

COLUMBUS STATE COMMUNITY COLLEGE
550 East Spring Street
Columbus, Ohio 43216

MINUTES

BOARD OF TRUSTEES MEETING
Thursday, March 24, 2005

CALL TO ORDER:

The regularly scheduled meeting of the Board of Trustees of the Columbus State Community College held on Thursday, March 24, 2005, was called to order by Chairman Finn in the Board Room of Franklin Hall at 6:01 p.m.

ROLL CALL:

Present: Dr. Susan C. Finn, Chairman
 Ms. Paula A. Inniss, Vice-Chairman
 Mr. William A. Antonoplos
 Ms. Suzanne Stilson Edgar
 Mr. Matthew G. Kallner
 Mr. Michael C. Keller
 Ms. Priscilla D. Mead
 Mr. Jeffrey L. Scheiman
 Mr. Dwight E. Smith

CERTIFICATION OF COMPLIANCE:

President M. Valeriana Moeller (Board Secretary) stated that the record should show that notice of this meeting has been given in accordance with the provisions of Section 121.22 (F) of the Ohio Revised Code.

MINUTES:

Member Mead moved, Member Scheiman seconded, that the minutes of the regular meeting of the Board of Trustees held on Thursday, January 27, 2005, be approved as presented.

A voice vote was taken, and the motion passed unanimously.

COMMUNICATIONS AND RECOGNITION:

COMMUNITY AGENCY AWARD:

Dr. Moeller noted that April is Community College Month. As part of this celebration, the college presents its annual Community Agency Award, which recognizes an agency whose work in the community mirrors and supports the mission of Columbus State.

This year, the recipient of our 2005 Community Agency Award is the **Godman Guild Association**. For more than 100 years the Godman Guild has promoted strong families and strong communities in the near north side of Columbus. Services to children include Head Start, K-1 Learning Enhancement, After School programming, summer camp, youth development, and teen council. Adults benefit from GED preparation, employment assessment, counseling, placement and retention support, and other services.

Congratulations and a commemorative plaque were presented to Mr. Randall Morrison, Executive Director of the Godman Guild Association, and Mr. Joe Blasco, Chairman of their Board.

CONSENT AGENDA:

The consent agenda includes the following items:

- (1) **Revision of Policy No. 9-06 (Employee Travel and Reimbursement).**
- (2) **Rescission of Policy No. 13-04 (Telephone Service).**
- (3) **Planning a Second Campus.**
- (4) **Early Retirement Incentive Plan.**
- (5) **Personnel information items.**

Member Edgar moved, Member Keller seconded, that the Board of Trustees:

- (1) Approve the attached revision to Policy No. 9-06 (Employee Travel and Reimbursement to become effective April 18, 2005 [*see Attachment A*]).
- (2) Rescind Policy No. 13-04 (Telephone Service) effective April 18, 2005 [*see Attachment B*].

- (3) Approve the following key success factors as guiding principles for planning a second campus:
 - (1) Maintaining an understanding that Columbus State Community College is one college with one vision, one mission, and one team of employees.
 - (2) The college's *campuses* are those locations at which the college owns property and on which there is potential for growth in the number of degrees and certificate programs offered. Other facilities at which the college provides course offerings and services that advance its mission shall be considered college *sites*.
 - (3) Prudent and financially sound decision-making is critical; there is little if any margin for error given the college's limited resources, the need to maintain affordable tuition, and the continued uncertainties of the State of Ohio's support for higher education. Growth needs to be managed relative to resources available to sustain quality programming and operations.
 - (4) Operational and maintenance efficiencies need to be primary considerations in building design.
 - (5) Student services must be efficiently delivered.
 - (6) Ensuring that the college President is the primary face of the college.
 - (7) Administrators need to assume both collegewide and campus-specific roles.
 - (8) Program and other decisions relative to a second campus must be examined holistically, with clear understandings of their impact on the Columbus campus and on sites.
 - (9) Resources necessary to engage in thoughtful planning should be budgeted so as to ensure sound decision-making on this significant endeavor.
 - (10) When possible and practicable, seek strategic opportunities with community partners that are mutually synergistic.

- (4) Authorize the expenditure of 2.8 million dollars from unallocated funds for the purpose of funding a three-year Early Retirement Incentive Plan to all interested eligible employees in both the School Employees Retirement System (SERS) and the State Teachers Retirement System (STRS). The college would purchase 3 years of service for each interested employee who meets the eligibility criteria set by the respective retirement systems. The program will be governed by the rules in each system.

