Community Colleges Award be approved for submission.

A vote was taken which resulted in:

AYES: Members Keller, Dolan, Edgar Antonoplos, Timmons, Owens Flowers.
NAYS: None

ANNUAL REORGANIZATION OF THE BOARD

ELECTION OF OFFICERS FOR 2009

Ms. Edgar gave a brief report from the Board Nominating Committee for the reorganization of the Columbus State Community College Board of Trustees. She explained that she, Dr. Moeller and Trustee Mead served as committee members and that individual conversation was had with each of the Trustees regarding the experience and continuity of the Trustees, and the members that could bring that experience, which also ties into tenure. With those criteria in mind, and in accordance with the Ohio Revised Code, the Nominating Committee recommended the following slate of officers for 2009:

For Chairman	William Dolan
For Vice-Chairman	Michael Flowers
For Secretary	Dr. Val Moeller
For Treasurer	Terri Gehr
For Deputy Treasurers	Dr. Val Moeller and Aletha Shipley
OACC Delegate	Poe Timmons
OACC Alternate	Dr. Richard Owens

Member Edgar moved, Member Owens seconded, that the slate of officers proposed by the Nominating Committee be elected as officers of the Board of Trustees of the Columbus State Community College for the 2009 organizational year.

AYES: Members Antonoplos, Edgar, Dolan, Keller, Owens, Timmons, Flowers
NAYS: None

Trustee Edgar then administered the Oath of Office to the newly elected officers of the Board of Trustees.

2009 DATES ESTABLISHED FOR BOARD MEETINGS

The Board of Trustees will continue the practice of holding meetings every other month, in the odd-numbered months only. Meetings will be held during March, May, July, September, and November of 2009, and during January of 2010. A proposed schedule of dates was distributed as a part of the agenda for this meeting.

Additional meetings may be called if needed. Meeting dates and times are generally as follows:

Committee of the Whole	Third Thursday	12:00 noon
Board of Trustees	Fourth Thursday	6:00 p.m.

Meeting dates will be adjusted as needed due to holidays or other schedule conflicts.

Member Owens moved, Member Timmons seconded, that the 2009 Board and Committee meeting dates be accepted as presented:

A voice vote was taken and the motion was accepted unanimously.

Trustee Dolan presented Trustee Edgar with a plaque from the Board in recognition of leadership and responsibility in her role as Board Chair for the year 2008.

PUBLIC PARTICIPATION:

Mr. Darrell Minor addressed the Board on behalf of the faculty of Columbus State Community College with their concern over the priorities placed on the allocation of \$10 million in surplus funds, and gave a list of those concerns.

EXECUTIVE SESSION:

Trustee Dolan Moved, Trustee Flowers seconded that the Board of Trustees adjourn to Executive Session according to Ohio Revised Code 121.22 for purposes of discussing the president's contract and real estate matters.

A vote was taken which resulted in:

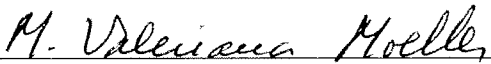
AYES: Members Dolan, Edgar, Timmons, Owens, Flowers, Keller, Antonoplos

NAYS: None

The meeting of the Board of Trustees reconvened from Executive Session at 7:43 p.m.

ADJOURNMENT:

There being no further business to come before the Board of Trustees the meeting was adjourned at 7:45 p.m.



M. Valeriana Moeller
Secretary, Board of Trustees

P. Fortea
Recording Secretary

General Fund Operational Budget Comparison
Proposed RFY09 Budget Compared to FY09 Budget Adopted in May 2008

