

COLUMBUS STATE

COMMUNITY COLLEGE

COLUMBUS STATE COMMUNITY COLLEGE

Board of Trustees Committee of the Whole

Pete Grimes Board Room

September 17, 2015

MINUTES

Present: Michael E. Flowers, Chair
Dianne A. Radigan, Vice-Chair
A. Lynne Bowman, Board
Jami S. Dewolf, Board
Valoria C. Hoover, Board
Anne Lopez-Walton, Board
Richard D. Rosen, Board
Poe A. Timmons, Board
Kirt A. Walker, Board

Dr. David T. Harrison, President
Dr. Diane Walleser, Vice President
Allen Kraus, Vice President
Jackie DeGenova, In-House Counsel
Kevin James, Ex Officio, Faculty

Absent: Dr. Jack Cooley, Vice President; Terri Gehr, Senior Vice President and Chief Financial Officer; Carol Thomas, Vice President; Kimberly Hall, Vice President and General Counsel; Michael Hicks, Ex Officio, Staff; Cecelia Glackin, Ex Officio, Student

CALL TO ORDER:

The regularly scheduled meeting of the Board of Trustees, Committee of the Whole, was held on Thursday, September 17, 2015, in the Pete Grimes Board Room of Franklin Hall at Columbus State Community College. The meeting was called to order by Chair Michael E. Flowers at 12:20 p.m.

ROLL CALL:

Present: Michael E. Flowers, Chair
Dianne A. Radigan, Vice Chair
A. Lynne Bowman
Jami S. Dewolf
Valoria C. Hoover
Anne Lopez-Walton
Richard D. Rosen
Poe A. Timmons
Kirt A. Walker

DAVID T. HARRISON Ph.D. PRESIDENT

CERTIFICATION OF COMPLIANCE:

President Harrison advised that the record should show that notice of this meeting has been given in accordance with Section 121.22(F) of the Ohio Revised Code.

OPENING REMARKS FROM CHAIR FLOWERS:

Chair Flowers thanked the Trustees for participating in the Board Self-Assessment Survey. There was 100% participation from the Trustees. The Board will review the results at an upcoming meeting.

APPROVAL OF MINUTES:

Member Walker moved, Member Bowman seconded, that the minutes of the regular meeting of the Board of Trustees, Committee of the Whole held on Thursday, July 16, 2015 be approved as presented.

A vote was taken which resulted in:

AYES: Members Flowers, Radigan, Bowman, Dewolf, Hoover,
Lopez-Walton, Rosen, Timmons, Walker

NAYS: None

(1) **Awarding of Emeritus Status:**

Dr. Harrison explained that emeritus status is for faculty, staff and administrators who have served 15 consecutive years as an employee of Columbus State. They are nominated by their administrator for emeritus status upon retirement. This year we have 20 retired employees who have served the College well and faithfully and deserve this honor.

The Committee of the Whole agreed to refer this item to the Board of Trustees for approval.

(2) **Construction Contract Awards: Center for Technology and Innovation and One-Stop Student Center:**

Ms. Aletha Shipley, Director, Business and College Services explained that the construction on the Center for Technology and Innovation will allow for expansion of our course digitization and for the ongoing updating of those courses. It will update the design studio to accommodate 14-20 designers and will include a Faculty Assistance Center and a large training room. The total budget is \$992,988 and is entirely funded with State capital funds.

The second construction request is for the One-Stop Student Center which will make doing business with the College easier and more seamless for our students. This Center will consolidate key functions into a one-stop location that will allow for a single point-of-contact with broadly trained customer-focused staff that will be able to answer most student questions. The total project budget is \$1.5 million, half of which is being funded with FY15-16 State capital funds and the other half with local funds.

The Committee of the Whole agreed to refer this item to the Board of Trustees for approval.

