



COLUMBUS STATE COMMUNITY COLLEGE
Board of Trustees Committee of the Whole
Franklin Hall Board Room

550 East Spring Street
P.O. Box 1609
Columbus, Ohio 43216-1609
614/287-2400

March 19, 2009

MINUTES

Present:

William J. Dolan, Chair	Poe A. Timmons, Board
Dr. Richard H. Owens, board	Priscilla D. Mead, Board
Suzanne Stilson Edgar, Board	Dr. Val Moeller, President
Will Kopp, V.P.	Dr. Deborah Coleman, V.P.
Terri Gehr, Sr. V.P.	Hamid Danesh, V.P.
Tim Wagner, V.P.	Teresa Lister, Ex Officio Staff
Liliana Landauer, Ex Officio Student	Paulette Fortea, President's Assistant

Mr. William Dolan, Board Chair, called the meeting to order at 12:20 p.m. Will Kopp, Vice President of the Institutional Advancement department, showed a series of news clips featuring stories on Columbus State's men's basketball team; the culinary department, the Small Business Development department, as well as the automotive training programs.

The President introduced Liliana Landauer as the Board's new Ex Officio Student representative.

(1) Approval of Six (6) New Full-time Staff Positions

The President explained to the Board that, in order to maintain quality operations of the college and to enhance staff capacity due to the rapid growth of the college, additional non teaching staff positions are necessary. Specifically needed are the following six (6) positions:

- One in Nursing (*Clinical Site Coordinator*)
- One in Hospitality, Massage Therapy, Sport & Exercise Studies
- One in Knowledge Resources & Planning
- One in Veterans Affairs (Financial Aid)
- Two in Advising Services

The college is requesting that the Board of Trustees approve the six (6) staff positions listed above as permanent staff positions. The total annual cost of the six positions from the General Fund will be \$214,087 for salary, \$60,535 for benefits, \$2,725 for equipment, \$5,000 for other costs, totaling \$282,347.

The Committee of the Whole agreed to refer this item to the Board of Trustees for approval.

(2) **Approval of New Position for In-House Legal Counsel for President's Office**

President Moeller advised the Committee that, at present, the College has been using the services of the Attorney General's office for legal counsel. However, due to the rapid growth of the College and the increased need to meet compliance issues concerning the College, there is a great need for in-house counsel. The person hired for this position will be hired in conjunction with the Office of the Attorney General, and in fact will be an assistant attorney general. The College will still continue to use outside counsel for issues in other areas of law. However, the new in-house counsel will make recommendations on hiring any outside counsel in those legal matters. This position will also report to the president.

The salary range per year will begin at \$72,000, with fringe benefits at approximately \$12,168, totaling a cost of approximately \$84,168.

The Committee of the Whole agreed to refer this item to the Board of Trustees for approval.

(3) **Revision of Policy 5-06, Degree Program Requirements**

The President advised the Committee that, the legislature requires that the articulation of credits among institutions be seamless in aligning with the four-year institutions. This has prompted the College to review its AAS, AA, and AS degrees to ensure that they are in alignment with the new requirements dictated by the State of Ohio Transfer Module and Transfer Assurance Guides. The recommended changes are directed primarily to the general education core. Both Shared Governance councils have reviewed and recommend the proposed revisions as presented.

The Committee of the Whole agreed to refer this item to the Board of Trustees for approval.

(4) **FY10 Budget Update**

The President gave a brief update on the FY10 budget which, will be presented to the Board for approval at the next meeting. She reminded us that the state budget is balanced with stimulus monies, part of which is also in the higher education budget. Therefore, a portion of the funds the College will receive will be from the stimulus package money that the State receives. She noted that in response to the Board's strategic goals, new initiatives will be developed and funded from money the Board has set aside to support the strategic plan which will also be presented at the next Board meeting. Some of the projects will be pilots and some will be ready to implement.

(5) **Personnel Information Items**

There was no discussion of the personnel information items; they are presented to the Committee for informational purposes only.

The Committee of the Whole agreed to refer this item to the Board of Trustees for approval.

(6) **Financial Statements as of February 28, 2009**

Ms. Terri Gehr, Vice President and CFO, gave some highlights of the College's Financial Statements as of and for the eight months ended, February 28, 2009. She stated that the College is in a positive position on its Operating Fund and is seeing increased earnings due to the growth of enrollment and is anticipating more growth for Spring Quarter. The Child Development Center is at capacity and has earned 55% more revenue than at this point last year; a new golf course manager has been hired who is a PGA professional and has a BA in Business with experience at other courses.

The Committee of the Whole agreed to refer this item to the Board of Trustees for approval.

There being no further business to come before the Committee, the meeting was adjourned.