	(1) FY09 Budget	(2) RFY09 Proposed	(3) Difference	(4) Percent Increase/(Decrease)
Revenues				
(a) Appropriations				
(b) Subsidy (1)	\$ 52,594,272	\$ 52,981,736	\$ 387,464	0.7%
(c) Access Challenge	6,908,952	6,202,382	(706,570)	-10.2%
(d) Jobs Challenge	291,607	237,287	(54,320)	-18.6%
	<u>59,794,831</u>	<u>59,421,405</u>	<u>(373,426)</u>	<u>-0.6%</u>
Student				
(e) Tuition (2)	61,890,805	67,061,018	5,170,213	8.4%
(f) Fees (3)	4,324,579	4,529,209	204,630	4.7%
(g) Special courses	600,000	600,000	-	0.0%
	<u>66,815,384</u>	<u>72,190,227</u>	<u>5,374,843</u>	<u>8.0%</u>
Contracted Services				
(h) Net	255,585	255,585	-	0.0%
	<u>255,585</u>	<u>255,585</u>	<u>-</u>	<u>0.0%</u>
Other				
(i) Interest	-	-	-	0.0%
(j) Miscellaneous	250,000	250,000	-	0.0%
	<u>250,000</u>	<u>250,000</u>	<u>-</u>	<u>0.0%</u>
(k) Total Revenues	<u>127,115,800</u>	<u>132,117,217</u>	<u>5,001,417</u>	<u>3.9%</u>
Expenditures				
(l) Educational & General				
(m) (Instructional) (4)	67,172,844	69,238,352	2,065,508	3.1%
(n) Library	1,798,031	1,726,302	(71,729)	-4.0%
(o) General (5)	10,535,787	10,785,558	249,771	2.4%
(p) Information Technology	10,343,422	10,825,696	482,274	4.7%
(q) Student Services	9,833,013	10,059,852	226,840	2.3%
(r) Operation and Maintenance of Plant	12,777,532	12,707,221	(70,311)	-0.6%
(s) Administration (6)	5,778,613	6,743,806	965,193	16.7%
(t) Additional Payroll Items	3,094,460	-	(3,094,460)	-100.0%
(u) Operational Expenses	<u>121,333,700</u>	<u>122,086,786</u>	<u>753,087</u>	<u>0.6%</u>
(v) Transfer for equip. and replacement	3,000,000	3,000,000	-	0.0%
(w) Transfer for debt service	1,548,819	1,548,819	-	0.0%
(x) Transfer for capital improvements	-	-	-	0.0%
(y) Total expenditures & transfers	<u>125,882,519</u>	<u>126,635,605</u>	<u>753,087</u>	<u>0.6%</u>
(z) Operational Revenues	<u>\$ 1,233,281</u>	<u>\$ 5,481,612</u>	<u>\$ 4,248,330</u>	<u>344.5%</u>

Notes

- (1) Subsidy reflects allocations as provided by Ohio Board of Regents which include two state budget reductions that impacted Access and Job Challenges.
(2) Tuition revenue assumes actual Autumn and Summer numbers, projected increase for Winter and flat Spring relative to FY08.
(3) Fee revenue includes Lab Fee Income and other student based fees
(4) Proposed increase provides for adjunct budget necessary to meet increased enrollment
(5) General includes Planning & Construction, Human Resources, Office Services, Institutional Adv., KRP, Diversity & Inclusion, and Development Office.
(6) Administration includes VP BAS, President's Office, & Business Office.

**Columbus State Community College
Auxiliary Fund RFY 2009 Budget**

<u>Revenues</u>	FY09 Budget	RFY09 Proposed	Increase (Decrease)	Percent Change
Bookstore	2,777,123	2,701,334	(75,789)	-2.7%
Child Development Center	1,092,795	957,608	(135,187)	-12.4%
Food Services	350,150	342,412	(7,738)	-2.2%
Bridgeview	537,936	447,100	(90,836)	-16.9%
Total	<u>\$ 4,758,004</u>	<u>\$ 4,448,454</u>	(309,550)	-6.5%
<u>Expenses</u>				
Bookstore	2,448,118	2,688,306	240,188	9.8%
Child Development Center	1,179,855	1,129,847	(50,008)	-4.2%
Food Services	79,316	74,130	(5,186)	-6.5%
Bridgeview	501,808	480,274	(21,534)	-4.3%
Add'l Payroll Items	106,404	-	(106,404)	-100.0%
Marketing*	148,317	41,761	(106,556)	-71.8%
Total	<u>4,463,818</u>	<u>4,414,318</u>	(49,500)	-1.1%
 Auxiliary Net Income	 <u>\$ 294,186</u>	 <u>\$ 34,136</u>	 (260,050)	 -88.4%

* Marketing includes \$24K from Bridgeview and \$17k from Bookstore.