In addition, the college would restrict the total number of employees taking advantage of this program to no more than 10 percent of the total number of employees covered by each individual system as of July 1, 2005. The college would offer the program for a one-year window commencing July 1, 2005, through June 30, 2006. Further, the college would also establish a sign-up period of 90 calendar days commencing July 1, 2005.

Lastly, if approved, the details of the ERIP will also be addressed with the respective unions as appropriate by law.

A vote was taken which resulted in:

AYES: Members Antonoplos, Edgar, Inniss, Kallner, Keller, Mead, Scheiman,
Smith, Finn

NAYS: None

TUITION INCREASE:

Member Smith moved, Member Inniss seconded, that the Board of Trustees approve, effective Summer Quarter 2005, the tuition rates as outlined below and as included in the attached schedule [*see Attachment C*]:

Ohio Resident Fee: \$76 per credit hour. This fee will include a \$67 instructional fee and a \$9 general fee.

Non-Ohio, U.S. Resident Fee: \$168 per credit hour. This fee will include a \$152 instructional fee and a \$16 general fee.

International Student Fee: \$202 per credit hour. This fee will include a \$181 instructional fee and a \$21 general fee.

A vote was taken which resulted in:

AYES: Members Antonoplos, Edgar, Inniss, Kallner, Keller, Mead, Scheiman,
Smith, Finn

NAYS: None

FINANCIAL STATEMENTS:

Member Edgar moved, Member Inniss seconded, that the financial statements as of and for the eight months ended February 28, 2005, be accepted as presented.

A vote was taken which resulted in:

AYES: Members Antonoplos, Edgar, Inniss, Kallner, Keller, Mead, Scheiman,
Smith, Finn

NAYS: None

PRESIDENT'S REPORT:

Dr. M. Valeriana Moeller, President, reported on the following items:

- (1) Congratulations were offered to Board member Dwight Smith for being selected as one of the "Best CEOs" by the *Columbus C.E.O.* magazine.
- (2) Congratulations were also given to Board ex officio student Sarah Conner, who was just elected by Phi Theta Kappa as regional president.
- (3) The Automotive Technology and the Ford ASSET Program have been recertified by the National Institute for Automotive Service Excellence for 5 years through the year 2010.
- (4) NAFSA: Association of International Educators has notified Columbus State that we have been selected for one of the three "spotlight profiles" for their upcoming report entitled "Internationalizing the Campus 2005: Profiles of Success at Colleges and Universities," which is partially underwritten by the U.S. Department of State. The Selection Jury was very interested in the local outreach and global partnerships at Columbus State as having potential for being used as a model for other campuses as they work toward internationalization. Mr. Robert Queen is our Administrator for International Initiatives.
- (5) The Heart of Ohio Tech-Prep Consortium recently celebrated the 10th anniversary of active College Tech-Prep programs. Dr. John Marr, Dean of Career and Technical Programs; and Dick Bickerstaff, Chairman of the Engineering Technologies Department, were both honored for their pioneering efforts with the consortium over the past decade. Consortium Director Connie Faddis reports that according to recent data from the Ohio Board of Regents, the consortium's Tech-Prep high school graduates are better prepared academically than their peer group as a whole.
- (6) The Columbus State Hot Food Team won second place in the annual Ohio State Junior Hot Food Competition held in Akron in February. The team is composed of five chef apprentice students: Megan Block, Natalie Geisler, Daniel Hutchinson, Mitchell Barr, and Patrick Hibbler.
- (7) The Columbus State Cheerleading Team competed at the AmeriCheer Winter Nationals in February, and they won the Junior College Division Championship for the first time. The competition will be broadcast on the Fox Sports Network in April (date and time yet to be announced).
- (8) Students in the Landscape Design/Build program traveled to the University of Maryland for the annual ALCA (Associated Landscape Contractors of America) Student Career Days competition. The Columbus State team placed 8th in the nation, competing against 860 students from 56 colleges and universities. Two of our students received \$1,000 academic scholarships: Jason Douglas and Kelly Buxton. Second-year student Jason Douglas finished in second place in the individual event on Pest Identification.
- (9) Two Columbus State students have been named to the All-Ohio Academic Team. They are:

Sophanit Metaferia	-	First Team	-	\$1,000 scholarship
Mary Hooker-Myers	-	Second Team	-	\$500 scholarship

