



COLUMBUS STATE COMMUNITY COLLEGE
Board of Trustees Committee of the Whole
Franklin Hall Board Room
September 16, 2010

550 East Spring Street
P.O. Box 1609
Columbus, Ohio 43216-1609
614/287-2400

MINUTES

Present:

William J. Dolan, Chair	Dianne A. Radigan
Poe A. Timmons, Vice-Chair	Michael E. Flowers, Board
Lynne Bowman, Board	Anne Lopez-Walton, Board
Dr. Richard Owens, Board	Dr. David T. Harrison, President
Dr. Michael Snider, Interim Provost	Dr. Janet Rogers, Dean
Terri Gehr, Sr. VP & CFO	Tim Wagner, V.P.
Dr. Deborah Coleman, V.P.	Will Kopp, V.P.
Hamid Danesh, V.P.	Darrell Minor, Ex Officio Faculty
Kory Jenkins, Ex Officio Student	Valentine Cabell, Ex Officio Staff (Sub)
Paulette Fortea, Assistant to the President	Jackie DeGenova, In-house Counsel

Mr. William Dolan, Board Chair, called the meeting to order at 12:22 p.m. The Chair then turned the meeting over to Dr. Harrison who opened discussions on the first item on the agenda.

(1) **Capital Improvement Allocation – Union Hall Renovations**

Dr. Harrison reminded the Committee that Terri Gehr, CFO, gave an overview of this request at the last Board meeting and that the president has followed up with several of the Board members since then to address any of their questions or concerns. Mr. Dolan stated that dollars have already been allocated for this project in addition to other unallocated capital expenditure dollars that will also be used to complete the project.

The Committee of the Whole agreed to refer this item to the Board of Trustees for approval as corrected.

(2) **New Position, Vice President of Student Affairs**

The president explained that he has spent the last couple of months getting a feel for the “provost position” by meeting with faculty and staff on campus via small group discussions. It was agreed that, since the provost position was first established in 1997, the College has become more diverse and the needs, along with enrollment, have greatly increased. It was evident that two positions were necessary—one to serve as the academic leader on the executive level, and another who would view the College through the eyes of the students. Therefore, the provost position is being repositioned into the two positions of Senior Vice President for Academic Affairs, and a Vice President for Student Affairs. These two positions in tandem would be the important team needed to move Columbus State to the next level.

The Committee of the Whole agreed to refer this item to the Board of Trustees for approval.

(3) **Semester Conversion**

Hand-outs were distributed to the Committee in advance updating them on the conversion work plan and proposed budget. A previous allocation of \$1 million has already been used to develop the conversion work plan as well as some additional curriculum and communication work. The emphasis is being placed on curriculum analysis, technology testing, and student advising. This request is to approve the proposed budget of \$5.9 million which will be operationalized when the revised budget is completed in January. The president also noted that the College received notice from the OBOR that our last payment for the fiscal year in June will be deferred until July. Dr. Snider, Interim Provost gave a brief timeline of how the conversion needs to happen.

The Committee of the Whole agreed to refer this item to the Board of Trustees for approval.

(4) **Affirmation of Contracts for Parking Lots**

Ms. Gehr explained that the Board previously authorized funds to create additional parking for the Columbus campus and gave the Board Chair and the president the authority to engage in contract agreements with the promise that they would be resubmitting for approval by the Board. The president noted that he has been in various discussions with the Mayor's office and the Columbus Downtown Development Corp getting up to speed on the downtown master plan which he will be sharing with the Board at a later date.

The Committee of the Whole agreed to refer this item to the Board of Trustees for approval.

(3) **Personnel Information Items**

There was no discussion on the Personnel Information Items as they are presented for informational purposes only.

The Committee of the Whole agreed to refer this item to the Board of Trustees for approval.

(4) **Financial Statements as of August 31, 2010**

Terri Gehr, CFO, gave a brief overview of the financials for the month of August which are reflective of summer quarter.

The Committee of the Whole agreed to refer this item to the Board of Trustees for approval.

There being no further items to come before the Committee, the meeting was adjourned at 1:13 p.m.

*President's Office/pf
10/10*