



COLUMBUS STATE COMMUNITY COLLEGE
550 East Spring Street
Columbus, Ohio 43216

550 East Spring Street
P.O. Box 1609
Columbus, Ohio 43216-1609
614/287-2400

MINUTES

BOARD OF TRUSTEES MEETING
Thursday, July 24, 2008

CALL TO ORDER:

The regularly scheduled meeting of the Board of Trustees of the Columbus State Community College held on Thursday, July 24, 2008, was called to order by Chairperson Edgar in the Board Room of Franklin Hall at 6:05 p.m.

ROLL CALL:

Present: Ms. Suzanne Stilson Edgar, Chair
Mr. William Dolan, Vice Chair
Dr. Richard Owens
Ms. Poe Timmons
Mr. Michael Flowers
Ms. Debra Plousha Moore

Absent: Mr. William Antonoplos
Ms. Priscilla Mead
Mr. Michael Keller

CERTIFICATION OF COMPLIANCE:

President M. Valeriana Moeller, Board Secretary, advised that the record should show that notice of this meeting has been given in accordance with the provisions of Section 121.22 (F) of the Ohio Revised Code.

MINUTES:

Member Flowers moved, Member Owens seconded, that the minutes of the regular meeting of the Board of Trustees held on Thursday, May 22, 2008, be approved as presented.

A vote was taken which resulted in:

AYES: Members Edgar, Dolan, Timmons, Owens, Flowers, Plousha Moore
NAYS: None

COMMUNICATIONS AND RECOGNITION:

There were no items to come before the Board.

CONSENT AGENDA:

The consent agenda included the following items:

- (1) Approval of New Policy 5-09, Grading and Academic Requirements, Rescinding Current Policy 5-09, Academic Grades; Rescinding Current Policy 7-03, Grading and Academic Requirements
- (2) Eibling Hall First Floor Renovation
- (3) Allocation for Sustainability Activity Planning
- (4) Personnel Information Items

Member Dolan moved, Member Plousha Moore seconded, that the Board of Trustees:

- (1) Adopt the new Policy 5-09, Grading and Academic Requirements, attached here as Exhibit "A", and rescind the current Policy 5-09, Academic Grades; and rescind the current Policy 7-03, Grading and Academic Requirements;
- (2) Approve a project budget of \$909,360 for the renovation of the first floor of Eibling Hall; as well as authorize the College to enter into contracts selected as the lowest and most responsible bidders as listed herein:

| <u>Contract</u> | <u>Company</u> | <u>Amount</u> |
|------------------------|-----------------------|----------------------|
| General | C&N Construction | \$328,400 |
| HVAC/Plumbing | MRS Industrial | \$109,000 |
| Electrical | Cap City Electric | \$117,660 |

- (3) Approve the allocation of \$150,000 of the \$2.0 million strategic allocation for the Energy Efficiency/Sustainability initiatives to be used for mini-grants, and matches for sustainability grants, as well as the planning required by HB 251 and the ACUPCC to advance the college's commitment to sustainable practices for the campus and its various sites.
- (4) Approve Personnel Information items as presented.

PRELIMINARY YEAR-END FINANCIAL STATEMENTS

Member Plousha Moor moved, Member Owens seconded that the Board of Trustees Accept the preliminary year-end financial statements as of and for the year ended, June 30, 2008, as presented.

A vote was taken which resulted in:

AYES: Members Edgar, Dolan, Timmons, Owens, Flowers, Plousha Moore

NAYS: None

PRESIDENT'S REPORT:

The president, reported on the following items:

Groundbreaking of Delaware Campus:

The groundbreaking ceremony for the new Delaware campus held on July 9th was well attended by State officials and community leaders. Dr. Moeller noted that the night before the ceremony, a storm had blown down the tent, and she wanted to express her appreciation for the fast and efficient work of the Physical Plant team in putting things back together before things got underway.

Staff Employee of the Month

Darlene Woodward, Administrative Assistant in the Communication Skills department, and Robert Osgood, Maintenance I employee in the Physical Plant department were the Staff Employees for June and July respectively.

Martin Maliwesky Receives Award

Dean Maliwesky will be presented with the Jeannette Grasselli Brown College Access Volunteer award at the OCAN conference in August, sponsored by one of the committees of the Ohio College Access Network. He is being recognized for his dedication to college access in Ohio. Dean Maliwesky was in the audience and was asked to stand.

CSCC Departments Earn Grants Totaling Quarter Million Dollars

The Human Services department has received \$25,000 from the Ohio Department of Mental Health for their "Training for Motivational Interviewing" project; the Integrated Media department will receive \$165,554 from OCAN for its "Internship Development" program; and Enrollment Services received \$55,000 from the University System of Ohio for development of the new Associate of Applied Technology degree which will be spearheaded by Dean Maliwesky. The YAATC program (Youth Adult Automotive Training Curriculum) received \$242,860 from the Central Ohio Workforce Investment Corp which will allow the college to have this program for another year.