- They will be honored at the All-Ohio Academic Team Recognition Luncheon to be held on April 20, 2005.
- (10) On February 9, President Moeller spoke at the Columbus Metropolitan Club. The speech was accepted by the "Vital Speeches of the Day," a highly respected publication in political circles and widely read by speechwriters and opinion leaders.
 - (11) The Higher Education Act will be reauthorized this year, and many of the items that are in the President's budget are under discussion. The "single definition" section has negative implications for public institutions as it would permit private colleges to compete for federal funds, which up to this point they have not been able to do. Pell grants are proposed to increase to \$4,500 over the next five years. Funding for the Upward Bound program is under discussion also.
 - (12) The Workforce Investment Act is also being reauthorized. The President put in his budget \$250 million for community colleges, but we would like to see this done on a continuing basis. Also, we want to have language in the law to keep community colleges on the Workforce Investment boards.
 - (13) The Perkins Act funds academic advisors and the Tech-Prep Program. Current funding is \$259,320 to fund five academic advisors, and \$552,140 for the Tech-Prep Program. Columbus State is the fiscal agent for the Tech-Prep Program, which provides outreach to 50 high schools in seven counties. More than 6,000 high school students have graduated from the Tech-Prep Program, and about 500 Tech-Prep graduates have enrolled at Columbus State.
 - (14) Testimony has been given to the Ohio House Subcommittee on Education on the status of the transfer and articulation work coordinated by the Ohio Board of Regents. Much work has been done on this, and we are pleased that this is happening because our students benefit from being able to transfer to four-year colleges. Provost Mike Snider and Dean David Hockenbery worked on this project with OBOR.
 - (15) The report of the Governor's Commission on Higher Education and the Economy proposed the goal of increasing the number of Ohio college students by 30 percent over the next ten years. It also stipulated that college and universities should increase academic and administrative productivity while reducing operational costs. This topic will be addressed in the presentation to follow.
 - (16) The All-Ohio Academic Team Luncheon sponsored by the Ohio Association of Community Colleges will be held on Wednesday, April 20, 2005, at 11:30 a.m. at the Statehouse Atrium.
 - (17) OACC's Annual Meeting will be held on Monday, May 16, 2005, at The Columbus Renaissance Hotel.
 - (18) The Ohio Board of Regents Statewide Trustees Conference will be held on May 16-17, 2005, immediately following the OACC meeting at the same location, The Columbus Renaissance Hotel.

PRESENTATION:

Dr. Deborah D. Coleman, V.P. for Knowledge Resources and Planning, gave a presentation on the report entitled *Results Through Productivity Report for Ohio Public Higher Education, 2005* which was prepared by the Ohio Board of Regents in response to the recommendations made by the Governor's Commission on Higher Education and the Economy (CHEE).

Recommendation #9 of the CHEE report stipulates that as part of the next five state budget cycles, the Ohio Board of Regents should submit to the Governor and the General Assembly a biennial report on "Results Through Productivity" that provides both systemwide and institutional data summarizing (a) higher education's progress toward meeting the state's goals for higher education and the economy, (b) optimization of the return on state investment through productivity and efficiencies, and (c) restraint on tuition increases.

Columbus State Community College has achieved a net annual savings of \$2,508,097 through its efforts in the areas of program enhancement, program reduction, cost savings in instructional and administrative support, and participation in partnerships.

NEW BUSINESS:

- (1) The Board requested that an informational presentation be made at a future Board meeting on the Upward Bound program.
- (2) The "American Dream" program scheduled for March 15, 2005, was cancelled due to low attendance response. It will be rescheduled in April. This program was provided through a grant from the Fetzer Foundation to have community conversations regarding "deepening democracy in America. Columbus State was one of only 11 colleges in the country selected to participate. We plan to have at least three sessions in the program. A Columbus State faculty member and a community member went to training; the first session was supposed to have been an organizational session. The plan is to have a session for the community and a session for students. Board members will be notified when the next session is scheduled.
- (3) The Board requested that they receive future issues of the new Columbus State student newspaper, *Cougar News*.

PUBLIC PARTICIPATION:

There were no comments from the audience.

ADJOURNMENT:

The meeting was adjourned at 6:50 p.m.

M. Valeriana Moeller
Secretary, Board of Trustees

*Attachments A, B, and C.
J.Patton*