**A RESOLUTION OF
COLUMBUS STATE COMMUNITY COLLEGE**

Nomination of Ohio Senate President Bill Harris
for the Ohio Association of Community Colleges
2009 Terry M. Thomas Friend of Community Colleges Award

WHEREAS, the Honorable Bill Harris has served in the Ohio General Assembly since 1994, dedicatedly serving the State of Ohio and passionately supporting and advocating for access to higher education; and

WHEREAS, Sen. Harris joined the Ohio Senate in 2000 and has served as President of the Senate since 2005, providing bold and insightful leadership to promote the growth of higher education within his district and throughout the entire state; and

WHEREAS, the leadership and strong support of Sen. Harris served as a cornerstone for the expansion of Columbus State Community College in Delaware County, with the purchase of land and construction of a first academic center for the college's new Delaware County Campus; and

WHEREAS, Sen. Harris, throughout his many years of public service, has always provided an open door to his office for Columbus State and other higher education institutions and has helped to provide state funding that has enabled Columbus State Community College to increase enrollment 50 percent since he first joined the Ohio House and become Ohio's largest community college; and

WHEREAS, Sen. Harris' strong advocacy for higher education has been recognized with the Distinguished Governmental Service Award from the Council of Private Colleges and Universities and the Public Exemplary Servant of the Year Award from the Ohio Coalition of Career-Technical and Adult Education; and

WHEREAS, Sen. Harris graduated from the University of Arizona with a Bachelor of Arts in Secondary Education, served his country honorably for 20 years as a major in the United States Marine Corps, and contributed to the economic growth of his community as a business executive and owner, including 15 years as owner of Bill Harris Construction,

THEREFORE, be it resolved that the leadership of Columbus State Community College does hereby nominate with appreciation, respect, and admiration, the Honorable Bill Harris for the Ohio Association of Community Colleges' 2009 Terry M. Thomas Friend of Community Colleges Award, on January 22, 2009.

Suzanne Stilson Edgar
Chair, Board of Trustees
Columbus State Community College

M. Valeriana Moeller, Ph.D.
President
Columbus State Community College

COLUMBUS STATE COMMUNITY COLLEGE

**BOARD OF TRUSTEES
2009 Meeting Dates**

BOARD OF TRUSTEES MEETINGS

<u>Date</u>	<u>Time</u>	<u>Dinner</u>
Thursday, January 22, 2009	6:00 p.m.	5:15 p.m.
Thursday, March 26, 2009	6:00 p.m.	5:15 p.m.
Thursday, May 28, 2009	6:00 p.m.	5:15 p.m.
Thursday, July 23, 2009	6:00 p.m.	5:15 p.m.
Thursday, September 24, 2009	6:00 p.m.	5:15 p.m.
Thursday, November 19, 2009*	6:00 p.m.	5:15 p.m.
Thursday, January 28, 2010	6:00 p.m.	5:15 p.m.

(Fourth Thursday of odd-numbered months only. Other meetings may be called according to need.)

**Adjusted due to conflict.*

SCHEDULE OF COMMITTEE MEETING DATES

(Odd-numbered months only.)

Committee of the Whole - Third Thursday - 12:00 noon
(Except when adjusted due to conflicts.)

Committee of the Whole

January 15, 2009

March 19, 2009

May 21, 2009

July 16, 2009

September 17, 2009

November 12, 2009*

January 21, 2010

**Adjusted due to conflict.*

All meetings of the Board of Trustees are held in the Pete Grimes Board Room located in Franklin Hall.