(3) **Revise Current Policy No. 3-41, Americans with Disabilities Act (ADA), The Americans with Disabilities Act Amendments Act (ADAAA) and Section 504 of the Rehabilitation Act of 1973:**

Ms. Renee Fambro, Director, Equity and Compliance, explained that a few minor revisions were needed to our Policy No. 3-41 to bring it in alignment with Federal guidance which directs colleges to provide specific notice that they do not discriminate on the basis of disability, and to identify our ADA/Section 504 Coordinators. The revisions also provide updates to the College's ADA discrimination reporting process and clarifies how "undue hardship" is determined.

The Committee of the Whole agreed to refer this item to the Board of Trustees for approval.

(4) **Adopt New Policy No. 7-15, Veterans and Service Members Support and Assistance:**

Dr. Diane Walleser, Vice President, Enrollment Management and Student Services explained that this new Policy reflects the College's commitment in providing a centralized office for veterans and service members. With the efforts put forth in the last few years, enrollments at the College veterans is up over 10% for Spring semester. Mr. Walker suggested connecting Rocky Parker at Nationwide with Dr. Walleser to possibly establish a career plan after graduation for these students.

The Committee of the Whole agreed to refer this item to the Board of Trustees for approval.

(5) **FINANCIAL STATEMENTS AS OF AND FOR THE TWO MONTHS ENDED, AUGUST 31, 2015:**

Ms. Aletha Shipley, Director, Business and College Services reviewed the Financial Statements.

Revenues – The State budget prohibited tuition increases and provided state subsidy in amounts higher than had been proposed in previous versions of the budget. The additional subsidy offset the 2.4% tuition increase for Columbus State that was assumed in the Board-authorized budget. Enrollment is trending up and adjustments will be shown in the September financials.

Expenses – Year-to-date expenditures through August were approximately 3.0% lower than the same period last year, due to lower than budgeted enrollment-related instructional expenses and lower enrollment during Summer semester. Also, technology-related maintenance agreements are being paid differently this year compared to last year in terms of timing. Additionally, since Autumn semester began later this year, it is likely impacting the timing of expenditures compared to last year.

Auxillary – Bookstore revenues in August were approximately \$1.25 million lower than the same period last year due to the later start of Autumn semester compared to last Autumn.

Foundation – Contributions through August were down compared to August last year. Management and General expenses are slightly higher than the same time last year due to increased fundraising expenditures and consultant fees. Investments are still in the process of being repositioned by the Foundation's new investment advisor.

The Committee of the Whole agreed to refer this item to the Board of Trustees for approval.

(6) **DISCUSSION OF CURRENT ISSUES**

Dr. Harrison informed the Board of the following upcoming events:

- US Department of Education - On September 18th Johan Uvin, Acting Assistant Secretary, OCTAE and others from the US Department of Education will be on campus to discuss students' various needs with a focus on foster youth. Columbus State received a grant from Attorney General Dewine's office this year to advance this type of work. We have more than 250 students who are in this category. During the visit, the officials will meet our students and learn about their experiences.

- Courageous Conversations – There will be a press release on Monday regarding the Courageous Conversations. We are seeking to engage an active dialogue concerning race and ethnicity. The first conversation will be “Myth-Busting,” on Wednesday, September 30, 2015, from 6:00-8:00 p.m., at the Downtown High School.
- CSCC Day of Service – Will be held on September 22, 2015.
- Columbus State/Ohio University - Ribbon cutting at the Integrated Education Center in Dublin, Ohio will take place on September 23, 2015, at 10:00 a.m. Key dignitaries attending will be Representative Mike Duffey; City of Dublin Mayor, Michael Keenan; and Chancellor John Carey.

(7) **Survey for Platenburg and Associates**

Ms. Aletha Shipley reported that Platenburg and Associates is the new auditing firm for Columbus State. They requested that each Trustee take a six-question survey as a part of their audit process.

There being no further items to come before the Committee, the meeting was adjourned at 1:30 p.m.



David T. Harrison, Ph.D.
Secretary, Board of Trustees