Operation Feed Recognized

Congratulations to Betty Richardson and the Staff Advisory Council, who organize Operation Feed here at the College. The group raised 4,040 meals which was a 20% increase over the previous year. Teresa Lister was introduced who is one of the officers of the Council.

Degree Completions

Community College Week, an independent publication on community colleges, does an annual report every July on the top 100 associate degree producers. Columbus State ranked 69th out of all of the 1200 plus community colleges in the country. This is a national ranking and not just for Ohio. The top 50 associate degree producers in 2007 and the fields of study were discussed. CSCC ranked 43rd in Communication Technologies, and 44th in Nursing, 16th in Health Professions and related clinical services, 5th in Human Services, and we are number 1 in Parks, Recreation, Leisure and Fitness. It was noted that CSCC has been number 1 in that category since it started the programs.

Enrollment

CSCC's enrollment for the Summer Quarter is 14,047 representing an increase of 4.45%; the FTE is 7,834.93, an increase of 5.87%.

Contract Negotiations

Dr. Moeller expressed her appreciation to Darrell Minor, the president of Columbus State's Education Association, his team, and to the team lead by Tim Wagner, Vice President of Human Resources, the deans and department chairs for their hard work and collaboration in helping to negotiate a very good contract with faculty. Dr. Moeller also thanked all those involved with the collaboration concerning the Public Safety unit which helped to move things forward in resolving several safety issues, particularly the issue of arming Public Safety officers. Mr. Hughes, a representative of the F.O.P., was present and commented on the success of the training programs which the officers had to complete. He stated that the F.O.P. has waived most of their contingencies and that it's now up to the College and the Board to move forward. Dr. Moeller added that there were other issues involved with keeping the campus safe such as obtaining new radios and implementing the Marcs System through collaboration with The Ohio State University saving both institutions over \$1.3 million since the College did not have to purchase the radios. Dr. Moeller also thanked Terri Gehr and her team, as well as all of the Public Safety officers that have been working on this project.

Scholarship Update

The president advised that application for the scholarship approved by the Board in May for students 25 years of age and older is now open, and that the College has received matching support from individuals, a grant from Chase Bank, and there are requests awaiting response from Wolfe Associates, the Limited, and Nationwide. The first awards will be made in the Fall Quarter.

GI Bill

Congress has passed the new federal law on the post 9-11 GI Bill benefits which goes into effect August 1, 2009, providing for any training after July 31, 2009. There are eligibility requirements as well as provisions in the Bill that allow for some of the funds to be used for dependents under certain circumstances. The length of the Bill is 36 months and individuals are eligible for 15 years from the date of their last active duty. The award includes tuition at public institutions, \$1,000 per year for books and supplies, and there may be reallocation allowances. The Governor has announced that, anyone who comes to the State of Ohio under this Bill will qualify for in-state tuition. The question now is whether or not this would apply to on-line courses for those students living out of the state. Dr. Moeller is not sure at this point if this will have a big impact on the College.

University System of Ohio

Columbus State will have to provide a number of reports to the University System of Ohio:

1. The Efficiency Report which is due in October;
2. The College's goals and how it sees itself going forward. This report is due the end of November;
3. Our plan on energy conservation required under HB 251, and any other reports that may be required by the Chancellor's office.

The president advised that, since there are only two Board meetings left in the year, these reports will need the approval of the Board, and that upon completion and before the deadline, the reports will be sent to the Trustees for review.

Upcoming Events:

Ethics Training – All Trustees and the president are required to attend ethics training every two years. The next training session is scheduled for August 7, 2008.

Summer Quarter Graduation – Summer Quarter graduation is September 12, 2008 at the Vet's Memorial.

Taste the Future – This is the College's big annual fund-raiser scheduled for September 16, 2008.

OBOR Trustees Conference – the next quarterly conference will be held on September 16, 2008 on campus at the CWD building. Additional details for this event will be forthcoming.

Ms. Susan Stumpp, Grant Coordinator for the College, gave an overview of the grant activity at Columbus State as well as the College's new reporting format.

OLD BUSINESS

The College's Goals

A copy of the most recent draft of the College's goals, which included prior suggestions made by the Board, was mailed out to each Trustee. The president asked the Board if there were other changes or additions to be made to the current goals. There were none.

Trustee Plousha Moore Moved, Trustee Owens seconded that the Board of Trustees approves the College's Goals as presented.

A vote was taken which resulted in:

AYES: Members Dolan, Edgar, Timmons, Owens, Plousha Moore, Flowers

NAYS: None

NEW BUSINESS:

There was no new business to come before the Board.

PUBLIC PARTICIPATION:

There was no public participation.

EXECUTIVE SESSION:

Trustee Dolan Moved, Trustee Timmons seconded that the Board of Trustees adjourn to Executive Session according to Ohio Revised Code 121-22 for purposes of discussing the president's evaluation.

A vote was taken which resulted in:

AYES: Members Dolan, Edgar, Timmons, Owens, Plousha Moore, Flowers

NAYS: None

Member Plousha Moore Moved, Member Owens seconded, that the Executive Session be adjourned and that the regular meeting of the Board of Trustees be reconvened.

A vote was taken which resulted in:

AYES: Members Dolan, Edgar, Timmons, Owens, Plousha Moore, Flowers

NAYS: None

The meeting of the Board of Trustees reconvened from Executive Session at 7:18 p.m.

Member Plousha Moore Moved, Member Timmons seconded, that the following statement crafted by the Chair regarding the president of Columbus State Community College be read.

A voice call was taken and the motion carried.

Statement:

"It is the unanimous opinion of the Columbus State Community College Board of Trustees that Dr. Val Moeller has performed in her capacity as president in an exemplary manner. She has provided the leadership and vision that has allowed our college to be the North Star for community colleges in Ohio if not in the nation.

The average rate increase that was approved by staff administration and by the Board of Trustees was 3.75%. An additional 2% was used for superior documented performance. We acknowledge that, in a performance review, it is not possible to capture the essence of a person whose standard operating procedure is to do everything, and to do the most ordinary task in the most extraordinary way. But, it is possible to document our enrollment numbers, and our fiscal strength as exhibited by our ability to offer no tuition increases and also to offer \$3 million for scholarships, and, there is so much more. To acknowledge these accomplishments, we would like to raise Dr. Moeller's salary by 6% for the academic year 2008."

Member Plousha Moore, Moved, Member Owens seconded, that the Board of Trustees approves an increase in the salary of the president, Dr. Val Moeller, of 6% for the academic year 2008 as stated.

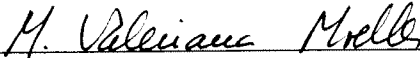
A vote was taken which resulted in:

AYES: Members Dolan, Edgar, Timmons, Owens, Plousha Moore, Flowers
NAYS: None

Dr. Moeller thanked the Board for their confidence in her ability as well as her staff for their support of her efforts.

ADJOURNMENT:

There being no further business to come before the Board of Trustees, the meeting was adjourned at 7:25 p.m.



M. Valeriana Moeller
Secretary, Board of Trustees

P. Fortea
Recording Secretary

COLUMBUS STATE COMMUNITY COLLEGE
POLICY AND PROCEDURES MANUAL

GRADING AND ACADEMIC REQUIREMENTS

EFFECTIVE:

Policy No. 5-09

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Draft

- (A) COLUMBUS STATE COMMUNITY COLLEGE (CSCC) IS PROUD OF ITS COMMITMENT TO OPEN-ACCESS ADMISSIONS. AT CSCC, TEACHING AND LEARNING ARE OUR MOST IMPORTANT ASSETS; THUS, STUDENT ACADEMIC SUCCESS IS ENCOURAGED, NURTURED, AND VALUED.

THE COLLEGE WILL ESTABLISH THE CRITERIA FOR SATISFACTORY ACADEMIC PROGRESS AND ACHIEVEMENT.

- (B) FOR ACADEMIC CREDIT COURSES, THE INSTRUCTOR'S ASSESSMENT OF EACH STUDENT'S ACHIEVEMENT WILL BE IN ACCORDANCE WITH THE GRADING SYSTEM DEFINED BY THE COLLEGE. THE STUDENT WILL BE INFORMED OF THE CRITERIA VIA THE COURSE SYLLABUS FOR EACH COURSE.
- (C) THE STUDENT MUST TAKE FULL RESPONSIBILITY TO BE COGNIZANT OF THE COLLEGE POLICY AND PROCEDURES ON GRADING REQUIREMENTS IN THE VARIOUS INSTRUCTIONAL PROGRAMS.
- (D) THE PRESIDENT SHALL ESTABLISH PROCEDURES TO ADMINISTER THIS POLICY.

**Shared Governance Acceptance: Instructional Council May 15, 2008 and the Instructional Support Council on May 23, 2008.*

***Rescind: Policy 5-09, Academic Grades, Effective: March 1, 1988*

***Rescind: Policy 7-03, Grading and Academic Requirements, Effective: March 31, 2003*